

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Aaron Britton, FPM Zone Maintenance
[] Quinn Soifer, CPC Project Manager
[] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[] Gail Hamilton, FPM In-House Construction Manager
[] Dustin Boomer, FPM Building Maintenance
[P] Jones Barton, FPM In-House Construction

[P] Mark Thomas, FPM Electrical
[] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Alyssa Thompson, EHS Student Worker

Meeting Call to Order

Date: 3/8/2022

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. This is an on-going action item reminder.
- Pending/Tracking: Concerns about high wind events and branches falling in the Park Blocks.
 - Requested possible campus alert from IMT/Emergency Management during these events. Tayler Workman reached out about the safety committee concerns. Karen shared the safety committee's request to consider issuing a campus alert warning for high wind events and for pedestrians to choose different routes and to use caution during these events.
- Pending/Tracking - CPSO and EHS to meet and discuss response protocols regarding small scale oil spills.

- Karen- Talk to Jeff Rook, Heather Randol, and Loni Johnson about security/safety concerns brought up at the meeting and also possible discussion at the Campus Safety Committee meeting.
 - A meeting is scheduled for March 14th.
- Karen- Research any additional guidance for Landscaping staff for cleaning feces in landscaped areas.
 - This still needs further review and research. What about adding a sign in the swales? Karen will be discussing with Heather and Loni.
- Pending/Tracking - Karen to continue follow up with the project manager regarding the contractor near miss at the landscape yard.
 - Karen had a meeting with CPC. CPC Project Manager is going to schedule a meeting with the contractor for further follow-up.
- Karen- Follow up with Tim O'Brien and Tim Wright about oil spill response when cleaning up spills of 5-6 quarts of oil in parking structures.
 - Karen has reached out to Tim O'Brien and Tim Wright for more information on spill response.

Incidents / Injuries

- Erica- Strain/sprain while unloading gator
 - **Follow-up:** Waiting on follow-up with employee
- Erica- Strain/sprain while lifting bins
 - **Follow-up:** Waiting on follow-up with employee
- Karen- Student worker cut finger with pruning shears
 - **Description:** A student worker cut their finger while using pruning shears. The shears cut through their safety gloves they were wearing. First aid injury.
 - **Follow-up:** Waiting on injury report and will schedule follow-up
- Karen- Employee punctured the palm of their hand from an exposed screw
 - **Description:** Housekeeping employee was assisting FPM employee. An exposed screw punctured the palm of their hand when a piece of a shelf broke off. The worker was not wearing any work gloves.
 - **Follow-up:** Further follow-up with the employees to be scheduled
- Karen- Employee cut finger from metal track
 - **Description:** Employee was removing a metal track. The track cut through the employee's glove slicing their finger.
 - **Follow-up:** Employee needed to get stitches. We are currently waiting on the injury report. More next month after follow-up with the employee.
 - **Corrective action:** Cut resistant gloves are now being used for this task. Karen will be reaching out to a vendor regarding other types of cut resistant gloves and reviewing samples with crews. Please be mindful of wearing the right types of gloves for the work task.

Campus Safety Committee Update

- Erica- No updates from the committee at this time. CSC meeting is tomorrow, March 9.

Safety Committee Inspection

- Thanks everyone for your help in inspecting SEC, EB, and FAB mechanical, telecom, janitorial and electrical spaces. We were able to complete the inspections of these buildings.

COVID-19 Exposure Prevention

- Concerns? Questions? Reminder to notify your supervisor of any concerns as well; can also email the coronavirusresponse@pdx.edu.
- The face covering requirement will be lifted at PSU on March 19th, with the exception of healthcare settings and all our childcare facilities. This includes areas such as SHAC Health, Dental and Counseling Services, PSC Sports Medicine, Speech and Hearing Clinic, and COE Community Counseling Clinic in Vanport.
- Oregon OSHA may change its COVID requirements, now that the face covering requirement will be lifted in all places, except healthcare settings. EHS is tracking any code requirement changes.

March is Ladder Safety Month

- EHS is promoting ladder safety at work and at home. We encourage everyone to take part and raise ladder safety awareness. Whether doing basic repairs and maintenance, campus construction projects, or simply doing chores around your own home, we use ladders for many “just out of reach” tasks. This March, take the time to learn about the correct selection, setup, and usage of ladders, and reduce your chances of an accident.
- Our goals are to:
 - Increase awareness of safe ladder use
 - Prevent ladder-related injuries and fatalities.
 - Make ladder safety training and ladder safety resources available to our community
 - Provide tools to inspect and properly dispose of old, damaged, or obsolete ladders
- Every year, hundreds of people die in ladder-related accidents, and thousands more suffer from life-altering disabling injuries. Ladder accidents are preventable. With better awareness, safety planning, and training, we can reduce needless accidents and fatalities from occurring.
- Karen reviewed the new EHS Ladder Safety website and general ladder safety. Please visit our new [EHS Ladder Safety website](#) to learn more and access resources and toolbox talks.
 - Watch for the weekly ladder safety information in the morning announcements.
 - Committee members are encouraged to add the [signature block](#) in support of Ladder Safety Month and to communicate this important initiative to the PSU community.
- Don't forget to complete your Safety Skills Ladder Safety training in March.
- Incorporate ladder safety training into your student worker site orientations and for specific tasks, utilizing the resources on the website.
- It is important to inspect ladders prior to use and to tag them out of service if you find a damaged ladder.
 - Ladder inspection packets will be coming out later this month. They will include inspection sheets, tips for storing, as well as ‘do not use’ tags.
 - Safety bulletin boards will be getting updated with ladder safety information.
 - Crew safety meetings are occurring this month with all crews to discuss ladder safety.
- Gail asked a question about PSU policy or guidelines regarding contractors using our ladders and potential liability. Karen will follow up with Don Johansen.

Rounds / New Safety Concerns

- Mark
 - Mask rules are changing. Remember to be safe and respectful of people's choices.

- FAB electrical fire, a lot of smoke coming from P2 area was noted in the initial call. Information and follow-up is pending.
- Taylor- Provide the cut resistant gloves information to him if new ones are chosen from Grainger.
- Kevin- No concerns at this time
- Jones- Dexterity has been an issue with wearing cut resistant gloves. Remember to be safe and possibly keep an extra pair of gloves with the gear you wear every day.
- Mitchell- No concerns at this time
- Doug- No concerns at this time
- Erica- No concerns at this time
- Karen- FAB electrical fire. FPM is still working with electrical contractors to resolve this issue. There are still power outages on the north side of the building.
- Todd- Not present at meeting; no concerns at this time
- Dustin- Not present at meeting; no concerns at this time

Announcements

- There were no announcements for this month.

Action Items and Safety Concerns

- Pending/Tracking- Concerns about high wind events and branches falling in the Park Blocks. Requested possible campus alert from IMT/Emergency Management during these events.
- Pending/Tracking- CPSO and EHS to meet and discuss response protocols regarding small scale oil spills.
- Pending/Tracking- Karen - Security/safety concerns brought up at Safety Committee meeting.
- Pending/Tracking- Karen- Research any additional guidance for Landscaping staff for cleaning feces in landscaped areas. Possible signage installation in swales.
- Pending/Tracking- Karen to continue follow up with the project manager regarding the contractor near miss at the landscape yard.
- Karen- Follow-up with vendors regarding other types of cut resistant gloves and arrange for them to bring samples and meet with crews. Work with Stores on glove types to stock.
- Karen- Follow-up with Don Johansen on PSU policy or guidelines regarding contractors using our ladders and potential liability.
- Karen- Follow-up with Jeff Rook for information on the FAB electrical fire, safety and lessons learned.

Meeting Adjourned

Time: 11:01 am

Next Meeting

Date: April 12, 2022

Time: 10:00 am

Location: Google Meet (remote)