

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance Manager
[] Bryce Henry, CPC Construction Technology Coordinator
[] Todd King, OIT Project Infrastructure Manager
[P] Mitchell Schwabel, FPM Housing Maintenance Coordinator
[P] Doug Brown, FPM Mechanical Systems
[P] Gail Hamilton, FPM In-House Construction Manager

[P] Dustin Boomer, FPM Building Maintenance
[P] Houston Mills, FPM In-House Construction
[P] Mark Thomas, FPM Electrical
[P] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager
[] Gabe Christian, OIT Academic Technology Services

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Max Jacobs-Swerbilov, EHS Student Worker

Meeting Call to Order

Date: 11/8/2022

Time: 10:00 am

Location: [Google Meet](#) (remote)

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.
- Welcome new safety committee member, Houston Mills, representing FPM In-House Construction.
- We will need a new safety committee rep for Bryce Henry, CPC. Thank you Bryce for serving on the committee.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. This is an ongoing action item reminder.
 - Housing and Materials Management has posters in their mailboxes in USB202.
- Karen: Reach out to Gail for a safety committee replacement for Jones for FPM In-House Construction.

- Update: Done. Houston Mills will be replacing Jones on the Safety Committee, representing FPM In-House Construction.
- Karen (Pending/Tracking): Signage installation in stormwater planters.
 - Update: Andrew reported that defecation within the stormwater planters has gotten better. It appeared to be one person, and they have moved on.
- Karen (Pending/Tracking): Status of having doors removed in the UCB east stairwell. Status of potential project to add card access to this stairwell, integrated with the fire system for emergency egress.
 - Aaron provided an update. He has a monthly meeting with Michael McNerney and TAPS. Michael will be reaching out to Tayler Workman about the door removal. The cones have been removed. Light fixtures were recently ripped down and exit signs were damaged and/or removed.
 - Dustin also provided an update. Books were burned in the stairwell, and there is a work order to clean it up. Dustin will send the information and work order number to Tayler Workman for fire tracking. There is also a work order submitted to repair the exit signs and lighting.
 - Reminder to all to report these incidents to CPSO to ensure they are documented. Fire incidents should be reported to Tayler Workman as well, since there is a tracking requirement for fires.
- Karen (Pending/Tracking): UPH safety committee inspection. Update the final report and share with the Zone and UPH Management. Schedule a meeting to discuss UPH Housekeeping safety concerns.
 - Update: Karen shared the report and met with both Zone/Aaron Britton and with UPH Management to discuss the findings and safety concerns that were brought up during the inspection. EHS will continue to follow up with these departments to verify correction of safety issues.
 - Dirk shared an update as well. Jeff Rook reached out to Dirk about the general ventilation requirements for occupied spaces. Dirk will have Ben Martinsen walk the space and will include Aaron and Karen in the assessment.
- Karen (Pending/Tracking): Follow up with Quinn Soifer, CPC Director, about possibly restricting badge access for contractors until they have an approved safety plan and at project completion.
 - Update: Quinn and Steve have been discussing this and agree it's a good idea. Project managers would need to ensure this happens; best to discuss and reinforce during the kickoff meeting when both site access and safety are discussed. We also discussed including canceling card reader access as part of the project closeout process.
- EHS: Followup with employee regarding sprain/strain injury in Blackstone.
 - Update: See information under Incidents and Injuries section.
- Karen: Followup with CPC regarding recent contractor near miss in SRTC lab during air balancing.

- Update: Done. EHS (Scott & Karen) met with CPC project manager and Skanska Superintendent to review this incident further. Discussed that complacency was also a factor since the contractors had all been working in lab spaces and coordinating work directly with researchers throughout the renovation project. When the new phase was entered after the renovation work was completed and labs were active again, work should have been scheduled and coordinated more closely with CPC and EHS to ensure that contractors were aware of lab hazards and appropriate lab safety and PPE.
- Karen: Reach out to Jeff to see if he has any further information concerning the OSU incident.
 - Update: No further information is available, and since this is not a PSU injury, we will not be tracking this.
- Karen: Reschedule the safety committee inspection by one week due to the campus beautification event. Finalize inspection location.
 - Update: Done. Rescheduled out one week due to Campus Beautification event. At the last meeting, we talked about a few locations. We will hold off on the tunnel system inspections for now, and the SRTC sub-basement is currently under review by EHS and the departments that have equipment and materials stored there. Inspection location identified was the RMNC penthouse where a recent roofing and fall protection project had been completed.
- Karen: Reach out to Jeff about the N95 request form for wildfire smoke.
 - Update: Done. N95 requests show up as an email to Jeff, then he sends an email to Taylor authorizing release of N95s.
- Karen: Reach out to Brandon about the garbage trucks traveling through the pedestrian breezeway between SRTC and SB1.
 - Update: Done. Karen reached out to Brandon, and he contacted the garbage haulers. They spoke with their drivers to remind them of safe driving on campus. Brandon also shared that the contractor has a number of eyes on the worksite for safety concerns, and that they will continue to let us know if the issue persists. In addition, FPM Building Maintenance moved and placed a bollard in the middle of the pedestrian path.
- Karen: Reach out to CPC project manager regarding safety concerns for the Ondine roof project.
 - Update: Done. See information under Incidents and Injuries section.

Incidents / Injuries

- Contractor knife injury - Karen
 - **Description:** A worker was stripping outer insulation/cable jacketing with a medium voltage cable knife when the knife made contact with the worker's thumb causing a laceration.

- **Follow-up:** The injury was not reported to PSU at time of the incident. The contractor completed an incident report. The worker was not wearing gloves. PPE was onsite. The worker came onsite at the last minute to help and didn't get the proper site orientation for where the PPE was located. Procedure for the task was not followed.
- **Contributing factor:** Existing cable required a different body position.
- **Corrective Actions:** Worker to be retrained in PPE use and safe procedures.
- Ondine Roofing Project Contractor - Karen
 - **Description:** A FPM employee observed the following safety concerns and reached out to the project manager: 1) Inadequate signage; 2) Area not secured with either cones or tape; 3) No spotter for groundwork; 4) Blocking the entrance to the parking area and impacting the rear ADA entrance without proper signage.
 - **Follow-up:** The CPC Project Managers spoke with the main contractor, and the crew was pulled from the job site until they were aware of the safety procedures that needed to be in place. EHS and CPC met with the contractor to discuss the safety concerns and safe work procedures to put in place so they could resume their work. The contractor did not have a final approved safety plan prior to start of work, which would have included the noted safety items.
 - **Corrective Actions:** Communication between the contractor and their subcontractor needed to be improved to ensure that a final approved safety plan was in place prior to the start of work.
- UPH Near Miss Electrical Contractor - Karen
 - **Description:** An external contractor was hired to complete an electrical repair on the ice machine in the kitchen.
 - **Follow-up:** A contract was not set up for this work with the PSU Contracting Department. An electrical work permit was not obtained from the City. Work was completed on an energized panel. The electrical work was not installed to code.
 - **Corrective Actions:** The FPM Electrical crew locked out the power until a code-compliant repair could be completed by our in-house electricians. Aaron Britton has communicated with UPH Management that concerns about work that FPM is completing for them should first be directed to Aaron and/or Loni Johnson, rather than calling in an outside contractor. EHS has scheduled an incident review meeting with FPM Zone, PSU's Signing Electrical Supervisor, and UPH Management to discuss this incident further.
- Strain/Sprain Ergonomic Evaluation - Erica
 - **Description:** Employee was doing overhead work with heavy tools which resulted in a sprain/strain injury.



- **Follow-up:** Erica followed up with the employee. The employee declined an ergonomic assessment, as this was not a frequent task.
- **Corrective Actions:** Take breaks when working overhead. It can be hard on your joints to do overhead work. Make sure to stretch to keep fluid moving throughout your joints.

Campus Safety Committee Update

- Michael McNerney, CPSO, is providing de-escalation training.

Safety Committee Inspection

- An inspection was completed of the RMNC penthouse.
- **Observations:** Guardrails are now installed on the main roof and penthouse roof. Window washing roof anchors are now installed on the main roof. There are new stair rails and tread improvements on the penthouse roof stairs. PPE is available for water treatment tasks, and the water treatment chemical drums are secured to prevent spills. Clearance was good for electrical panels and fire extinguishers.
- **Safety items noted:** Two trip hazards; extension cords (2) removed from service; broken electrical panel cover; small fire extinguisher was removed; clearance is needed to one eyewash; ladder needs to be secured; ladder needs labels; machine guarding is needed for the backside of a belt; general housekeeping is needed; an overhead hazard needs to be padded.

Wildfire Smoke Protection Program

- No questions or concerns were brought up by the committee members after the recent wildfire smoke event.

Inclement Weather

- There is inclement weather training next week for all FPM staff.
- Fallen leaves can be slippery. Use caution when walking on leaves and take your time.
- Watch out for ice when working on rooftops, especially in the early mornings.
- During this time of year visibility can be difficult. Be sure to make eye contact with drivers and to stay aware of your surroundings. Wear high visibility attire.
- Taylor has a good supply of shoe cleats for inclement weather in Stores.

Rounds / New Safety Concerns

- Gail - There is a delivery service that can be used which will allow staff to stay onsite. It is a cheap service that will deliver most items (unless specialized) to wherever it is needed on campus.
- Mark - As we go into the winter season and early and darker nights, make sure to keep your head on a swivel and watch out for cars. Keep your visibility in mind when walking, especially in the dark.
- Dirk - With the time change, make sure you are getting enough sleep, drive safe, and watch out for pedestrians.

- Taylor - Nothing to report.
- Dustin - Make sure to check roofs around campus for leaks.
- Kevin - The buildings around campus are being heated now, which causes extra pressure within the buildings. Be mindful of doors and make sure they close and latch behind you. Fill out a work order for any doors that stay open.
- Andrew - Give students the right of way in the Park blocks, drive slow, be alert and watch out for students.
- Houston - Make sure to be meticulous about strapping down loads, especially with the higher winds.
- Aaron - SEC may have a new tenant.
- Mitchell - Nothing to report.
- Doug - Nothing to report.
- Erica - Nothing to report.
- Karen
 - A big thank you and appreciation for all the Landscaping spotters who made sure people didn't walk under the tree trimming between LH and CH.
 - The Broadway housing building is having its power shut down in the morning on Tuesday, Wednesday, and Thursday. Several FPM staff are involved with the power shutdown.
 - Human Resources will be updating the HR webpage to include a more quickly accessible link to the Injury Report Form. They will also start posting the OSHA 300 log on their site.
 - The Oregon OSHA Consultation inspection of the iSTAR Lab is complete. EHS is now working with the department on corrective actions.

Action Items

- Karen to reach out to Quinn Soifer about finding a new safety committee representative for CPC.
- (Pending/Tracking): Status of having doors removed in the UCB east stairwell. Status of potential project to add card access to this stairwell, integrated with the fire system for emergency egress.
- Pending/Tracking: Concerns about high wind events and branches falling in the Park Blocks. The Safety Committee requested IMT/Emergency Management consider issuing a campus alert warning for high wind events and for pedestrians to choose different routes and to use caution during these events.
- Pending/Tracking: Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is complete. On hold for the moment.



Meeting Adjourned

Time: 11:11 am

Next Meeting

Date: 12/13/2022

Time: 10:00 am

Location: Google Meet (remote)