



Campus Safety Committee Meeting Minutes

Members

[P] indicates member present at today's meeting)

Employee Represented:

- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Lorenzo Guzman (LG), Office of the Registrar, Chair
- [] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences, Vice Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [] Karin Waller (KW), Global Engagement & Innovation

Employer Represented:

- [P] Chris Augeri (CA), Campus Events & Student Union
- [P] Todd Bauch (TBa), Campus Recreation

- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [] Abby Chroman (AC), School of Business
- [] Tyler Hartman (TH), Human Resources
- [] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management

Alternate:

Ad Hoc:

- [P] Alyssa Thompson (AT), Environmental Health & Safety

Meeting Call to Order

Date: 06/08/2022

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote)



- | | |
|---|-------------------------------------|
| Minutes approved as is | <input checked="" type="checkbox"/> |
| Minutes approved with minor corrections | <input type="checkbox"/> |
| Minutes not approved – corrections required | <input type="checkbox"/> |
| Minutes not approved – quorum not met | <input type="checkbox"/> |

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- No announcements at this meeting.

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- No presentations at this meeting.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 5/27/2022, Cramer Hall, an employee was injured while moving a refrigerator. The employee was using a hand truck for assistance and during the move, the hand truck slipped out from under the fridge and the employee fell. The employee did not seek medical attention but took PTO for the injury. The employee has since returned to work and stated does not want to make a SAIF claim. Employee has no restrictions and does not wish to pursue additional resources

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 5/10/2022, Campus Safety training division, employee lost control of their bicycle and fell forward. They used their hands and elbows to cushion the fall. This incident happened during a training drill. No time loss was noted. No medical treatment past first aid.
- 5/19/20200, Helen Gordon Student employee was kicked by a child during a rest period. The employee was giving instructions to the child and they kicked the EE as a response. No time loss was noted. No medical treatment past first aid.
- 5/19/2022, Associate Teacher Helen Gordon Second Floor bathroom, employee was punched in the eye by a child. This occurred while the employee was changing the child's clothes. No time loss was noted. No medical treatment past first aid.

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: TBD

Quarter of inspection: TBD

- Oregon OSHA still has an allowance in place for safety committee inspections, as long as the employer has systems in place for employees to report hazards and a mechanism to evaluate and follow up on those reports. Please continue to reach out to EHS-group@pdx.edu or your supervisor if you have any safety concerns.

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- 5/11, Follow-up with the status of AED map locations for the EHS website, EH
 - Currently, a map has not been created but list [PSU AED Locations](#) has been added to [EHS Automated External Defibrillators website](#).
- 5/11, Travis Block to attend to speak about the new Facilities and Maintenance Work Request Portal
- 5/11, Member of Campus Safety committee to join Reimaging Campus Safety Committee, JS
- 5/11, EHS titles for work requests and time frame of those titles being available, EH
 - EHS titles are live on the [work request portal](#).

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- JF, is concerned about the crosswalk at 4th and Mill. The crosswalk is not easy to get across and safety concerns. This is the hashed-marked portion of the crosswalk and not the light-controlled crosswalk. Is there a way to report concerns or connect with someone in PBOT?
 - ES, The city may have plans to upgrade the street but is not aware of the timeline.
- PB, Witnessed an incident that involved a young woman having a mental breakdown. The woman came into the TAPS office and asked some questions, then went outside and continued screaming, stripped, and then kicked the doors to the office. Portland Street Response & CPSO responded and were able to get the women calm. ACT came as well and negotiated a place for shelter for the night for the woman.
 - DB, Did the woman get provided mental health services with the outside agencies responding?
 - PB, I only talked with officers after and do not know the full details of the incident. MM may know more about the details.

- JF, My current boss has been in contact with CPSO because the camps have moved back onto the overpass by NASCC. There has been an uptick in litter, biohazards, and violence towards residents in the area. I believe CPSO may be running background checks to check for warrants and holding people to connect to appropriate resources.
 - LG, Are you familiar with the city resource to report the campsites?
 - JF, Yes, and the department has put in reports. I am unsure if it is appropriate to ask people within the department to place reports due to houseless individuals' traumatization with encampment sweeps.
 - LG, The city provides the resource of reporting camps and is able to connect houseless individuals with resources.
 - JR- There is a larger issue in the city but if individuals are concerned about personal safety, calling CPSO and if the individual is comfortable they can place reports to the city, like an earlier incident that mentioned Portland Street Response able to respond to the individual in crisis.
 - AT, This may be a discussion to have PSU Homelessness Research & Action Collaborative (HRAC) come and talk to the committee on how they handle issues and incidents with homeless individuals around PSU and what would be the most appropriate course of action. The [HRAC website](#) has resources that they posted on how to handle incidents and resources for individuals experiencing homelessness.
- DB, A little announcement that starting this summer will be on a 9-month academic appointment and won't be able to attend committee meetings over the summer.
 - LG, Is someone else from the department sitting on the committee?
 - DB, I did speak to the department chair and I believe CQ could cover the department in my absence.
 - CQ, Yes I will be here all summer and the department can direct concerns to me to report.
- GS, Checking in about the elevator at UCB. In May I mentioned you could not get down to the basement and now seems the first floor is shut off which is the parking garage level. Would like to know why, because unable to exit without using the stairwell.
 - JP, East side elevator there was a critical equipment failure and an insurance claim is being worked out
 - Also passed along information on lighting to SHAC leadership
 - JR, Update on lighting information, this Friday there is going to be a campus walk to see lighting when the foliage is the fullest, LW joining as well at 5 am
 - LG, Where do you meet for the walk?
 - JR- USB office area and depending on the total number of people may be spilt into groups to cover the different buildings.
 - JW- May come
 - ES, Won't it be light out? Do you do a lighting walk in winter?

- JR, Yes but we will be able to see what the light is doing and if I can be added to or improved. Also to see what existing lights may be out.
- JR, Yes there is another lighting walk around November or December.
 - One area of improvement from these walks is the Urban plaza lighting, which also gives the landscape crew insight on what to trim for foliage.
- JR, Oregon OSHA finalized two new rules: Wildfire Smoke and Heat Illness Prevention
 - This new rule will apply to all members on campus and there will be annual training and certain departments will do more in-depth training about heat, proper shade, and break schedule. The email for this training will be sent out soon.
 - The rule officially takes effect on June 15th
 - The training will be on canvas & a general FAQ email will be sent out.
 - Some groups, like academic groups, that we are not familiar with may have periods of time outside and will need the training. Reaching out to RGS to assist with getting the training and information to them.
 - In reflection, there was a Californian student employee who was exposed to prolonged heat and experienced more severe heat symptoms.
 - OR OSHA Wildfire Smoke Rule that goes in effect July 1st
 - This rule deals when employees are working outside or in a building without ventilation that they are not being exposed to high levels of smoke particulate.
 - Two incidents occurred on campus one on 5/23 and another on 5/27. Both incidents happened at SRTC.
 - Lakeridge HS Students taking college-level lecture and chemistry classes in SRTC
 - 30 minutes into the lecture portion, 3 students reported symptoms of lightheadedness. The entire class was evacuated from the building and taken back to HS. The information came later that night that a total of 20 students were exposed to CO2 and 4 had gone to the hospital.
 - After a thorough review of the building by EHS & FPM that there were no sources found to produce the exposure. The conclusion is that the exposure most likely came from the bus the students were transported into and from the HS.
 - Lessons learned from this route of communication can be improved. CPSO was not notified and the decision to leave was made by the HS chemistry teacher. All the students were gone by around 10:30, so the incident happened very quickly.
 - LG, Were the students okay?
 - JR, As far as we know by the next evening everyone was okay. This was a rare issue, that hasn't been dealt with before, and learned that communication needs tighten up so that the right people are notified as quickly as possible since there was some delay in communication.

- ES, Do we have carbon monoxide alarms in PSU buildings?
 - JR, CO2 monitors are required in residential buildings/dormitories due to fire code rules. Some buildings on campus do have monitoring and EHS has the ability to monitor buildings and test for air quality if a concern arises with real-time monitors in the moment and long term to see if there are changes.
 - [Indoor Air Quality Program | Portland State University](#)
- 5/27 A large battery bank was being delivered to the iStar lab
 - The bank was on a failed pallet and when unloading the battery bank, the bank tipped and spilled around 5-6 gallons of battery acid. EHS, Chemistry stockroom and iStar team responded and were able to resolve the issue by protecting storm drains and placing Sodium bicarbonate down to neutralize the acid.
- ES, Question about some of the doors in the Urban buildings not opening or closing when using the ADA buttons, doors not seeming to latch. Does anyone check doors like lights or do we just rely on people reporting them to the work control center?
 - JP, FPM lock shop does do monthly checks, but checking every door happens once a year
 - ES, It seems like a possible air pressure issue for entry doors inside the building
 - JP, The building HVAC systems deal with pressure. There are upgrades being made and can be controlled remotely
 - Reports can be handled but the work control center
 - LG, What if a whole are list doors or each door for a work control report
 - JP, If it's a whole building or floor, make sure to include descriptive issues. Most simple issues in an area are enough for investigation

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- 6/8, Discussion to have PSU Homelessness Research & Action Collaborative (HRAC) come and talk to the committee on how they handle issues and incidents with homeless individuals around PSU and what would be the most appropriate course of action if the committee needed
- 5/11, Travis Block to attend to speak about the new Facilities and Maintenance Work Request Portal, if the committee needed

Meeting Adjourned

Time: 1:48 pm

Next Meeting

Date: July 13, 2022

Location: Zoom

