

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance Manager
[P] Joseph Wuest, CPC Electrical Engineer & Project Manager
[P] Todd King, OIT Project Infrastructure Manager
[P] Mitchell Schwabel, FPM Housing Maintenance Coordinator
[P] Doug Brown, FPM Mechanical Systems
[P] Gail Hamilton, FPM In-House Construction Manager

[P] Dustin Boomer, FPM Building Maintenance
[P] Houston Mills, FPM In-House Construction
[P] Mark Thomas, FPM Electrical
[P] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager
[P] Gabe Christian, OIT Academic Technology Services
Ad Hoc:
[] Erica Hunsberger, EHS Specialist
[P] Max Jacobs-Swerbilov, EHS Student Worker

Meeting Call to Order

Date: 12/13/2022

Time: 10:00 am

Location: [Google Meet](#) (remote)
& in person

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.
- Welcome new safety committee member, Joseph Wuest, CPC Electrical Engineer & Project Manager.
- Safety committee membership - Some members are overdue to rotate off the committee. Karen will identify who is due to rotate off the committee. Members can start having conversations with their supervisor as well, if you have suggestions about a coworker to replace you on the committee.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. This is an ongoing action item reminder.
- Karen to reach out to Quinn Soifer about finding a new safety committee representative for CPC.

- o Done - Joseph Wuest will be representing CPC on the committee.
- (Pending/Tracking): Status of having doors removed in the UCB east stairwell. Status of potential project to add card access to this stairwell, integrated with the fire system for emergency egress.
 - o Card access installation is on the Capital Projects list. Michael McNerney is meeting with Kevin Reynolds and Jason Franklin regarding options and funding.
 - o Joseph walked this project with Reece last week. Project scope is to add card access to the two entry doors on the 1st and 2nd floor and add security cameras to the parking lot structure.
 - o Last week CPSO put in a work order to the Lockshop to remove the doors. Michael McNerney asked Kevin to reassign the work order to the CPSO shop. Karen will let Tayler know.
 - o FPM Zone removed the cones that had been used in the stairwell to wedge under the doors, blocking access/egress to the stairwell.
 - o A work order was submitted to repair/replace the exit signs that had been damaged. Mark reported this work was completed, along with rehanging the light fixture.
 - o Reminder: Staff should report incidents to CPSO to track safety and security issues in the stairwell. Tayler Workman should also be notified of any fires, as she is required to track fires that occur on campus. Contact CPSO to conduct a sweep of the stairwell, as needed, if you have work to complete on the roof.
- (Pending/Tracking): Concerns about high wind events and branches falling in the Park Blocks.
 - o There were past Safety Committee discussions about notifying the campus community to avoid the Park Blocks during high wind events due to the hazard of falling limbs and trees. Last year, the Safety Committee had requested IMT/Emergency Management consider issuing a campus alert warning for high wind events and for pedestrians to choose different routes and to use caution during these events.
 - o Update: It was suggested that a University Communication message in lieu of a Campus Alert may be the best way to notify the community about the potential hazard. Jeff Rook will discuss this with Emma Stocker.
- (Pending/Tracking): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is complete. On hold for the moment.

Incidents / Injuries

- PSC Laundry Fire: A polyester fabric item was being dried at too high a temperature and ignited the cotton towels that were in the same load. Full lint traps were a contributing factor. Athletics has procedures in place now regarding dryer operation and lint removal. Phil Tritz did a great job grabbing a fire extinguisher and putting out the fire. After the event, a HEPA vacuum was used to clean up the fire extinguisher powder and the fine burnt material in and around the dryer.

- The Safety Committee reviewed and commented on the online injury report form. Karen will provide the information to Jeff Rook and Human Resources.

Campus Safety Committee Update

- No update at this meeting.

Inclement Weather

- Equipment training takes place today from 1-2pm in the temp landscape yard. Training for the gator, gator with ice melt spreader, and power brush use is required, unless you have had this training before.

Rounds / New Safety Concerns

- Gail - The ADA entrance at the SMSU third floor off the skybridge has been modified. The inner doors and the mullions are gone. The asbestos fire doors have been removed.
- Mark
 - Emergency generators are all fueled up and ready for upcoming inclement weather.
 - Currently supporting shutdown at Blumel getting ready for ATS switch replacement. Ensuring communication with the team for the Broadway and Blumel shutdowns, including lockout tagout.
 - Fewer people on campus; keep an eye out, maintain awareness.
- Dirk - Very cold weather coming. Be aware. Think of plumbing that might freeze so it can be addressed ahead of time by the crews. It can cause serious damage.
- Taylor - Plenty of ice melt is available and can be staged as needed. Reach out to Materials Management.
- Dustin - Checking roof drains and storm drains to make sure they are not clogged, and getting vehicles ready for snow.
- Kevin - KMC burglary, installed latch guards on all SBA spaces. 1st-6th floors.
- Todd - Nothing to report
- Andrew
 - Landscaping has been working on leaf pickup to prevent slips and falls.
 - Be mindful of branches falling during high wind.
 - Landscape student workers are all informed about wearing safety glasses during stick pickup, as there were several stick injuries and near misses in the past.
- Houston - Keep roadways and walkways clear. Shout out to Mark who helped Houston pick up large pieces of broken foam in the road. Note: This was not from PSU.
- Aaron - Parkway building security issues; if you need to go in there contact CPSO. Dirk added that FPM will be draining the fire systems at Parkway and King Albert since they are no longer occupied and are not heated. Gail added that Clay is having a contractor add more security and is reaching out to Tayler about possibly decommissioning the fire escapes.

- Joseph
 - Karen cleared drains by SRTC which were blocked by leaves and created a large puddle across the walkway.
 - Working on safety for Broadway and Blumel power shutdowns this month.
- Mitchell
 - Parkway security and safety. Reach out to CPSO to sweep the building.
 - If you are called to do work in a housing building, don't assume housing knows about it, please reach out to Mitchell.
 - No near misses to report.
 - Job Hazard Analysis was completed by Karen for UHRL to spread ice melt. It was laminated and zip-tied to the ice melt kits for UHRL RAs, which include PPE, safety glasses, yaktrax, and a high visibility vest.
- Doug - Coworker brought up concern about the bioswales between CH and SMSU being a fall hazard. Karen noted that this was also brought up by DRC this fall. A significant amount of vegetation was removed this fall which had provided a visual indication for the swale. Karen to check in with Gerald about the status of this project
- Gabe - Pulling wire this week. Be mindful of debris on top of ceiling tiles, and be sure to wear safety glasses. Clear out spaces and debris as you go, loose wires, etc... so it's clear for the next person. Also be aware of potential asbestos. If you see any suspect or damaged material, stop work and reach out to EHS.
- Karen - FAB crane pick 3-6am on 12/19. Early hours due to the City's moratorium on street and sidewalk closures during the holidays. They will be adding temporary lighting to their safety plan.

Action Items

- Karen: Safety committee membership - Some members are overdue to rotate off the committee. Karen will identify who is due to rotate off the committee and reach out to their supervisors to identify new committee members.
- Karen: CH and SMSU bioswale fall hazard. A significant amount of vegetation was removed this fall which had provided a visual indication for the swale. Karen to check in with Gerald about the status of this project.

Meeting Adjourned

Time: 11:25

Next Meeting

Date: 1/10/2022

Time: 10:00 am

Location: Google Meet (remote)
& in person