Policies and Procedures for the Use of the Rose E. Tucker Honors Commons

The Rose E. Tucker Honors Commons located in Epler 102 is a multi-purpose room that can accommodate about 50 people. The room has 4 computer workstations (two Mac and two PC) as well as a classroom technology podium with PC computer, a smart projector, A/V recording equipment, B&W printer, and a BluRay player. The Honors Commons is ideal for individual and group study, workshops, presentation practice and film screenings.

The intention is to allow this space to be flexible and available for a wide variety of activities. Because the furnishings are meant to provide a comfortable atmosphere, the appropriate usage will be determined by those who schedule the space. Respectful behavior is expected when events and meetings are scheduled, particularly when more than one activity is scheduled.

ACCESS:
Your PSU/ID Access Card will unlock the door to Honors Commons and the outside entry to Epler Hall 24/7. All students may pick up their access card at the ID Services Office on the first floor of Neuberger Hall. When you use your PSU/ID Access Card to enter Honors Commons, you agree to follow the policies and codes of conduct at PSU, OIT Lab General Use Policies, and PSU’s Computer Acceptable Use Policy. Access to the Honors Commons is a privilege and requires that students remain in good standing with the Honors College.

GUEST POLICY:
The Honors Commons is a designated space for students. Outside guests are welcome when they accompany an Honors student and will be subject to the same rules and regulations. Honors students will be held accountable for the behavior of their guests.

EVENTS:
The Honors College will occasionally schedule events which may limit access to part or all of the space. These events will be inclusive of current students and will include advising sessions, workshops, film screenings and other community events. Depending on the type and purpose of the event, concurrent use of the space may not be acceptable while the event is in progress. A calendar listing upcoming events can be found on the bulletin board of the Honors Commons and the Honors College website.

Honors College students may request to reserve the Honors Commons for events. These events must be:
- To benefit the Honors College and its community.
- Open to all members of the Honors College community.

Events in Honors Commons must be in alignment with the mission of the University and the Honors College. To schedule an event, please complete the Honors Commons Event Reservation Form found at www.pdx.edu/honors/honors-commons.

QUIET HOURS:
Minimum university "quiet hours" are established from 10:00 pm to 8:00 am every day. Stephen Epler Hall is a residence building with rooms above the Honors Commons. Keep noise to a minimum during these hours both inside the Honors Commons and coming and going from the building during this time and be respectful of residents.

Honors Commons Code of Conduct

The Honors Commons Code of Conduct operates under federal and state laws and Portland State University policies regarding the use of alcohol, drugs, and tobacco: The Codes of Conduct are as follows:

- Compliance with applicable University rules and state and local law is required.
- Consumption of alcoholic beverages is prohibited; intoxicated individuals are not permitted in the Honors Commons.
- Smoking is prohibited. If you are smoking outside the building, you must be 25 feet from the building. Please dispose of your waste properly (do not leave your cigarette butts on the ground).
- The use of controlled substances is prohibited.
- Violations of the Codes of Conduct will result in a review by the UHC staff and the Honors College director. Future access to the Honors Commons may be denied.
- The Honors staff or assistants may contact PSU Public Safety if the need arises.

Entrance into the Honors Commons will be acknowledgment of your agreement to these rules and regulations. To access these policies please visit: www.pdx.edu/honors/honors-commons