**SET UP DIRECT DEPOSIT**
Refunds happen when there is an overpayment to your student account; either by personal payments, scholarships, grants, or loans. Please set up your direct deposit information now to ensure you receive your refund without delay.

More information: www.banweb.pdx.edu

**MAKE PAYMENTS**
You can make payments to your student account through Banweb or at the Cashier’s window in Neuberger Hall. We accept cash or check only at the Cashier’s window. Card payments are accepted through Banweb but will include a service fee of 2.75% of the purchase amount.

Any payment you make during a term must be paid according to the PSU Payment Plan. Please become acquainted with the PSU Payment Plan as it may affect your ability to register. Late fees will be assessed for every missed due date.

More information: www.pdx.edu/financial-services/psu-payment-plan

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**SUBMIT CONSENT FORM: FERPA**
Family Education Rights and Privacy Act
Your student account information is only accessible to you as the student. To release information to your parent, guardian or someone other than yourself, you’ll need to submit a FERPA form to the Office of the Registrar.

More information: www.pdx.edu/registration/student-records-privacy

**AUTHORIZE THIRD PARTY PAYER**
You may allow a third party access to pay your student account balance. This is generally for parents or other authorized parties to make a payment on your behalf. You must access the Third Party Payment section in the Student Payment Portal located in Banweb.

More Information:
www.banweb.pdx.edu

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**CHECK FINANCIAL AID REQUIREMENTS**
If you are receiving loans, scholarships, or grants through the Financial Aid Office, it’s important to look over your financial aid requirements. Additional documents may be requested and must be approved before your financial aid is disbursed to your student account.

More Information:
http://www.pdx.edu/financialaid

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**GET YOUR STUDENT ID CARD**
ID Services is located in the lobby of Neuberger Hall. You may pick up your student access badge once you are registered for one or more classes. A government issued ID is required for processing: (i.e. passport, driver’s license, State ID).

More Information:
http://www.pdx.edu/financial-services/id-card-services

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**OPT OUT OF HEALTH INSURANCE**
If you have comparable coverage to the PSU Student Health Insurance Plan, you may opt out by completing a waiver available online on the school website. The waiver must be completed by the deadline.

More Information:
www.pdx.edu/shac/insurancewaiver

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**MORE INFORMATION**

@psusfs

https://www.pdx.edu/studentfinancialservices

@psufwc

https://www.pdx.edu/shac

/studentfinancialservices@pdx.edu

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