Campus Public Safety Implementation Advisory Committee (IAC)

April 3, 2015

Convened: 10:00 am

Topic: Welcome and Introductions – Co-Chairs

Topic: Minutes of March 6 meeting reviewed and approved without changes.

  • Action: Post Minutes to IAC webpage.

Topic: DPSST visit

All IAC members are invited to participate in a trip to Salem to visit the basic training academy. There they will learn more about the training available for CPSO sworn police. The DPSST Director has agreed to make himself available and IAC members are encouraged to come prepared with questions. The trip is May 1st; the group will leave in the morning and return by 4pm. 11 IAC members have signed up to attend.

  • Action: Due to the DPSST meeting, the May 1 meeting of the IAC has been canceled.

Topic: Feedback surveys

The feedback surveys are posted. The closing date for feedback will be May 10th. University Communications will be putting together an informational campaign to get the word out about the surveys as well as the work of the IAC in general and the “listening sessions” that will be coming soon.

  • Survey comments: Do we need to collect demographic info? The surveys for the Policy and Training and Recruiting Teams are very broad and do not request demographic info, whereas the Oversight survey does. IAC members expressed concern that collecting demographic data could deter people from commenting.
• **Survey data and reporting:** In order to consolidate the collection and reporting of the survey data, IAC staff will be given access to all of them and will be responsible for preparing reports.

• **Action:** Henning and Lopez to give staff access to surveys.

**Topic:** Scheduling and Communications

If the IAC is to meet the June 1 deadline for a draft report (in time to add it to the docket for the June 11 Board of Trustees meeting), they will need to schedule their remaining activities and allow adequate time for community input.

• **Draft reports:** First draft Topic Team reports are due to the co-chairs by May 10th.

University Communications is working with the IAC to devise a communications plan for the remaining meetings and Town hall-type “listening sessions.” There are a variety of ways to get the word out, including: Virtual Viking, Currently, the Vanguard, via all staff emails through EMMA, the President’s webpage, via the ASPSU listserv...and a Talisma email targeted to students.

• **More specifics on targeted outreach:** The committee put together a list of possible listening sessions for obtaining community input. These sessions will take place in as many locations as possible. So far eight sessions have been scheduled. In addition, EXCOM and ALT will be updated on the IAC’s progress.

• **Listening Session format:** So that each session will be consistent with the others, the co-chairs will develop a framing document to help structure the meetings.

**Adjournment:** To subgroups at 11:30 am.

**Next scheduled meeting:** March 6, 2015, 10:00 am, Meyer Memorial Boardroom, URBN 710.