

OVERLOAD APPROVAL

Full time enrollment for graduate students is 9-16 credits. Graduate students must obtain the appropriate approvals below for registration in excess of 16 credits in a term (graduate and undergraduate credits combined). Computer Science and Electrical & Computer Engineering graduate students have a lower maximum registration limit of 10 credits; these students must obtain approval to register for 11 or more credits.

Name _____ PSU ID# _____

PSU Email (**PRINT CLEARLY**) _____ Day phone _____

Degree (MS, PhD, etc.) _____ Major _____

Overload Request for Term _____ **Year** _____ **Requested number of credits** _____

Please explain the reason(s) for the proposed credit load:

Student Signature _____ Date _____

A. Approval to register for 17 to 19 credit hours or 11 or more credits for CS and ECE majors (and you are not a Graduate Assistant)

Department Chair or Adviser _____ Date _____

Routing: Must be signed by student and department, then submitted to the Registrar's Office for processing.

B. Approval to register for 20 or more credit hours (and you are not a Graduate Assistant)

Department Chair _____ Date _____

Graduate School approval _____ Date _____

Routing: Must be signed by student, department, and GS, then submitted to the Registrar's Office for processing.

C. Approval to register for more than 16 credit hours if you are a Graduate Assistant

Adviser _____ Date _____

Chair of student's academic department _____ Date _____

Graduate School approval _____ Date _____

Routing: Must be signed by student, adviser, department, and GS, then submitted to the Registrar's Office for processing.