



## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

- [ ] Paul Boevers (PB), Transportation & Parking Services
- [ ] Deanna Britton (DB), College of Liberal Arts & Sciences
- [ ] Joshewa Fulton (JF), Global Diversity & Inclusion
- [ ] Lorenzo Guzman (LG), Office of the Registrar, Chair
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [ ] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Vice Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [P] Karin Waller (KW), Global Engagement & Innovation

#### Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [ ] Erin Burns (EB), Helen Gordon Child Development Center

- [P] Abby Chroman (AC), School of Business
- [P] Tyler Hartman (TH), Human Resources
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [ ] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Mercedes Youngston (MY), Smith Memorial Student Union
- [ ] Leslie Walters (LW), Facilities & Property Management

#### Alternate:

#### Ad Hoc:

- [P] Alyssa Thompson (AT), Environmental Health & Safety

### Meeting Call to Order

Date: 07/13/2022

Time: 1:00 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)



- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

### Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

- Welcome new member Mercedes Youngston, Smith Memorial Student Union (SMSU) Building Manager

### Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- No presentations during this meeting.

### Accident / Injury Report (provided by Human Resources)

#### Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 6/21/2022, HGCDC, Early Childhood Assistant Teacher was bitten on the back of the right thigh by a child and the bite broke the skin. Additional medical attention was needed, The employee filed a SAIF claim and missed an additional work day.
- 6/14/2020, in North Fork Buffalo Creek, NV, A DRS T lab technician 2A stepped off of a rock into the softer ground and rolled their right ankle, Additional medical attention was needed, The employee filed a SAIF claim and missed additional work, a total of 7 days.

#### Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 6/08/2022, Cramer Hall, a Maintenance employee was removing an old pipe fitting when the wrench that was being used slipped and impacted the employee on the chest causing an audible popping noise, no additional treatment was needed, and no time was missed from work.
- 6/07/2022, HGCDC, Early Childhood Assistant Teacher was bitten on both hands by a child during naptime, No additional treatment was needed, and no time was missed from work.

### Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Shattuck

Quarter of inspection: August

- Workplace Safety Inspections normally happen quarterly for a total of 4 times a year.
- Discussion of spaces/buildings to inspect:
  - ES, Urban
    - EH, I believe was inspected recently. There is a list that has what buildings were inspected and what corrective actions needed to be taken. We can inspect a building again to check if the corrective actions have been taken.
  - KW, Parkmill, recently had an elevator put in and has not been inspected.
  - JP, What does this safety inspection entail? Does the inspection include mechanical spaces?
    - EH, The spaces inspected include any and all accessible spaces, including the mechanical and office spaces.
  - JP, Shattuck Hall
    - EH, JR, JS, KW seconded Shattuck Hall for Workplace Safety Inspection.
    - JR, The last time Shattuck was inspected was in 2013.

### Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

### Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- 6/8, Discussion to have PSU Homelessness Research & Action Collaborative (HRAC) come and talk to the committee on how they handle issues and incidents with homeless individuals around PSU and what would be the most appropriate course of action if the committee needed
- 5/11, Travis Block to attend to speak about the new Facilities and Maintenance Work Request Portal, if the committee needed

### Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- EH, Heat Illness Prevention Program
  - All employees, including new employees, supervisory, and non-supervisory employees, are required to be trained in heat illness prevention before they begin work where they may be exposed to a heat index of 80 degrees Fahrenheit or more. This applies to all PSU employees, including full-time, part-time, temporary, student employees, and remote workers.
    - Training is provided through PSU's Online Learning Management Software, Canvas, that will be annual beginning in June of each year.
      - To self-register for training:
        - Navigate to the [Heat Illness Prevention training self-registration in Canvas](#)

- Select "Enroll in Course"
  - To begin the course immediately, select "Go to the Course"
  - The course will also be available on your Canvas Dashboard
- Additional information can be found on the Heat [Illness Prevention Program](#).
- ES, Is there a way for the training to be pushed out to all employees needing to take the training?
  - JR, We are currently working with the HR department on a way to implement employees getting notified to take the training. We are hoping to have a process similar to harassment training. The goal is to have the training and the reminder to take the training structured to notify employees by next year.
- JR, Wildfire Smoke Prevention OSHA rule, EHS is in the process of writing the policy and will also include annual training. This training and heat illness training will be slated for June.
  - Lighting safety walk, This happens twice a year, once in the summer and winter, to see how the lighting looks on campus. There were a number of areas that had some noted work to be addressed and work orders have been placed to correct issues found. The walk also identified a number of places where more lighting could be placed.
  - EH, Lighting has been brought up by the committee before, is there a way that the committee can have a list of where the lighting improvements will take place?
    - JR, I will reach out to FPM to see about obtaining a list.
  - Renovations updates:
    - Over the next month or so there are two resident halls that are going to be demolished, King Albert and Parkway Manor. Harder House is also being remodeled but that will not take place till after the SB1/VSC project is completed.
    - There is also in place a temporary landscape yard because the landscape yard is currently undergoing renovations to redesign to be more effective and to meet regulatory requirements by the city.
    - SB1/VSC renovations, The building will be turned over to construction company Skanska in late August and will be gutting the building and remodeling. They are finishing SRTC, in which 40 labs have been remodeled.
    - JP, Will the Fire Department be doing any training in the resident halls? Is the plan to take the resident halls to ground level?
      - JR, The fire department is not training in the resident halls but CPSO will be doing training. and CPC will be in charge of the renovation projects.
- AC, There is a new position, Director of School of Business, that I may nominate that person to be on the committee.
- JP, No new safety concerns, but have two questions for MM.
  - The mobile security trailers, Have they been effective and how much longer are they planning to be used?
    - MM, The trailers have been used for a long time, the original one being at the hotel for the incident of someone breaking into windows and entering rooms. The trailer allowed for the suspect to be identified and the means of entrance. The

two on the main campus are because of incidents where a student in the Urban Plaza was assaulted by an aggressive panhandler and the other at SMSU. The goal was that the trailer would be a deterrent.

- The effectiveness is difficult to measure because they are not a preventive measure. It has been observed that there has been less negative behavior in those areas with the trailers in place.
  - CPSO leases the trailers for a period of 12 months, allowing flexibility in moving the trailers to areas of concern. Currently there is another 6 months on the lease for the security trailers.
    - There is a plan to move the trailer at Urban Plaza. The camera there has failed and a new camera is being installed. Once the new camera is installed, the trailer will be moved to the landscaping yard.
    - The other trailer move from the park blocks will probably take place once the new school year starts and the trailer will be strategically placed near the resident halls that are due to be demolished.
- Can you explain the two different types of security and their roles?
  - MM, CPSO has had staffing constraints on police officers and public safety officers since COVID. Currently CPSO has been contracting outside security officers to patrol and report. The contracting will continue until internally the staffing level is filled. There has been positive feedback around the contractors, that there seems to be a deterrent effect and that the officers have had positive interactions with the community and providing the feeling of a safer environment on campus.
- ES, Do you think that once the security trailers are moved the level of negative activity increases? Can there also be a posted notice that their area is being watched on camera?
  - MM, CPSO does expect some change with the present of lack of presence of the security trailers. Generally, it has been noticed that individuals develop habits and after a number of months the habit is to not go to the area because of cameras. If moving the trailer causes an area to escalate in negative activity, because of the mobility the trailer can be moved back into the area.
  - There is also the possibility that students returning to campus will aid as a natural deterrent. CPSO is also looking into obtaining signage stating that the area is in surveillance as well. OR state law is structured in a way that signage is required where people expect privacy so any public space is generally expected to not have the privacy aspect.
- TBa, No safety concerns. On the topic of the Heat Illness program, the Rec Center noted last year that the turf can be upwards of 25 degrees hotter. Also, ASRC has addressed with the help of CPSO access issues to the Rec Center.
  - MM, CPSO worked on the access issues as a campus wide implementation that would allow students who are not fully engaged in the campus community during summer and breaks to retain access to buildings. This is a change and will move to a case by case basis on removing access rather than restricting access broadly during certain times.
- ES, There has been some concerns expressed to me by staff in CUPA are all about general safety in Portland but also in conjunction with the recent murder at the 5th & Hall bus stop where two elderly men were attacked. Even though this did not happen on campus, is CPSO monitoring the surrounding areas?



- MM, Elena, thank you for sharing. We, at Campus Public Safety, are monitoring general safety trends closely and making a concerted effort to address those in how we manage security on campus and the surrounding environments. Unfortunately, firearms violence is increasing. The security camera trailers are one way that CPSO is trying to monitor areas, and also using the negative incidents as a way to reflect back on policy and procedures within CPSO and how to engage with individuals.

### New Action Items

(Date reported, description of action item/safety concern, whom it was assigned to)

- 7/13/22, Lighting improvement list for the committee, JR

### Meeting Adjourned

Time: 1:59 pm

### Next Meeting

Date: August 10, 2022

Location: Zoom