

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
- [P] Aaron Britton, FPM Zone Maintenance Manager
- [P] Joseph Wuest, CPC Electrical Engineer & Project Manager
- [P] Todd King, OIT Project Infrastructure Manager
- [P] Mitchell Schwabel, FPM Housing Maintenance Manager
- [] Richie Segura, FPM Mechanical Systems
- [] Gail Hamilton, FPM In-House Construction Manager
- [] Vacant position, FPM Building Maintenance

- [P] Houston Mills, FPM In-House Construction
- [P] Mark Thomas, FPM Electrical
- [P] Kevin Reed, FPM Lockshop
- [P] Jonathan Ledbetter, Materials Management Services
- [P] Dirk Theisen, FPM Mechanical Systems Manager
- [] Gabe Christian, OIT Academic Technology Services

Ad Hoc:

- [P] Erica Hunsberger, EHS Specialist
- [P] Max Jacobs-Swerbilov, EHS Temp. Worker
- [] Manny Watson, Fire Prevention Specialist

Meeting Call to Order

Date: 7/11/2023

Time: 10:00 am

Location: [Google Meet](#) (remote)
and in person

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.
- We will need to find a replacement safety committee member for FPM Building Maintenance. Karen will reach out to Heather and Cary.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. (This is an on-going action item reminder.)
- Karen: Provide information to FPM/Loni regarding rodent concerns in the USB basement and lower parking garage level.



- o Karen shared with the committee the information and action items from Heather's email and let them know about the Oregon OSHA complaint. No other concerns were raised at the meeting about new areas other than those already identified. Karen noted that Brandon and Loni would be walking the MMS spaces tomorrow to identify areas that may need deep cleaning.
- o Mark noted that departments are discouraged from using shop time for cleaning, and that they may need to allow departments to use shop time to clean. Karen will pass on this information to Heather.
- Karen: Follow up on remaining work orders for the SRTC Bike Room door.
 - o Update: Hatching and signage have been completed.
- Karen: Provide update regarding the onsite meeting with George Kafouros and Kone to discuss safety of elevator mechanical rooms and any improvements Kone may need from PSU.
 - o Update: Karen provided an update from the site walk in the Millar Library sub-basement with Kone and George. Several safety items were discussed that need to be reviewed with Cary Morris. George will be scheduling a meeting with Cary, Kone, and EHS. Suggested safety improvements to implement campuswide:
 - Ensure all elevator rooms have signage posted identifying them as elevator rooms, as well as room number identifiers.
 - Ensure all elevator rooms are posted with authorized personnel signage.
 - Identify where safety signage may be needed on outer doors and inner doors, depending on the hazards, e.g. electrical, moving parts, overhead hazard.
 - Potentially rekey all elevator rooms so they are on the same key.
 - o Further discussion is needed regarding who is deemed "authorized personnel". Mark and Dirk noted that their departments need access to the elevator rooms.
 - o Kevin noted that Troy can assist with records of elevator spaces.
- Scott: Complete radon assessments in the following areas: Blackstone first floor following the mold remediation project; basement of SH for Mark/Kevin for monthly generator tests.
 - o Karen will check with Scott on the status of the SH space.
 - o Kevin noted that a radon tester was placed in the USB storage closet in the basement.
 - o Max noted that Blackstone is not done yet, and is scheduled for this week. He noted that last week Broadway, Viking Pavilion and Montgomery were completed.
- Karen: Reach out to Laverne regarding the Library Taproom's sandwich board signage which takes up space on the sidewalk, not allowing for a 3' clearance.
 - o Jeff and Karen addressed this with the Taproom. Karen also reached out to PREM and they were addressing this with the restaurant management.

Incidents / Injuries

- Broadway Loading Dock - Karen



- Karen discussed the incident from last Friday when a sanitation truck got stuck on the vault cover, resulting in a diesel spill. The diesel spill was cleaned up by a spill response company. A temporary steel plate was placed over the vault. Further corrective actions are being discussed by FPM.
- Mitchell noted they may have come in too fast, as he has seen the vault cover bounce before.
- Renovation project, impacted asbestos-containing floor tile - Karen
 - There was a site kickoff meeting yesterday for a renovation project. Damaged asbestos-containing floor tile was noted during the walk where a wall had been removed and a door will be installed. Approximately 6" wide and 6 foot long strip of asbestos-containing tile was exposed at the base of the wall and will be abated before work continues. Karen followed up with Quinn Soifer to ensure that the contracted employee receives the necessary asbestos awareness training prior to continuing work on this project.

Campus Safety Committee Update

- The committee completed an inspection of the UCB building. Safety items noted included: Improper use of extension cords, daisy chains of power cords, seismic bracing needed, blocked doors from the inside.

Safety Committee Inspection

- Next inspection is July 18, 2023.
- The committee did not note any particular area for inspection next week. Karen will reach out to Jeff to identify a location. Karen will include the required PPE on the inspection invite.

Rounds / New Safety Concerns

- Mark
 - We are headed into the warmest time of the year. Take precautions and breaks when you need them.
- Dirk
 - Agree with what Mark said regarding heat illness prevention.
 - When working on ladders, make sure you're safe and are working slowly, observing all precautions. Inspect and remove ladders that are broken. Make sure you're using the correct ladder for the job.
 - Karen added that sometimes a lift may be a better choice than working from a ladder.
- Jonathan
 - Nothing to report.
- Todd
 - Nothing to report.
- Kevin
 - Nothing to report.
- Houston
 - Since people are relaxing mask wearing because they aren't required for COVID anymore, they have been relaxed for work as well. Be sure to wear masks for dust, etc..., as needed.
 - Karen added that N95s are available from Stores for dust and for wildfire smoke.
- Aaron
 - Nothing to report.

- Mitchell
 - He has a lead on a contractor for fire escape load testing. He will be using the same contractor as the one Anthony Bohan is using for East Hall.
- Joe
 - Importance of dressing appropriately for the job site. Wear appropriate footwear. Add a reminder to bring/wear PPE to project kickoff meetings.
- Erica
 - Remember to do your heat illness prevention training and remind your co-workers.
- Karen
 - Nothing additional to report.
- Max
 - Nothing to report.

Action Items

- Karen: Reach out to Heather and Cary about a replacement safety committee member for FPM Building Maintenance.
- Karen: Tracking - Elevator safety improvements, meeting pending.

Meeting Adjourned

Time:

Next Meeting

Date: 8/8/2023

Time: 10:00 am

Location: Google Meet (remote)
and in person

Next Inspection

Date: July 18, 2023

Time: 8:00 am

- Pending/Tracking (Karen): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is completed. On hold for the moment.