

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance Manager
[P] Joseph Wuest, CPC Electrical Engineer & Project Manager
[P] Todd King, OIT Project Infrastructure Manager
[] Mitchell Schwabel, FPM Housing Maintenance Manager
[P] Doug Brown, FPM Mechanical Systems
[] Gail Hamilton, FPM In-House Construction Manager

[P] Dustin Boomer, FPM Building Maintenance
[P] Houston Mills, FPM In-House Construction
[] Mark Thomas, FPM Electrical
[] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management Services
[P] Dirk Theisen, FPM Mechanical Systems Manager
[P] Gabe Christian, OIT Academic Technology Services

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[] Max Jacobs-Swerbilov, EHS Student Worker

Meeting Call to Order

Date: 1/17/2023

Time: 10:00 am

Location: [Google Meet](#) (remote)
& in person

Roll Call and Review of Previous Minutes

- Andrew has moved to the Campus Safety Committee. We will not be adding another landscape representative at this time.
- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. This is an ongoing action item reminder.
- Karen: Safety committee membership - Some members are overdue to rotate off the committee. Karen will identify who is due to rotate off the committee and reach out to their supervisors to identify new committee members.
 - o Update: Not done yet.

- Karen: CH and SMSU bioswale fall hazard. A significant amount of vegetation was removed this fall which had provided a visual indication for the swale. Karen to check in with Gerald about the status of this project.
 - Update: Karen checked in with Gerald. A bench was added by one swale that did not have a bench in front of it. There is currently not a project related to the swales. Karen will check in with Leslie to see if Landscaping has any plans for changing the landscaping in the swales. Past corrections taken around the swales included placing a large planter by the corner, moving a bench, installing bike racks, and maintaining landscaping within the adjacent landscaped areas.
- Status of UCB east stairwell security measures.
 - Karen provided an update from Michael McNeerney: The project to secure the stairwell with access control tied to the fire system for code compliance has been authorized and funded. Joe Wuest will be managing the project.
 - Joe provided an update: A contract was requested on 1/9. Cameras and card readers are to be installed at the 2nd and 3rd floor entrances to the stairwell.
 - Karen to follow-up on the removal of the doors in the stairwell.
- Update on campus messaging for high wind events.
 - Jeff Rook discussed this with Emma Stocker, IMT.
 - IMT focuses on disruptions to campus operations and closures. If there is a closure to an area, an alert would go out, but they will not be putting out an alert based on a forecast.
 - Information about high winds will be added to the annual inclement weather message and direct people to the EHS website for more information. An EHS website is being developed for inclement weather safety, to include high winds, wind chill, snow, and ice.
 - Focused messaging can go out through EHS to FPM, UHRL, CPSO, TAPS, Athletics and other departments, as needed.
 - Information will be added to the FPM Inclement Weather plan and training.

Incidents / Injuries

- Strain/sprain injury - leaf removal - Erica
 - Erica reached out to this person but hasn't heard back from them yet
- Strain/sprain injury - heavy parcel - Erica
 - Erica has started to follow up on this injury. The employee was repositioning a heavy box of printer paper on the floor. Erica has since reviewed proper moving techniques with the employee.



- Erica added that there have been several strain/sprain injuries over recent months. This is a good time to do Simplicity training and post reminders to staff on bulletin boards. Karen will work with Erica to add information to the FPM monthly student newsletter in the EHS section. Angel can also post materials to safety bulletin boards and provide information to committee members.
- Be mindful of proper lifting. Warm up and do stretches before starting work. It's very important to do the right kind of warmups and stretching so you don't injure yourself. Reach out to Erica to assist departments with crew specific stretches, based on the work tasks. She can put the information into a poster program as well. Gabe asked for Erica to work with OIT to put together warmup stretches for their department. Erica and Gabe to schedule a meeting to discuss this for OIT.
- Slip/fall - Karen
 - This incident occurred during the demo of scrap furniture. Karen to follow up with the employee and supervisor.
- Contractor injury - Karen
 - A demolition craft worker was injured while cutting down a portion of the air handler on the sub-basement level of SB1. A piece of duct strapping attached to the portion of the air handler came in contact with the worker cutting them above the knee.
 - Skanska and their subcontractors completed an incident review. An incident review meeting will be scheduled with PSU as well. Any additional information regarding safe work practices as an outcome of the incident review will be shared at the next meeting.
 - Dirk also added that sheet metal can be dangerous. Be aware of demolition on sheet metal.
- Harder House fire - Karen
 - Someone started a fire on the back wooden porch. There is damage to some rooms. ServPro cleaned up the damaged areas, performed smoke mitigation, and is in the process of obtaining clearance monitoring. Occupants can then review and salvage materials. All combustible material will be removed. Contractors are securing the building by boarding up windows and installing fencing.

Safety Committee Inspection

- Safety Committee inspection will be at 8am on 1/24
 - Suggested locations: There were no suggestions from the committee. Karen will work on identifying a location.

Campus Safety Committee Update

- Erica reported that the Campus Safety Committee will be starting back up with workplace safety inspections. They will be starting with a building inspection in SH, sometime in February or March.

Rounds / New Safety Concerns

- Dirk - Nothing to report.
- Taylor - Watch out for tree limbs.
- Todd - Nothing to report.
- Dustin - A Relay team member got their bag snatched on Friday from Ondine. Dustin happened to be walking by when he saw the employee and someone from Chartwells running after the person. Dustin loudly asked them to stop, and they dropped the bag. CPSO is aware of this situation. Reminder to all to watch for people piggybacking entry into the buildings. Also, be sure to secure personal belongings.
- Houston - Continue to watch for slip hazards.
- Aaron - Over the weekend, someone attempted to break into the ATM in PSC. They used a cutting torch or similar equipment on the side of it. They cut through the sheet metal side of it. A similar thing happened a couple weeks ago in SMSU where an individual was trying to break into the ATM. CPSO is working with the Portland Police. Reminder to all to keep an eye out for people hiding out in buildings.
- Joe
 - SEC crane pick is scheduled for Thursday.
 - USB shutdown is scheduled for next Thursday, 1/26 from 6-7am. We will be running emergency power. He is waiting to hear back from CPSO about access control. The elevators will be impacted. Computers will need to be shutdown.
- Doug - Nothing to report.
- Gabe -He will be walking KMC with Gail to review some cable connections and brainstorm solutions where they are presenting a trip hazard.
- Erica - Nothing to report.
- Karen
 - Parkway security - The building has been secured with plywood, all combustible materials have been removed, and the electrical is locked out, with the exception of the fire systems.
 - KNGA security - Housing is in the process of removing all combustible materials. Same process as Parkway, the building will be secured. Both buildings are to be demolished.

Action Items

- Karen: Safety committee membership - Some members are overdue to rotate off the committee. Karen will identify who is due to rotate off the committee and reach out to their supervisors to identify new committee members.
- Karen: CH and SMSU bioswale fall hazard. Karen will check in with Leslie to see if Landscaping has any plans for changing the landscaping in the swales.
- Karen: Status of UCB east stairwell security measures. Karen to follow-up on the removal of the doors in the stairwell.
- Karen/Erica/Angel: Karen will work with Erica to add safe lifting information to the FPM monthly student newsletter in the EHS section. Angel can also post materials to safety bulletin boards and provide information to committee members.
- Erica/Gabe: Work with OIT to put together warmup stretches for their department.
- Erica: Update on strain/sprain injury during leaf removal.

- Karen: Update on slip/fall incident that occurred during demo of scrap furniture.
- Karen: Update on contractor injury that occurred during sheet metal demo. Include any additional information regarding safe work practices as an outcome of the incident review.
- Pending/Tracking (Karen): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with the crews. Work with the stores on what glove types to stock. EHS is developing a PPE guide for all PPE within the stores. The guide will be shared with the Safety Committee when the draft is completed. This is on hold for the moment.

Meeting Adjourned

Time: 11:00 am

Next Meeting

Date: 2/14/2023

Time: 10:00 am

Location: Google Meet (remote)
& in person