Institutional Assessment Council Minutes  
Jan. 18, 2012, 11:30 am -1:00 pm, MCB 651

Attended:
Chair: Liza Finkel, GSE (AA Deans)  
Committee:
Bill Fischer, CLAS  
Rowanna Carpenter, UNST  
Aimee Shattuck, EMSA (SALP)  
Bruce Gilley, CUPA  
Rudy Barton, FPA  
Meredith Farkas, LIB  
Gary Brown, COL  
Maria Talbott, SSW  
Paul Van Halen, MCECS  
Christina Shafer, Graduate Student Rep.  

Ex Officio:
Leslee Petersen, GSE  
Robert Halstead, OAA  
Anne Bartlett, ACE Fellow, OAA  
DeLys Ostlund, OGS  
Tyler Matta, CAE  
Jon Proctor (for Kathi Ketcheson), OIRP  
Annie Kneppeler, UNST Writing Coordinator  

Staff:
Lynn Otto, CAE

Absent:
Maureen O’Conner, SBA  
ex.o. Vicki Wise, EMSA, Melody Rose, OAA

1. Liza Finkel welcomed the committee and distributed the agenda.  
Agenda:

- Undergraduate Campus Wide Learning Outcomes pilot study update: Anne Bartlett, Tyler Matta 
  - Presentation  
  - Discussion  
  - Next steps  

- Graduate program assessment inventory update: Tyler Matta, Robert Halstead  
  - Presentation  
  - Discussion  
  - Next steps

2. Anne Bartlett expressed gratitude for the help she has received from those present on the project and presented a proposal and timeline. See Assessment proposal, Jan. 16, 2012, appendix A, and Assessment proposal timeline, Jan. 18, 2012, appendix B.

3. Participants discussed the proposal: Points & concerns:

- Whether the project sample should be narrow and deep or broad and shallow, i.e., sample all students from a capstone type course in one to three programs or sample a few papers from many courses in many programs.
  - Broad would potentially engage more faculty, thus introduce more to the culture of assessment. It would not imply that any one program, course, or faculty member was being evaluated. It would give us a broader picture of this outcome at PSU.
  - Narrow would involve participating faculty more deeply and possibly result in closing the loop. Could possibly extrapolate university implications from program results.

- Whether the project requires further involvement of faculty contributing papers.
What the purpose of the pilot is. Possibilities:
  o to figure out the feasibility of assessing CWLOs on a larger scale,
  o to learn about the mechanics of doing such a study,
  o to find out whether PSU is meeting this UG CWLO,
  o to effect change in writing instruction at PSU, either at the institutional level, program level, or course level.

• Whether programs that are already assessing will be interested in doing more work.
• The need for a full set of artifacts for each sample, and the need to evaluate samples in context.
• The need to do a pilot that can be applied to the other CWLOs.

4. As the meeting time neared its end, a compromise plan was set in motion with Bruce Gilley volunteering the Political Science department for participation, Bill Fisher volunteering the World Languages & Literatures department, and Anne accepting their offers. The plan is to “go deep” with Poli Sci and “go broad” with World Languages. Liza recommended the Chemistry department be asked if participation by a third department was desired.

5. Those interested in the UG pilot assessment project were invited to form a subcommittee. Bruce Gilley, Bill Fisher, Meredith Farkas, and Gary Brown will join Bartlett and Matta.

6. Liza apologized to Robert Halstead and Tyler Matta for running out of time for their presentation of the graduate program assessment project. The report was distributed on paper, and Halstead and Matta will report progress at the next IAC meeting. Those interested in graduate program assessment were invited to join the subcommittee. Rudy Barton joined.

7. Next meeting will be scheduled by Lynn for mid February.

8. Meeting closed.

*Lynn Otto, GA for Assessment*