

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance Manager
[P] Joseph Wuest, CPC Electrical Engineer & Project Manager
[P] Todd King, OIT Project Infrastructure Manager
[P] Mitchell Schwabel, FPM Housing Maintenance Manager
[P] Richie Segura, FPM Mechanical Systems
[] Gail Hamilton, FPM In-House Construction Manager
[P] Dustin Boomer, FPM Building Maintenance

[P] Houston Mills, FPM In-House Construction
[P] Mark Thomas, FPM Electrical
[P] Kevin Reed, FPM Lockshop
[P] Jonathan Ledbetter, Materials Management Services
[P] Dirk Theisen, FPM Mechanical Systems Manager
[] Gabe Christian, OIT Academic Technology Services

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Max Jacobs-Swerbilov, EHS Temp. Worker
[] Manny Watson, Fire Prevention Specialist

Meeting Call to Order

Date: 6/13/2023

Time: 10:00 am

Location: [Google Meet](#) (remote)
and in person

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. (This is an on-going action item reminder.)
- Karen: Follow up with FPM/Loni on pest control and cleaning up dust in the USB basement.
 - o Update: The cleaning would normally fall to the department that owns the space. They can put in a work order to have deeper cleaning. There was further discussion at the meeting regarding which areas need cleaning.

- Concerns were raised regarding rodent droppings throughout the USB basement and lower parking garage level. It was noted that the door is kept open all day long from the parking garage. An observation was that the traps that have been placed there are too small for the large rat that has been observed. Dustin said he can help with suggestions for traps, as he has prior work experience with rodent traps. Karen will provide this additional information to Loni to coordinate pest control.
- Aaron: Rodent excrement found in the UCB generator parking area and dumpster area. Aaron to put in a work order to Joe Dahmen to put out traps.
 - Update: Aaron submitted the work order for the rodent traps in this area.
- Karen: Update on work orders to adjust the door closer on the SRTC Bike Room door, add open door slowly signage, and to add paint hatching to the area by the SRTC Bike Room door.
 - Update: The door closer has been adjusted. The signage is in process. The area has been pressure washed, and the paint hatching is pending.
- Karen: Follow up with FPM regarding contractor safety language in tenant contracts.
 - Update: To be discussed at the upcoming EHS-FPM meeting.
- Karen: Followup with Tom/Kone and George Kafouros regarding access to elevator mechanical rooms and pits. Does Kone need separate locks and/or additional signage when they are actively working in an area? Does the door remain locked or does it unlock behind them?
 - Update: Karen and George to meet onsite tomorrow with Kone to walk the Millar sub-basement and discuss safety and any improvements Kone may need from PSU.
- Scott: Additional areas where the group requested radon assessments: Blackstone first floor following the mold remediation project; basement of SH for Mark/Kevin for monthly generator tests.
 - Update: Scott is on vacation. Update to be provided at the next meeting.
- All: Invite Karen and Scott to crew meetings to share radon information and answer any questions. Todd to set up a crew safety meeting with Karen and Scott. Karen will add Scott to a Housing meeting and a CPC staff meeting. Aaron will add Karen and Scott to his next Zone meeting. Karen to reach out to George to invite Karen and Scott to the next Electrical crew meeting.
 - Update: Scott has attended the Systems and Telecom meetings. Scott to attend the next month's CPC staff meeting, Housing meeting, and Electrical crew meeting. Aaron will add Karen and Scott to the next Zone meeting.
- Jonathan: Submit a work order for the tripping hazard at RMNC level B1, there is a floor mat oversized for the space.
 - Update: This has been corrected. Manny had already submitted a work order, and someone had already cut the mat to size.
- Karen: Talk to Manny and Jeff to ensure they are aware of the recent Parkway building break-in.

- Update: They were aware, as was CPSO and the project manager. The building was re-secured. There was another recent break in and it was re-secured. CPSO is keeping an eye on the building until it is demolished.

Incidents / Injuries

- Strain/sprain hand injury - Erica
 - Description: An employee was removing drywall. When they pulled a piece of it, they twisted their wrist, but were able to continue working.
 - Follow-up: Erica reached out to the employee to complete an ergonomic analysis.
 - Corrective Action: Erica is finishing the recommendations for the work method.
- Head injury - Karen
 - Description: Employee was installing AV gear, kneeling on the floor. While removing the monitor and stand from the AV rack, they dropped a screw. They reached to grab it, taking their hand off the mount, and the mount and monitor fell on their head.
 - Follow-up: Employee was moving the base over to allow space for cords through a new hole. The monitor and arm fell due to the weight/unbalance of the unsecured object. This is the only podium computer stand like this one on campus and was a custom order. Others have slits that the monitor sits in, and the arm is pre-installed, so that when the screws are off, they do not fall. Custom requests are reviewed by the department prior to purchasing.
 - Corrective Action:
 - Noted by supervisor: Asked employee and team to be mindful of in-the-moment movements that could put them in harm's way.
 - Remove monitor and arm from bracket first to reduce weight; only the trunk base would remain that can be moved and reinstalled, then reattach monitor.
- Subcontractor, acm impact - Karen
 - Description: Impact and damage to the encased asbestos-containing fireproofing insulation was noted during a weekly safety walk.
 - Follow-up: Asbestos-containing fireproofing insulation to remain in the building has been encased, similar to FMH. Encasing does not make the material impenetrable. A Baker scaffold in use appeared to have contacted and damaged the encased asbestos-containing insulation.
 - Corrective Action: This was addressed with all crews onsite. Contractor to continue to monitor the areas under construction to ensure any materials that are impacted are re-encased.
- Near miss, cylinder handling - Karen



- Description: PSU employee observed a contractor carrying a gas cylinder on their shoulder, holding the cylinder cap with their hand.
- Follow-up: EHS/CPC PM reached out to the contractor to address the improper handling of a compressed gas cylinder. Contractor confirmed that they did transport the gas cylinder as described. The way this gas cylinder was transported was deemed by the contractor to be a safe way of transportation based on the size and weight of this cylinder, as well as the fact that this cylinder had the appropriate threaded cap secured to the cylinder nozzle. This was confirmed by both the Piping Superintendent and by the supply house where they purchased the cylinder. If a gas cylinder is larger or heavier than can be transported in this way, the contractor would then utilize a bottle cart to transport the cylinder. Since this particular cylinder was smaller and lighter, it was able to be transported safely as described.
- Corrective Action: Contractor follows their company's Compressed Gas Safety Guidelines and OSHA procedures when storing gas cylinders, storing them vertically and adequately strapped to the wall. In this particular instance, the contractor stated that their employees did not perform any work in an unsafe manner.
- Near miss, fence - Karen
 - Description: Construction fence came down into the street. This was observed by EHS staff as they were walking by. An individual walking in the street next to the fence almost got hit by the fence as it came down.
 - Follow-up: A delivery had been received, and the crew doing the work had yet to put the fence back to the final configuration. General contractor worked out a plan with the subcontractor to ensure that as soon as the material is offloaded, the fence will be put back including the stabilizer panel.
 - Corrective Action: This was addressed with all crews. It was also discussed with the entire crew at stretch and flex the next morning.
- Foreign body in eye - Karen
 - Description: While cutting grass, the mower hit a patch of dirt. The dirt became airborne, and the employee got a lot of dust in their eyes.
 - Follow-up: Discussed during crew safety meeting.
 - Corrective Action: They will try to prioritize mowing after a recent rainfall. When mowing on hot dry days, they will make sure the lawn has been watered that day to keep the dust down when mowing. They will wear sealed goggles when mowing on dry days, as needed.

Campus Safety Committee Update

- Next workplace safety inspection is at UCB towards the end of June.
- Heat illness training was discussed.

Safety Committee Inspection

- Next inspection is July 18, 2023.

Rounds / New Safety Concerns

- Mark
 - Important to stay hydrated. It can be easy to forget.
- Dirk
 - Nothing to report.
- Jonathan
 - Nothing to report.
- Todd
 - Nothing to report.
- Dustin
 - There was another fire in the PSU orchard last weekend. Be mindful of your surroundings, some people may have exacerbated reactions with the heat. If you see something, say something; contact CPSO.
- Kevin
 - Nothing to report.
- Houston
 - Make sure that you are checking in on the job, checking things as you go.
- Aaron
 - Increase in fire extinguishers being stolen from PS1. Broken glass on cabinets. If you find an extinguisher somewhere, let Jeff Rook know.
- Mitchell
 - Moveout week this week. Go slow in vehicles on campus. Increased waste, coordinated through Brandon. Reach out to Mitchell if materials look abandoned or create a safety hazard.
- Joe
 - When opening a hatch in Simon Benson, he got a splinter in his hand. Good reminder to wear gloves.
- Richie
 - Library Taproom tables take up space on the sidewalk, as well as sandwich board signage on the sidewalk. Need to address the signage. Karen to reach out through Laverne.
- Erica
 - Reminder to take heat illness prevention training.
- Karen
 - Manny is on leave until July 10. Reach out to Jeff or the EHS-group@pdx.edu for hot work permits and fire system impairments.
 - Projects underway - HH, PKWY KNGA demo; landscape yard, VSC, Montgomery ivy removal; exterior lighting.
- Max
 - Nothing to report.

Action Items

- Karen: Provide information to FPM/Loni regarding rodent concerns in the USB basement and lower parking garage level.

- Karen: Follow up on remaining work orders for the SRTC Bike Room door.
- Karen: Provide update regarding the onsite meeting with George and Kone to discuss safety of elevator mechanical rooms and any improvements Kone may need from PSU.
- Scott: Complete radon assessments in the following areas: Blackstone first floor following the mold remediation project; basement of SH for Mark/Kevin for monthly generator tests.
- Karen: Reach out to Laverne regarding the Library Taproom's sandwich board signage which takes up space on the sidewalk, not allowing for a 3' clearance.

Meeting Adjourned

Time: 11:30

Next Meeting

Date: 7/11/2023

Time: 10:00 am

Location: Google Meet (remote)
and in person

Next Inspection

Date: July 18, 2023

Time: 8:00 am

- Pending/Tracking (Karen): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is completed. On hold for the moment.