TO: Senators and Ex-officio Members to the Senate
FR: Sarah E. Andrews-Collier, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on **May 3, 2010**, at 3:00 p.m. in room **53 CH**.

**AGENDA**

A. Roll

B. *Approval of the Minutes of the April 5, 2010, Meeting

C. Announcements and Communications from the Floor
   1. Discussion Item: Library Funding
      
      Nominations for Presiding Officer, 2010-11 PSU Faculty Senate

D. Unfinished Business
   None

E. New Business
   *1. Curricular Proposals Consent Agenda –UCC (Brown)
   *2. Writing Requirement Proposal – ARC (Hickey)
   *3. Credit Hour Limit Proposal – SSC (Miller)
   *4. Center for Inter-Disciplinary Mentoring Research Proposal – Bowman
   *5. Proposed Amendments to the Constitution, Art. II., IV., and V., Faculty – Liebman
   *6. Proposed Changes to “Functions and Procedures of the Faculty Senate” - Liebman

F. Question Period
   *1. Questions for Administrators
   2. Questions from the Floor for the Chair

G. Reports from Officers of the Administration and Committees
   President’s Report
   Provost’s Report
   1. Office of Sponsored Research Report on Millar Library Funding - Feyerherm
   *2. Academic Requirements Committee Annual Report - Hickey
   *3. Intercollegiate Athletic Board Annual Report - Farr
   *4. Library Committee Annual Report - Merrow
   *5. Scholastic Standards Committee Annual Report - Miller
   *6. Teacher Education Committee Annual Report - Reuler

H. Adjournment

*The following documents are included:
   B. Minutes of the Meeting of March 1, 2010 and attachments
   E-1 Curricular Consent Agenda, Undergraduate Curriculum Committee
   (more)
RUETER questioned the number of sections expected to be needed to carry out this charge. HICKEY reiterated that it would address approximately 200 additional students. The most affected students would be those majoring in Liberal Studies. RUTH reminded that the committee has done a good job of maintaining transparency around this issue, including working with the English Department. JHAJ supported the 200-student figure, and stated ____________. CARTER reminded that 200 students is only a little bulge for PSU, whereas the community colleges will be glad to teach these courses. He noted, the most important item on the proposal is the second bullet; this improvement is about all students, not just 200. RUETER reiterated that he has calculated 80 sections. CARTER reminded that Frinq/Sinq students are not included. LIVNEH asked if placement exams would be introduced, and JACOB stated yes they are. DAASCH asked ____________. HICKEY ____________. JHAJ noted that University Studies couldn’t support this without the additional funds indicated. DAASCH queried what happens to enacting the requirement if the funding is not forthcoming. RUTH noted that she and JHAJ would come back to the Senate with that issue. MURPHY ______________ guarantee of instructor capacity. RUETER reiterated his concern, referencing the notes from the meeting of 2 November 2009. LIVNEH queried how we would measure effectiveness of the community college courses. MacCORMACK urged that there would not be a giant surge in numbers. JACOB noted that community colleges are doing good work on this instruction. GEORGE noted that the point is to improve the quality of instruction. HENNING _______________

THE MOTION TO APPROVE PASSED by majority voice vote.

3. Credit Hour Limit Proposal

LAFFERRIERE/BUTLER MOVED THE SENATE APPROVE the proposal as listed in “E-3.”

THE MOTION PASSED by unanimous voice vote.

4. Center for Inter-Disciplinary Mentoring Research Proposal

BOWMAN/DAASCH MOVED THE SENATE APPROVE the center proposal, as listed in “E-4.”

THE MOTION PASSED by unanimous voice vote.

5. Proposed Amendments to the Constitution, Art. II., IV., and V.

LIEBMAN and Mark Jones presented the proposals.

LAFFERRIERE/DAASCH MOVED THE SENATE APPROVE the proposed amendments as listed in “E-5”, with final voting to take place article by article (including the correction of 2 typographical errors on p. 1).
HOOK asked if the three-year term of a Presiding Officer requires election in a senator’s first year. HINES stated no, as the proposal in “E-6” indicates that the Presiding Officer is a senator only during the year she/he is serving in that capacity. HOOK urged that as the Senate is only as effective as the Presiding Officer, and the pool should be as large as possible.

BLEILER/_________MOVED to amend Art. V., Sec. 3., 1) (end of page 4) by adding “/his” after her.

THE MOTION TO AMEND passed by UNANIMOUS VOICE VOTE.

JHAJ spoke against reducing the size of the senate, noting that certain research indicates that the greater size of a body allows for freer dissent. WALTON noted that the research behind this proposal indicates the small size is more common. CARTER reminded that the consultant on the project also noted our overly large size. LIEBMAN reminded that dissent is also relative to other things, rather than size alone. He noted that the committee recommends being nimble, and that voices should represent the different point of view of groups, not individuals.

KERRIGAN asked a question about the committee’s research on size and distribution. MacCORMACK noted that the committee findings supported a smaller Senate in that it would demand more engagement by members. SHUSTERMANN noted that the smaller size would also make the dissent more meaningful. RUTH noted she agreed with the concept of a more active senate, and supported also the tightening of the absence rules.

CABELLY/MURPHY MOVED that in Art. V., Sec. 1, 3), “is” be changed to “will be”, p. 4, para. 1, line 4.

BLEILER argued that the amendment is unnecessary.

THE MOTION TO AMEND FAILED by majority voice vote.

BLEILER/REESE MOVED that in Art., V., Sec. 1, 3.), “for one academic year or more” is restored, p. 4, para. 1, line 4.

THE MOTION TO AMEND PASSED by unanimous voice vote.

6. Proposed Changes to “Functions and Procedures of the Faculty Senate”

BLEILER/DAASCH MOVED THE SENATE APPROVE the proposal as listed in “E-6.”

BLEILER/DAASCH MOVED TO AMEND the proposal as listed in “E-6” changing paragraph 2 to read: “A senator who takes a leave of absence, or sabbatical leave for one academic year or more or is absent for more than three consecutive meetings must resign his or her Senate seat, which shall be filled in accordance with Section 2, Paragraph 5 of this Article.”
The MOTION PASSED by unanimous voice vote.

Daasch/____MOVED TO REPLACE “must be” with “is”, para. 3, line 4.

The MOTION PASSED by unanimous voice vote.

LUCKETT/HOOK MOVED TO TABLE the motion until June.

THE MOTION PASSED by unanimous voice vote.

F. QUESTION PERIOD

1. Questions for Administrators

   Question for Provost Koch Regarding Noise Disruptions in the Park Blocks

   The corner area of the Park Blocks roughly between Neuberger Hall and SMSU is ever increasingly in use by bands, DJs and other apparent representatives of the entertainment industry or entertainment side of the College. The noise is regularly extremely disruptive for both classroom activities and office work - at least in NH sides facing the Park blocks. What can be done to remedy the situation and return this area to a noise level and protocol appropriate for a college campus? Submitted by Tom Seppalainen, Prof. of Philosophy

   KOCH responded to the question during his report. He noted that Park Blocks activities have positive purposes, including community engagement and student leadership. He advised that people should contact SMSU with issues regarding noise. SEPPALAINEN noted that the noise from the Earth Day events lasted for seven consecutive hours.

2. Questions from the Floor for the Chair

   None.

G. REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

   Provost’s Report

   KOCH reported after G.8. He noted that the policy for scheduling classes in Extended Studies has been revised. He noted that S. Jhaj has been appointed Special Assistant to the Provost for Student Success. He noted that Dean Nelson has given notice of retirement, and a search for her replacement will be conducted in the coming year. He noted that Academic Affairs is undergoing reorganization. Vice Provost Smallman is returning to International Affairs, and Vice Provost Feyerherm is returning to Social Work. There will be new positions and internal searches would be conducted for them. RUTH noted that Extended Studies needs to be moved back under the
TO: Senators and Ex-officio Members to the Senate  
FR: Sarah E. Andrews-Collier, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on JUNE 7, 2010, at 3:00 p.m. in 53 CH.

AGENDA

A. Roll
B. *Approval of the Minutes of May 3, 2010, Meetings
C. Announcements and Communications from the Floor
   1. Discussion Item: Senate Agenda Setting for 2010-11

**ELECTION OF THE 2010-11 PSU FACULTY SENATE PRESIDING OFFICER**

D. Unfinished Business
   *1. Proposal to Amend the Constitution of the PSU Faculty, Art. II., IV., and V.
   *2. Proposal to Amend the Functions and Procedures of the PSU Faculty
   3. University Studies Committee Annual Report – Cruzan
   4. Question to President Wiewel: Athletics and Pre-season Games
   5. Report on Indirect Costs - Feyerherm

**ELECTION OF THE 2010-11 PSU FACULTY SENATE PRESIDING OFFICER PRO TEM**

E. New Business
   *1. Curricular Proposals Consent Agenda – Beyler and Brown
   *2. Proposal for the Minor in Religious Studies - Brown
   *3. Proposal to Rename the Department of Women’s Studies - Bowman

**ELECTION OF THE 2010-11 PSU FACULTY SENATE STEERING COMMITTEE**

F. Question Period
   1. Questions for Administrators
   2. Questions from the Floor for the Chair

G. Reports from Officers of the Administration and Committees
   President’s Report at 16:30
   Provost’s Report
   *3. Annual Report of the Committee on Committees – Brodowicz
   *4. Annual Report of the Undergraduate Curriculum Committee – Brown
   *5. Annual Report of the Educational Policy Committee – Bowman
   *6. Annual Report of the Faculty Development Committee – Walton for Bleiler
   *8. Annual Report of the General Student Affairs Committee – Absher
   *9. Report of the Ad Hoc Committee to Propose Changes to the Constitution – Liebman
   10. Report of the Interinstitutional Faculty Senate Meeting of 7/8 May at PSU – Rueter

**ELECTION OF CAUCUS REPRESENTATIVES TO THE 2010-11 COMMITTEE ON COMMITTEES: AO, SBA, ED, LAS (2), OI, SSW, UPA.**

H. Adjournment

Secretary to the Faculty
www.pdx.edu/faculty-senate • 850 MCB • (503) 725-4416/Fax 5-4499
PROPOSALS TO AMEND THE CONSTITUTION OF THE PSU FACULTY
Additions underlined, deletions struck out, changes in italics

ARTICLE II. MEMBERSHIP OF THE FACULTY.
The Faculty shall consist of the Chancellor, the President of Portland State University, and all persons who hold State Board appointments with the rank of professor, associate professor, assistant professor, or instructor, and whose full-time equivalent is at least fifty percent teaching, research, or administration at Portland State University. Unranked members of Portland State University who are certified by the Provost to have academic qualifications sufficient to justify appointment at one of the above mentioned ranks, whose primary responsibility is for such fundamental areas as curriculum, subject matter, and methods of instruction, research, faculty status, and those aspects of student life that relate to the education process, and whose full-time equivalent is at least fifty percent teaching, research, or administration at Portland State University shall also be included in the faculty regardless of title. The University Faculty reserves the right to elect to membership any person who is employed full-time by the Oregon University System.

Rationale: to match the original intent of the Article.

ARTICLE IV. ORGANIZATION OF THE FACULTY.
Section 4. Faculty Committees.
1) Appointment. The Committee on Committees, hereinafter described, shall appoint the members and chairpersons of all constitutional committees and ensure adequate and required divisional representation. The Committee on Committees shall make recommendations to the President concerning the membership and chairpersons of all committees established by administrative action and ensure divisional representation as appropriate. Constitutional committees are those established under provisions of the Faculty Constitution. Administrative committees are those established by the President and charged by him or her with a specific assignment on a continuing basis for periods of one or more years. Ad hoc and special committees may be established at any time by the Faculty, the Senate, or the President, and shall carry out specific duties and report as directed. No special committees shall be established that duplicate the work of an existing Faculty, Senate or administrative committee. The Committee on Committees shall appoint membership of special committees established by the Faculty or Senate. The Advisory Council will make recommendations of membership for ad hoc and special committees established by the President.

For the purpose of committee representation, the word “division” shall mean any school or college, each of the three academic distribution areas of Arts and Sciences (Arts and Letters, Sciences, and Social Sciences), Business Administration, Education, Engineering and Computer Science, Fine and Performing Arts, Library, Social Work, Urban and Public Affairs, Other Instructional Faculty, and All Other faculty; the term “instructional division” shall mean any school or college, and Other Instructional Faculty. The members of the Committee on Committees will normally serve two years and must be members of the Senate during their tenure as members of the Committee. The following divisions shall elect members in even-numbered years:
• All Others (1 member)
• Business Administration (1 member)
• Education (1 member)
• Liberal Arts and Sciences (2-3 members)
• Social Work (1 member)
• Urban and Public Affairs (1 member)

The following divisions shall elect members in odd-numbered years:

• Engineering and Computer Science (1 member)
• Library (1 member)
• Liberal Arts and Sciences (2-3 members)
• Fine and Performing Arts (1 member)
• Extended Studies (1 member)
• Other Instructional Faculty (1 member)

*Rationale:* To divide Liberal Arts and Sciences into more effective groups.

**ARTICLE IV. ORGANIZATION OF THE FACULTY.**

**Section 4. Faculty Committees.**

4) **Standing Committees and Their Functions.**

d) **Undergraduate Curriculum Committee.** This committee shall consist of five six faculty members from the College of Liberal Arts and Sciences *(two from each of its divisions)*, one from each of the other instructional divisions, one from the Library, one from All Other faculty, two students, and, as consultants, the following or his/her representative, the Provost, and the Vice Provost for Curriculum & Undergraduate Studies, and a representative of the Office of Institutional Research & Planning. *Etc.*

g) **Faculty Development Committee.** This committee shall consist of five six faculty members from the College of Liberal Arts and Sciences *(two from each of its divisions)*, *(two from the Library)*, one from each of the other divisions, and, as consultants, the following, or their representatives, the Provost, and the Vice Provost for Graduate Studies & Research. It is desirable that the appointees be selected from among faculty members who are active and interested in research, teaching, or other scholarly activity. *Etc.*

j) **Graduate Council.** This council shall consist of five six faculty members from the College of Liberal Arts and Sciences *(two from each of its divisions)*, one from each of the other instructional divisions, one from the Library, one from All Other faculty, two graduate students appointed upon recommendations by the Dean of Graduate Studies, and, as consultants, the following or his/her representative, the Provost, and the Vice Provost for Graduate Studies & Research, and a representative of the Office of Institutional Research and Planning. The Committee on Committees shall endeavor to select appointees only from among faculty members with an involvement in graduate education. *Etc.*

l) **Budget Committee.** This committee shall consist of five six faculty members from the College of Liberal Arts and Sciences *(two from each of its divisions)*, one from each of the other divisions, two students, the chairperson of the Education Policy Committee and,
as consultants, the following or his or her representative, the Vice President for Finance and Administration, the Provost, the Associate Vice President for Finance and Administration, and a representative from the Office of Institutional Research and Planning. The chairperson (or a designated member) shall serve on the Education Policy Committee. Etc.

m) Educational Policy Committee. The Educational Policy Committee shall advise the Faculty Senate and the President on educational policies and planning for the University. Membership of the Committee shall be composed of the chairperson of the Budget Committee, plus five six faculty members from the College of Liberal Arts and Sciences (two from each of its divisions), one from each of the other divisions, one classified member of PSU, and two students (one undergraduate and one graduate). The chairperson shall be selected from the membership by the Committee on Committees. The Provost, the Associate Vice President for Finance & Administration, and a representative from the Office of Institutional Research and Planning shall serve as consultants at the request of the Committee. The chairperson (or a designated member) shall serve on the Budget Committee. Etc.

n) University Studies Council. This council shall consist of five six faculty members from the College of Liberal Arts and Sciences (two from each of its divisions), one from each of the other instructional divisions, one from the Library, one from All Other faculty, one elected representative of the core University Studies faculty, two upper-division undergraduate students and, as consultants, the following or his/her representative: the Provost, the Dean of Undergraduate Studies, the immediate administrator of the program, and a representative of the Office of Institutional Research and Planning. The Committee on Committees shall endeavor to select appointees from among faculty members with an involvement in general education. Etc.

ARTICLE V. FACULTY SENATE.
Section 1. Membership.
1) Ex-officio Members
   a) The President, the Provost, all Vice Presidents; all Deans; the Director of the Library; all Vice Provosts; all Assistants to the President; the Secretary to the Faculty; a representative of the retired faculty association; and the Student Body President of the Associated Students of Portland State University shall serve as ex-officio members of the Senate. Ex-officio members shall have full rights of discussion and making of motions but shall not have the right to vote. These Ex-officio members are not eligible to become elected members.
   b) The chairperson of constitutional committees, members of the Advisory Council, and representatives to the Interinstitutional Faculty Senate shall serve as ex-officio members if they are not serving as elected members.

Rationale: there is no longer a retired faculty association.

ARTICLE V. FACULTY SENATE.
Section 1. Membership.
3) Alternates. Each elected member of the Senate is expected to attend its meetings regularly. However, before the first meeting of the fall term each senator shall designate
in writing to the Secretary to the Faculty an alternate who shall serve in the senator's absence with full rights and powers. A senator may change his or her alternate at any time by so informing the Secretary in writing. A senator who takes a leave of absence, or sabbatical leave for one academic year or more or is absent for more than three consecutive meetings must resign his or her Senate seat, which shall be filled in accordance with Section 2, Paragraph 5 of this Article.

Rationale: prolonged absences allowed by the current rule deprive units of appropriate representation.

ARTICLE V. FACULTY SENATE.

Section 2. Election of the Senate.

1) Determination of Divisional Representation. By the first Monday in March of each year, the chief administrative officer of each division (see Article V, Section 1, Paragraph 2) shall report to the Secretary to the Faculty the name of each faculty member, and the number of full-time equivalent faculty assigned to each division. At the same time, names of regular faculty and the number of full-time equivalent faculty in programs not in any instructional division shall be reported by the chief academic administrative officer and the vice presidents, or their designees, to the Secretary to the Faculty. These Faculty shall be assigned by the Senate Steering Committee to divisions as prescribed in Article V, Section 1, Paragraph 2. The Secretary to the Faculty, under the supervision of the Senate Steering Committee, shall then determine the number of senators to be allocated to each division, apportioning one senator for each multiple of ten twenty full-time equivalent faculty with an additional senator for any remainder of 5.0 10.0 or more full-time equivalent faculty. Any division with fewer than ten twenty full-time equivalent faculty shall have one senator. A newly instituted division shall elect its senator(s) in the next regular senate election.

Rationale: Since 1994, the number of Senators doubled from 55 to 115, through the inclusion of All Others and faculty hiring. Changing the ratio will return the number of Senators to 55, resulting in a more engaged and cohesive, and effective Senate.

ARTICLE V. Section 3 ORGANIZATION OF THE SENATE

1) Officers and Their Duties. Upon delegation of authority by the President, the Senate should choose its a presiding officer and a presiding officer-elect in such manner as shall be prescribed in “Functions and Procedures of the Senate.” The Presiding-Officer will serve a one-year term to be succeeded by the Presiding Officer-Elect. The outgoing Presiding Officer shall be considered as Past Presiding Officer during the year following her/his term.

Rationale: to ensure leadership succession and safeguard institutional memory.
C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

Election Results: Advisory Council and the Interinstitutional Faculty Senate
Advisory Council - Scott Burns, Leslie McBride, Linda Walton
Interinstitutional Faculty Senate – Maude Hines

Senate Election Runoffs: AO – Barham; ED – Munson; OI – Flower; UPA - Gibson
XS – in progress

Election for the Officers of the 2010-11 PSU Faculty Senate
Presiding Officer - Maude Hines
Presiding Officer Elect - Gwen Shusterman
Steering Committee Members - Rob Daasch and Tom Luckett (2011)
Dan Fortmiller and Mark Jones (2012)

June 7, 2010 Senate Agenda
E-3 Correction: Rename to “Women, Gender, and Sexuality Studies Program”
ADD: E-5 Amendment to the Constitution, Art. IV., 4., 4), o, Honors Council.
ADD Report: G-9 Final Report of the Ad Hoc Committee to Propose Changes to the Constitution
ADD Report: G-10 IFS Report of the Meeting of May 7/8, 2010 at PSU
ADD: G-11 Final Report of the Ad Hoc Committee on High Achieving Students
REMOVED from E-1, Consent Agenda: E.1.c.6.

The Presiding Officer bid farewell and thank yous to outgoing committee chairs, outgoing faculty senators, and members departing Ex officio or the university this term, Feyerherm, Smallman, Spalding, Webb.

Reception - sponsored by Provost Koch and Scott Burns immediately following the Senate meeting in the Geology Office, CH17.

GELMON reported briefly on the progress of the president’s Ad Hoc Committee on PSU/OHSU Collaborations, which has extended their reporting deadline to fall 2010.

1. Discussion Item: Senate Agenda Setting for 2010-11

HINES solicited suggestions for Senate priorities for the upcoming year. SCHECHTER recommended that the Senate should continue the good work started in the current year. GAMBURD recommended the Senate conduct an examination of the composition of the faculty with regard to balance and the effect of the changing ratio on workloads. She also recommended the Senate monitor development of on line learning, and in particular, review it as it relates to workload. DAASCHI noted that this latter item would be added to the Senate Wiki so that Senators can continue this discussion.

D. UNFINISHED BUSINESS

1. Proposal to Amend the Constitution of the PSU Faculty, Art. II., IV., and V.
WAMSER reported for the Advisory Council, as required by the Constitution, noting that the Council advised a grammatical correction for clarity: the deletion of a comma, Art. V. Sec.1, 3) Alternates, after “A senator who takes a leave of absence...” The correction was noted for the record by the presiding officer.

THE MOTION TO AMEND THE CONSTITUTION PASSED by unanimous voice vote.

2. Proposal to Amend the Functions and Procedures of the PSU Faculty

BURNS/DAASCH MOVED TO TAKE THE MOTION FROM THE TABLE.

THE MOTION PASSED by unanimous voice vote.

LIEBMAN and JONES reviewed the item, in light of the amendment in “D-1” passed above. WAMSER noted that the same correction should be made to this document as was made to Art. V., Sec. 1, 3) in the preceding matter. The correction was noted for the record by the presiding officer. HINES noted, for clarification, that election of 2010-11 Senate officers would follow the changes in D. 1 and D.2.

THE MOTION PASSED by unanimous voice vote.

3. University Studies Committee Annual Report

CRUZAN presented the report for the committee. BUTLER asked if courses could be listed in more than one cluster. JHAIJ noted that they might, as long as the Learning Objectives are listed for each cluster a course is approved for.

The presiding officer accepted the report for the Senate.

4. Question to President Wiewel: Athletics and Pre-season Games

FARR answered the question for the President, after the president’s report. He noted there is no evidence to show that these games cause more injuries, sometimes we win them, and the athletes want them. Regarding concussions, there are extensive protocols in place.

RUETER noted that if the NFL can’t handle the concussion issue, how could we, and that bodily harm violates the OAR internal management directives. FARR replied that there are ways to not use bodily harm. He also noted that scholarships and insurance are continued for athletes who do sustain injuries.

5. Report on Indirect Costs

FEYERHERM presented a report on Indirect Costs, as requested in October 2009 in conjunction with a June 2010 Library Committee Report requesting