



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today’s meeting)

Employee Represented:

- [P] Tom Bennett (TB), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Susan Tardiff (ST), College of Urban & Public Affairs
- [P] Karin Waller (KW), International Affairs

Employer Represented:

- [P] Todd Bauch (TB), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management, Chair

Alternate:

Ad Hoc:

- [P] Sierra Schmidt (SS), Environmental Health & Safety

Meeting Call to Order

Date: 5/12/2021

Time: 1:05 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- LW - Welcome new member, Clare Quinn, College of Liberal Arts & Sciences!
- LW - Welcome new member, Mike McNerney, Campus Public Safety Office!
- LW - Next meeting will be rescheduled to June 16th, same time and same place
- EH – Campus Safety Committee Meeting Minutes format will be changed to an accessible format

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- JR: IMT Update - Vaccination requirements for Fall: Portland State will require vaccination for faculty/staff/students, with few exceptions; the process of documentation is still being examined
 - EB: With the Pfizer vaccine potentially being approved for children aged 2+ by September, will the university require vaccinations for the on-campus Child Care Centers? JR: Will follow best guidance when and if this situation arises
 - JS: How will PSU enforce this policy if we cannot ask someone's vaccination status? JR: Will be similar to Meningitis vaccine system and, for clarification, the school can request this information, however as an individual you cannot ask someone else if they have been vaccinated
 - JS: Are there many loopholes which would allow for people to easily opt out of getting a vaccine? JR: Will follow the Meningitis system, but there will be other safeguards in place: masks will still be required, HEPA filters will still be deployed, cleaning rules, etc.
 - TB: How will this work for the public who comes to campus? Alumni? LW: Contractors? JR: This issue is still being explored and there are a number of questions still being resolved
 - DB: Works jointly with OSHU, and these systems are in place at medical centers; signage, vaccines, etc.
 - EH: UComm sent out an email regarding a Q&A session on Tuesday, May 25th; so if you have questions you can register for this Q&A, it will also be recorded and available for employees

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 5/4/2021 – UCB; Employee was drawing pints of blood when they accidentally stuck their finger with a needle, trying to slide the safety cover up



Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 4/16/2021 – BLU roof; Employee was working on a Hot Water Boiler when they struck their head on a rod that was hanging down from a strut.
- 5/10/2021 – UCB; Employee felt a sharp pain in finger after lifting a transfer bucket and hanging up keys. Unsure of what caused pain.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: UCB

Quarter of inspection: TBD

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 4/14/2021 - Ask Jeff (JR) for update/explanation at next meeting regarding the 'Check for COVID' emails coming out at the end of the work week, on Fridays.
 - Discussed during meeting: Email generated and sent due to badge access records, sent out on Fridays to individuals who have used their badge on campus – resolved 5/12/2021
- 4/14/2021 – Jeff (JR) follow up with CPSO over building security concerns, and needle issue at HGCDC.
 - Information was shared with CPSO, if you see something out of place please report it to CPSO – resolved 5/12/2021

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- DB - Parking structure safety: cameras? lighting?
 - MM: lighting is tricky due to city light pollution requirements; there are discussions about safety increases and cameras; PB: gates approved by PSU but waiting on city; MM: these would be open during the day most likely
- MM - Stratford Hall is shut down and has its water shut off, but restrooms have been used, will likely need cleanup before demolition
 - LW: Has there been a work order? MM: Working with CPC and FPM to strategize how to address this, and also talking to patrol officers about the potential unintended access points



- MM's position has been created, in part, to respond to civilian concerns in non-emergency situations, so if you have a concern that you don't think is an emergency, you can contact MM directly. But also know that just because you called CPSO, an actual officer will not necessarily respond to the call if it is a non-emergency, if this has previously stopped you from calling CPSO
- SKe - There is understandably a lot of confusion and anxiety about return to campus in Fall so UComm is undertaking a significant overhaul of current web-based information, so there will be a re-launch and clarification of information
- AC - How to source safety concerns?
 - DB: Will send the email she drafted for this purpose to AC to send out to the SBA
 - JR: Can check in at any sort of staff/department meetings, relay the information that these safety committees exist and that you are on can send concerns to EHS, LW, SK, or wait until next month's meeting
- JS - Is Facilities the department to talk to about air purifier/HEPA filter supplies?
 - JR: PSU has bought many units, and will be deploying the filters into classrooms, lobby areas, and office spaces which are under a certain square footage; units for each individual office is not feasible or possible, but have increased HVAC air flow in these spaces
 - HVAC system in Smith is historically inconsistent
 - JR: There are other controls that EHS and FPM can provide as well, for both air quality and circulation in buildings, email JR for specific concerns
 - DB: Can more windows be opened?
 - JR: If you have operable windows then yes, if you have a first floor office then we ask that these windows are only open during use of the office space
- CQ - CLAS is very large, huge concerns about coming back to work due to different physical working environments; with so much concern perhaps there should be centrality in information, is there a way to make sure employees are getting more helpful and directed information since each department is so different?
 - JR: Great feedback, the communication piece has been an ongoing challenge due to many reasons such as constant changes from authorities. There is currently centralized information on [EHS COVID Page](#), that said, the information isn't always being sent out to people, so as a member of the safety committee it would be a good idea to share this information with your department. Additionally, you can email IMT with questions and concerns. Each department will have a different approach to returning in Fall and IMT is planning to work with departments to create specific rule-based criteria to management teams who will then filter down the information.
 - ST: Utilizing Dean Corsi in communications might reassure people more; if he does not comment this will be noticed as well
 - JR: IMT has consulted him on HEPA filter and AQ policy and is heavily involved
- JR –



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- EHS will be managing HEPA units deployed across campus as per PSU regulations, if individual departments want to buy HEPA filters then these will not be managed by EHS, if you have a concern about a particular space then you can request for it to be assessed by EHS and FPM
- EHS is working with FPM to conduct water testing for legionella and lead around campus, which also aligns with the five year - testing plan for Hydration Stations. This information will be shared as part of the return to campus.
- For the vaccination clinic on campus: there are quite a few spots open, so have friends and loved ones sign up.

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

Meeting Adjourned

Time: 2:15 pm

Next Meeting

Date: June 16, 2021

Location: Zoom