Academics Requirements Committee (ARC)  
Annual Report  

Members 2013-14  
Windows Chair  
Virginia Butler ANTH  
Martha Dyson LAS  
Haley Holmes SBA  
Rebecca Ingersoll ACS  
Galina Kogan WLL  
Louise Paradis ACS  

Consultants:  
Angela Gabarino RO  
Sukhwant Jhaj OAA  

Student Representatives  
None appointed  

The Responsibilities of the Academic Requirements Committee are:  
1) Develop and recommend policies regarding the admission of entering freshmen.  
2) Develop and recommend policies regarding transfer credit and requirements for baccalaureate degrees.  
3) Adjudicate student petitions regarding such academic regulations as credit loads, transfer credit, and graduation requirements for all undergraduate degree programs. Adjudicate student petitions regarding initial undergraduate admissions.  
4) Make recommendations and propose changes in academic requirements to the Faculty Senate.  
5) Report to the Senate at least once each year.  
6) Act, in all matters pertaining to policy, in liaison with the chairpersons of the Scholastic Standards and Curriculum Committees, and with the chairperson of the Graduate Council.  

The ARC met regularly (about twice per month) from September 2013 through May 2014. We reviewed 203 petitions, of which 183 were approved. The number of petitions is somewhat lower than in previous years. This may be a consequence of mandatory and improved advising. The University Studies Cluster Requirement was the most common focus of the petitions.  

Significant issues that we worked on:  

Provost’s ReThink Challenge - A Digital ARC Petition  
The ARC has collaborated with Project #107 members from OIT; the Registrar’s Office; University Studies and the Vice-Provost’s Office for Academic Innovation and Student Success to develop a digital ARC petition. The electronic petition will be piloted this summer and is expected to be fully implemented in the fall. It is anticipated that this project will serve as a model for a shift to paperless petitions for other committees.
**Credit for Prior Learning**
Committee members have been participating in the ReThink #92 Project to develop credit for prior learning policies and procedures. ARC, in coordination with the SSC, EPC, UCC and the Registrar’s Office on the CPL Policy Subcommittee, helped develop and then endorsed a set of policy recommendations regarding CPL which were approved by Faculty Senate in its April meeting. The ARC’s participation in the general CPL ReThink Committee is ongoing.

**Undergraduate Certificate Requirements**
The ARC has been approached to consider a change in policy regarding the awarding of undergraduate certificates. Currently, transcripted undergraduate certificates are only awarded upon the completion of an undergraduate degree. It has been suggested that removing this requirement might allow for more flexibility and possible expansion of undergraduate certificate offerings. The committee is considering the possible consequences of such a change and the utility and demand for certificate programs for non-degree students.

The committee wishes to thank Angela Garbarino and Anna Pittioni for their excellent support in our work.