



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Paul Boevers (PB), Transportation & Parking Services
- [] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Lorenzo Guzman (LG), Office of the Registrar, Chair
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Vice Chair
- [] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [] Karin Waller (KW), Global Engagement & Innovation

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center

- [] Abby Chroman (AC), School of Business
- [P] Tyler Hartman (TH), Human Resources
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union
- [P] Leslie Walters (LW), Facilities & Property Management

Alternate:

Ad Hoc:

- [P] Alyssa Thompson (AT), Environmental Health & Safety
- [P] Tayler Workman (TW), Fire Prevention Coordinator

Meeting Call to Order

Date: 08/10/2022

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

Minutes approved as is	<input checked="" type="checkbox"/>
Minutes approved with minor corrections	<input type="checkbox"/>
Minutes not approved – corrections required	<input type="checkbox"/>
Minutes not approved – quorum not met	<input type="checkbox"/>

Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Lorenzo Guzman last meeting, he has accepted a new position outside of PSU.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- LG, Review of Annual Report
 - [Campus Safety Committee Annual Report FY 2021-22 \(draft\)](#)
- JR, AED Cabinet Upgrades, SHAC Initiative
 - Each cabinet will be receiving a kit from the STOP THE BLEED initiative. This will help if there is an injury with a substantial bleed that can't be address with simple first aid.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 7/19, Ondine 6th floor, an electrician injured right thumb while working on an electrical box, this was no due to broken equipment, lack of PPE, or user error. Employee missed work and is on light duty for the injury
- 7/28, Smith, DOS OS2 injured right foot and toes while opening a door. The bottom of the door scraped over the employees foot which caused their toenail to ripped off. Employee missed work and back without limitations.
- 7/14, SMSU, OAI Tech Consult injured their hands and fingers while working with a laptop and other computer equipment. This injury was said to be from a chemical exposure from an old laptop battery. Employee missed work, but has returned with limited duty restrictions supported by the department.
 - JR, EHS did an investigate and the battery was fully contained and this is an unknown exposure at this time.
- 7/13, USB/Science Building 1, EHS employee noticed irritations on their right hand and wrist over approximately 2 days. Employee though to be from moving large barrels of electronics. Employee has modified work duty that is supported by the department.
 - JR, The injury was determined to be a repetitive stress injury.



Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- No non-reportable incidents for the month of July

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Shattuck

Quarter of inspection: August

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- 7/13/22, Lighting improvement list for the committee, JR

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- MM, Smith recently had some break ins and theft from the 4th floor. Also recently had non PSU affiliated people frequenting the bathrooms with the higher heat that has been happening
- PB, gates garage
- EB, increase of tents, one right out of PSU parking 3,
 - LG, portland report tents
- JP, I've been seeing a lot of broken glass around; remember to be vigilant and please report to [Work Control Center](#) or 2fix@pdx.edu. Also these are not charged as departmental charges if that is a concern.
- LW, landscaping is currently short staffed
- JR, Heat Illness prevention training last month, another coming out soon that was adopted and updated from OR OSHA on Wildfire Smoke Prevention, this will be required by all employees and that training will be sent out soon.
 - Project update, SB1 & SRTC, in the final stages of clearing out of SB1 and that area will be very busy with equipment. Will be turned over to Skanska middle/late September and the inside demo starts October.
 - PB, Do you know who the project manager is?



- JR, Quinn and Yessiff are onsite managers, plan set to TAPS later today

New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- 8/10, Inquire about a fall email to be sent out explaining how to put in a work order request, JR

Meeting Adjourned

Time: 1:45 pm

Next Meeting

Date: September 14, 2022

Location: Zoom