

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Assistant Director for Occupational Health and Safety
[P] Aaron Britton, FPM Zone Maintenance
[P] Bryce Henry, CPC Construction Technology Coordinator
[] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[] Gail Hamilton, FPM In-House Construction Manager
[P] Dustin Boomer, FPM Work Control Center

[P] Jones Barton, FPM In-House Construction
[P] Mark Thomas, FPM Electrical
[] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager
[P] Gabe Christian, OIT Academic Technology Services

Ad Hoc:

[] Erica Hunsberger, EHS Specialist
[P] Alyssa Thompson, EHS Student Worker

Meeting Call to Order

Date: 7/12/2022

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes online, if you have not had a chance to, and let Karen know if any corrections are needed.
- A reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.
- Welcome new member, Gabe Christian, from the AV Design team representing OIT Academic Technology Services.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. Post safety information on bulletin boards, as topics are updated. This is an ongoing action item reminder.
- Karen (Pending/Tracking): Research any additional guidance for Landscaping staff for cleaning feces in landscaped areas. Possible [BES stormwater planter signage](#) installation in swales; awaiting a response from BES.
 - o **Update:** Reached out and an email reply was received that the proper bureau has been contacted regarding the signage. Karen has researched and did not find any additional safe work practices beyond the BBP work practices that our employees are already utilizing and trained to.
- Karen: Inquire to add an OIT AV department representative to the Safety Committee.

- Gabe Christian is our new representative on the Safety Committee
- Karen (Pending/Tracking): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is completed.
 - **Update:** On hold for the moment. EHS is currently focusing on the heat and wildfire smoke rules. This will be tracked in the pending action items.
- Karen: Follow-up with Tayler Workman and the status of having doors removed in the UCB east stairwell.
 - **Update:** Tayler is meeting with the Fire Marshal and will discuss the location.
- Karen: Reach out to Jeff Rook and Emma Stocker about IMT updates pertaining to indoor mask use with community risk levels.
 - **Update:** After the meeting, Karen followed up with safety committee members by email that the [IMT communication on masks on 5/12](#) is the most recent communication regarding face coverings for the PSU community.

Incidents / Injuries

- Erica: Injury while moving a refrigerator
 - **Follow-up:** Ergonomic evaluation is pending.
- Karen: RMNC and KMC broken windows
 - **Description:** Saturday evening, a couple of weeks ago, RMNC had multiple windows impacted and broken. KMC also had windows broken.
 - **Follow-up:** There was discussion on the nature of impact, and it was found that RMNC windows had been impacted by bullets. KMC windows were not impacted by bullets. The removal of the broken glass at RMNC happened around a high heat day that required implementation of the new Oregon OSHA rules.
 - **Corrective Actions and Response for this Type of Event:** Reach out to CPSO to help with blocked-off safety work zones. Control foot traffic and general traffic in the area with tape and cones. If assisting with areas where traffic and overhead safety is a concern, wear appropriate PPE, a hard hat, high visibility safety vest, and safety glasses. If there are emergency exits needing to be blocked for work, EHS has signage that can be posted saying the exit is closed and to be used for emergency egress only.
 - **Safety Concerns:** Concern was raised that CPSO did not notify FPM about the KMC window and that staff did not find out until the next day. Jeff Rook has been following up with CPSO about the discharge of firearms towards PSU buildings and about CPSO communication regarding the KMC windows.

Campus Safety Committee Update

- No updates from the committee currently. The Campus Safety Committee meeting is tomorrow, July 13.

Safety Committee Inspection

- Safety Committee inspection is scheduled for July 19, 2022, at 8:00 am
 - Location: UPH, meet at the lobby

Oregon OSHA Heat Illness Prevention Program

- Oregon OSHA has new rules and training requirements for heat illness prevention. If you have not yet completed the training, please make it a priority to complete the training. The training is provided through

[Canvas](#). Ensure you complete the survey at the end of the training, as that will ensure we have a record that you have completed the training.

- The [PSU written Heat Illness Prevention Program](#) has been updated, as well as the [EHS Heat Illness Prevention website](#). Summary of requirements:
 - Heat index equals or exceeds 80°F: Access to shade, provide drinking water, acclimatization plan
 - Heat index equals or exceeds 90°F: Communication, heat index monitoring in indoor buildings, rest break schedule
 - Training
 - Heat Illness Medical Response Plan
- The updated [Heat Illness Medical Response Plan](#) has been posted on bulletin boards in USB, including the Carpentry Shop safety bulletin board, and on the 3rd floor. It has also been provided to safety committee members for posting in their shops.
- Affected departments must develop, implement, and maintain a work-site-specific Heat Illness Prevention Plan for campus activities where employees are most likely to be exposed to the risk of heat illness. It must be made available at the work site to employees, and employees must be trained on the site-specific work practices prior to commencing work. EHS has created a [Template for Department / Project Site Heat Illness Prevention Plans](#) to assist departments with the completion of this plan.
- General departmental guidance includes:
 - Limit outside work to urgent and emergency work during high temperatures
 - If you must do urgent or emergency work outside, do so in the cooler part of the day if possible. Check with your supervisor or EHS to discuss appropriate precautions, rest periods, and other measures depending on the temperature and heat index at the time.
 - If you must work outside, take frequent breaks in the shade and inside cool buildings, and drink plenty of water.
- Contractors should be providing their site-specific heat illness prevention plan as part of their site-specific safety plan. Oregon OSHA has many [resources](#) available, including templates and training, for any contractors who need assistance in developing a plan.

Rounds / New Safety Concerns

- Mark: No new safety concerns
- Dirk: Thank you to anyone who is working out in the heat in emergency situations. Reminder to follow the safety plan that involves seeking shade, cooling off, and rehydrating. Karen added that our unusual spring/summer weather has made it difficult for people to acclimatize to warmer weather.
- Taylor: Heat illness can sneak up very fast, keep an eye on your coworkers because heat illness can happen within a short period with moderate activity.
- Dustin: Also supporting the awareness of heat illness. Also, there has been an uptick in work control requests regarding warm offices.
- Kevin: Please keep an eye out for doors held open due to air pressure changes in buildings because of the increased AC use. Please enter a work order through the [AIM Ready Request](#), when needed.
- Aaron: Thank you to Karen for helping with the sometimes challenging task of working with contractors and establishing pre-task plans.
 - Karen: I have discussed challenges with a particular contractor with FPM, Cary Morris and Loni Johnson, and will be discussing this with CPC, Quinn Soifer, this week to ensure consistent safety messages and requirements among departments.

- Mitchell: Housing has hired a new full-time employee, Ryan, hired as a TM2 position and a new student worker that will be an administrative assistant and will be updating the department hazardous material inventory.
- Bryce: Appreciation to Aaron for the work he is doing with ensuring contractors have safety plans.
- Doug: No new safety concerns
- Gabe: OIT is very safety-minded and has been fast at providing PPE and helpful with safety equipment for installations. The department has a display lift that can be used where it used to require a two-person lift.
- Karen: Wildfire smoke prevention plan update. The Oregon OSHA Wildfire Smoke Protection permanent rules came out recently. EHS and Emergency Management are working on updating the Wildfire Smoke Protection Program and the Emergency Operations Plan. Canvas training will be coming out within the next couple of weeks.

Action Items and Safety Concerns

- Pending/Tracking: Concerns about high wind events and branches falling in the Park Blocks. The Safety Committee requested IMT/Emergency Management consider issuing a campus alert warning for high wind events and for pedestrians to choose different routes and to use caution during these events.
- Karen (Pending/Tracking): Possible [BES stormwater planter signage](#) installation in swales; awaiting a response from BES.
- Karen (Pending/Tracking): Follow up with vendors regarding other types of cut-resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock. EHS is developing a PPE guide for all PPE in Stores. The guide will be shared with the Safety Committee when the draft is completed.
 - **Update:** On hold for the moment. EHS is currently focusing on the heat and wildfire smoke rules. This will be tracked in the pending action items.
- Tayler (Pending/Tracking): Status of having doors removed in the UCB east stairwell. Discussing with the Fire Marshal.
- Erica (Pending/Tracking): Ergonomic evaluation related to an employee injury while moving a refrigerator.
- Karen: Add Gabe to the list of people to send safety materials to for safety bulletin boards.
- Karen: UPH safety committee inspection, Karen will need to reach out to Loni, Jeff, Jay, Lori, and Aaron for coordination efforts.
- Karen: Reach out to Erica for safety committee member training for new members.

Meeting Adjourned

Time: 10:51 am

Next Meeting

Date: August 9, 2022

Time: 10:00 am

Location: Google Meet (remote)