Millar Library Construction Impact Notice
12/7/12

**Please distribute to your department personnel**

PSU Capital Projects and Construction has retained the services of Electrical Construction Company (EC) to test the electrical infrastructure that provides power to the west campus. To lessen user impacts testing will occur during the 2012 Campus Closure. During these tests power will be interrupted to Millar Library.

**power outage impacts**

Two types of power outages will occur. The first type is a maximum 1-hour outage. The second is a power bump where power will be interrupted for 10-15 seconds. The full outage schedule can be found at [http://www.pdx.edu/fap/electrical‐shutdowns](http://www.pdx.edu/fap/electrical‐shutdowns). ML will be affected on the following dates and times:

- 1-HOUR: 12/24 Monday 11:00am
- 1-HOUR: 12/24 Monday 1:00pm
- POWER BUMP: 12/26 Wednesday 8:00am
- POWER BUMP: 12/26 Wednesday 10:00am

For those who have not contacted us for special arrangements we recommend making the following preparations before and after the scheduled outage and/or power bumps:

- Power down any electrical equipment (such as computers, printers, etc) that may be damaged or cause loss of work.
- We recommend making arrangements for perishables in refrigerators and freezers.
- Make arrangements for Remote Desktop usage. Remote login will not be available during both the 1-hour outage and the power bumps.
- For the people who have to be on campus during the Campus Closure avoid the building during the day of the outage or at least during the outage itself.
- Verify that all electronics and equipment are powered down before the outage and verify functionality after.

**Network impacts**

Network access throughout the building will not be available during both the 1-hour outage and power bumps. This includes remote desktop.

**Elevator impacts**

Due to the loss of power Elevators will not be operational during both the 1-hour outage and power bumps.

**Additional information**

Informational meetings have been setup if there are any questions or concerns. You can join them on 12/7 or 12/21 at 11:00am – noon in SMSU 296. Please contact Quinn Soifer at soiferq@pdx.edu if you require special arrangements, or have question and are unable to attend the pre-established meetings.

Thank you,
Capital Projects and Construction