



## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [ ] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [ ] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [ ] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [ ] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Susan Tardiff (ST), College of Urban & Public Affairs
- [ ] Karin Waller (KW), International Affairs

#### Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [ ] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [ ] Leslie Walters (LW), Facilities & Property Management, Chair
- [ ] Craig Whitten (CW), Campus Public Safety Office

#### Alternate:

#### Ad Hoc:

- [P] Sierra Schmidt (SS), Environmental Health & Safety

### Meeting Call to Order

Date: 4/14/2021

Time: 1:03 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- |   |     |
|---|-----|
| Minutes approved as is                      | [x] |
| Minutes approved with minor corrections     | [ ] |
| Minutes not approved – corrections required | [ ] |
| Minutes not approved – quorum not met       | [ ] |

## Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- SKe - Welcome new member, Deanna Britton - College of Liberal Arts & Sciences
- SKe - Welcome new member, Erin Burns - Helen Gordon Child Development Center
- SKe - Welcome new member, Abby Chroman - School of Business

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- JD: Discussion regarding questions about the difference between reportable and non-reportable injuries. Reportable versus non-reportable designation is based on OSHA, most often related to time taken off work, external care required, and if there was bloodborne pathogen exposure. Usually reportables are compensated and go through SAIF. Otherwise, the injury is likely non-reportable.

## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 03/08/2021 - Park Blocks/Native Garden; Student employee strained their hand from repetitive motion while shoveling dirt.
- 04/06/2021 - 1812 SW 6th Ave, Portland, OR 97201; Student employee was navigating around another employee in tight space and bumped their tailbone, resulting in strained back.

### Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 03/10/2021 - UCB Loading Dock; While transporting fire extinguishers with a cart, an employee briefly lost control of the cart which then rolled over their left foot. There was no bruising or damage evident the next day
  - EH followed-up with the employee and learned that they were using an incorrect cart. The employee ordered a new cart, EH will be conducting an ergonomics assessment.
- 04/08/2021 - SMSU; Employee did not notice a children's chair beside them and tripped over it and fell onto their knees, but hit their ribs on a small table during their fall.

Next building to be inspected: UCB

Quarter of inspection: TBD

#### Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

#### Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 3/10/2021 – EH: Forward article regarding the use of a CO2 detector to test ventilation efficiency in a room from TBe to the whole safety committee
  - Erica forwarded the article to the committee – resolved 2/10/2021

#### Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- SKo –
  - In the last 3 to 4 weeks there has been an increase of non-student individuals entering SMSU, evidence of intravenous drug use was found in the women's bathroom;
  - Otherwise, SMSU is open M-F and there have been no issues with students.
- TBa –
  - A non-student individual verbally assaulted employee in member services;
  - Reminder to continue wearing masks and upholding social distancing.
- PB - Private security on the west side of campus to decrease criminal activity, specific officers have been assigned to the area during daytime.
- GS –
  - There was an incident wherein SHAC called CPSO regarding a transient individual who was leaving the parking garage with blankets and pillows;
  - SHAC still hasn't received any vaccines, but is authorized to administer.
- JP - 8-10 windows were broken, and several more partially broken, over the weekend at RMNC via decorative river rocks;
  - Will buildings requiring badge access remain?
    - SKe: Cannot answer conclusively at this time, as it relates to whatever regulations are in place.

- AL - Employee in the operations department asked about battery buckets and if they can currently be picked up and if they can acquire extra buckets?
  - EH: Put in work order, will replace old with new and can also request extra buckets.
- EB –
  - Have been open with half classrooms since September 1st, so can be a resource to departments about operating under COVID;
  - Otherwise, struggling with the presence of litter (eg. trash, needles, empty beer cans and bottles), vandalism, etc. around building and on playground from transient individuals
- AC - Presentation regarding Disarm PSU was held on April 1st, lots of faculty and students in on the discussion
- DB –
  - Many students are excited for classes to return to in-person, many students need internships around the city;
  - Can share OHSU COVID safety policies for conducting in-person classes;
  - Otherwise, has heard some concerns about building safety and vandalism in parking structures;
  - Question regarding if she should poll CLAS departments for safety concerns?
    - SKe: you don't need to poll departments or anything, but you can let other people in your school/college/department know that you're on this committee and that they can share safety concerns
- EH –
  - IMT is working on getting out more communication about returning to campus;
  - EHS has ordered a lot more HEPA filters for classrooms under 1200 sq ft;
  - A lot of buildings now have updated MERV-13 filters;
  - Next week EHS is meeting with FPM to discuss Legionella and lead sampling over the summer, to be thorough despite continuing to flush building water systems;
    - PB: Where to report stolen fire extinguishers?
      - EH: Report to CPSO and email [Tayler Workman](#), the Fire Prevention Coordinator
- SKe –
  - It may feel as though PSU hasn't communicated much about the plan to return to campus, however there is a lot of work being done behind the scenes, however, since anything might change, PSU doesn't want to release information which may change;
  - Can fill out a [Back to Work Supervisor Form](#) in order to submit questions regarding coming back in fall



## New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- 4/14/2021 - Ask JR for update/explanation at next meeting regarding the 'Check for COVID' emails coming out at the end of the work week, on Fridays.
- 4/14/2021 - JR follow up with CPSO over building security concerns, and needle issue at HGCDC.

## Meeting Adjourned

Time: 1:54 pm

## Next Meeting

Date: May 12, 2021

Location: Zoom