

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Aaron Britton, FPM Zone Maintenance
[] Quinn Soifer, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[] Gail Hamilton, FPM In-House Construction Manager
[] Dustin Boomer, FPM Building Maintenance

[] Jones Barton, FPM In-House Construction
[P] Mark Thomas, FPM Electrical
[P] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager
Alternate:
Ad Hoc:
[P] Erica Hunsberger, EHS Specialist
[P] Alyssa Thompson, EHS Student Worker

Meeting Call to Order

Date: 2/8/2022

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the [Facilities and Construction Safety Committee Google share drive](#). Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. This is an on-going action item reminder.
- Pending/Tracking: Concerns about high wind events and branches falling in the Park Blocks.
 - Tayler Workman reached out about the safety committee concerns. Karen shared the safety committee's request to consider issuing a campus alert warning for high wind events and for pedestrians to choose different routes and to use caution during these events.
- Pending/Tracking - CPSO and EHS to meet and discuss response protocols regarding small scale oil spills.

- Karen - Check in with Landscaping about a dog bite (1/11/22) and protocols that are in place for reporting.
 - Karen reached out to Leslie who said a report was submitted to CPSO about the off-leash dog. He is unaware if any action was taken, as they did not report back to Landscaping. Remember that if you want CPSO to follow up with you regarding action taken, then you need to let them know when you make the report.
- Karen - Follow up on January 1st Ondine sewage spill.
 - Karen and Jeff discussed the spill and FPM response with Heather and Cary, including the following:
 - Nevin's after action report was very informative and thorough
 - Include EHS in the notification; Heather to discuss at the FPM manager's meeting
 - EHS could have assisted with notification to lab space occupants
 - Utilize CPSO for access control, as needed
 - PPE - Cleanable rubber boots should be used by response staff

Incidents / Injuries

- Karen- Debris falling into eye from drilling overhead
 - **Description:** Employee was drilling a hole in the concrete above their head when debris entered their eye. They were using the roto hammer drill with the HEPA vacuum connected to it. Employee was wearing safety glasses with side and top protection. Employee walked to USB to use the eyewash.
 - **Follow up:** Pipe was already up in the air and partially attached, so the anchor attachment they were working on required working at an angle to attach it. This resulted in the roto hammer shroud not being flush to the surface.
 - **Corrective Action:** Whenever possible, have the tool flush to the surface to capture dust for silica and to help prevent this type of injury.
 - Include eyewash locations in pre task plans. List is available from the [EHS eyewash program page](#). Karen has also requested to have a list of AED locations added to the EHS AED webpage. Karen will have Angel post the eyewash locations and AED locations on the safety board.
 - TAPS has an emergency ride program through Lyft. Staff can choose their healthcare provider or urgent care for a work-related injury. The Lyft service could be used for a minor medical emergency to urgent care. Major medical emergencies, such as employees who have received an electrical shock, must be transported by ambulance. The service is accessible via the [PSU Luum page](#) or [iPhone](#) or [Android](#) apps. Additional information can be found on the [ToPSU portal](#).
- Erica- Strain/sprain while unloading gater. Erica has not yet been able to connect with the employee.
- Erica- Strain/sprain while lifting bins. Erica has not yet been able to connect with the employee.

Campus Safety Committee Update

- Erica- Nothing to report

Safety Committee Inspection

- Scheduled for January 18th, postponed until February 15th, due to Omicron surge.

- Meeting outside USB on Montgomery. We will be inspecting mechanical, electrical, janitorial and telecom spaces.
- Locations needing to be inspected include parts of FAB, SEC, EB, and SMSU. Aaron noted that parts of SEC belong to USGS, and as a federal building we are not able to access all areas right now due to their COVID requirements. Karen will follow up with Aaron to determine which areas we can inspect at this time.

COVID-19 Exposure Prevention

- Concerns? Questions? Reminder to notify your supervisor of any concerns as well; can also email the coronavirusresponse@pdx.edu.
- COVID-19 Face Coverings
 - Cloth face coverings, disposal surgical style masks, and KN95s are available for use. Face coverings should cover the nose and the mouth and rest snugly above the nose, below the mouth, and on the sides of the face.
 - Choose the face covering that fits you best. Refer to [CDC Your Guide to Masks](#). There are some pointers in here for staff with beards.
 - For face coverings with a nose piece, smooth out any folded or kinked nose piece. Don your face covering, then smooth the nose piece down the sides of your nose with two fingers. Do not pinch it to your nose like a clothespin; this can cause a gap at the bridge of your nose.
 - Practice hand hygiene before putting on your face covering, after adjusting it, and after removing it. Do not touch the inside or outside of the mask; handle it by the ear loops or head straps.
 - Replace the KN95 when the straps are stretched out and it no longer fits snugly against your face or when it becomes wet, dirty, damaged, or difficult to breathe through. If you are reusing it, store it in a paper bag, not a plastic bag. Consider rotating use each day, writing the date on the bag, and using no more than 5 days.
 - PSU will continue to follow state and OHA requirements and recommendations for face coverings.
- COVID Testing: For employees, PSU has partnered with the [COVID Clinic](#) to offer immediate access to free, confidential Rapid Antigen COVID-19 tests for employees. PSU employees can request a voucher to use when scheduling an appointment online with the COVID Clinic. To request a voucher fill out the [COVID Test Voucher Request](#).
- Free home test kits are available through the US Post Office by following this [link](#).
- COVID cases appear to be going down on campus. As reported in the Friday email from the Provost, “Our public health partners indicate that the current Omicron wave has crested and is starting to recede. Our colleagues at the Center for Student Health and Counseling report that what had been a 25% positive COVID-19 testing rate earlier in January has decreased to closer to 10% as of this week.”

Campus Security

- Following discussions with staff about security on campus, Heather received the following information from the CPSO Chief:
 - CPSO has sworn police officers on campus Monday - Friday, 6am to 8pm and Saturdays from 10am - 3pm.
 - After 8 pm Monday - Friday they have public safety officers on duty from 8pm - 6am. During the weekends, public safety officers are here 24 hrs. (The public safety officers are non sworn and do not have police powers to arrest or detain.)

- If there is a situation that needs police presence and CPSO does not have sworn police officers on campus, they will call the Portland Police Bureau for assistance.
- If staff are in a situation that they feel unsafe, please don't hesitate to call CPSO and you will get a response. Public safety officers may not have police powers, but their presence alone has resolved issues around campus.
- CPSO numbers: **Emergency 503-725-5911 Non-emergency 503-725-4407**
- **Remember:** CPSO dispatch acts according to the information they receive. If someone is shouting and making a staff person uncomfortable, that is one level/speed of response. If someone is shouting at a staff person and the staff thinks the shouting person might have a weapon and/or hurt them, staff should be specific about that during a call to ensure a response is expedited.
- Discussion/questions:
 - Andrew was approached by another off leash dog that was menacing and charging (2/7/2022). If staff feel threatened by dogs or people, can they defend themselves? Can they use dog mace for dogs? Is there recourse for needing to take immediate action after reaching out to CPSO? What is the campus policy for off-leash dogs and who enforces it?
 - Can there be more of an alert or notification to staff of areas that have had activity so staff can exercise caution? Such as a person of interest.
 - Mitchell: Is there protocol for students on campus in mental health crises that are threatening to staff? Is CPSO supposed to stay on the scene? UHRL staff were onsite. Mitchell will send additional information to Karen.
- **Important:** FPM staff should remove themselves from any situation that seems potentially threatening to their safety.

Rounds / New Safety Concerns

- Mark- Nothing to report
- Dirk- Please remember to remove yourself from a situation if you feel unsafe and practice awareness.
- Taylor- Nothing to report
- Todd- Nothing to report
- Kevin- Remember with temperature changing, door closing mechanisms may fluctuate. Please put in a work order if you notice a door not closing properly or too loudly.
- Andrew
 - Asked about the status of follow-up with the landscape yard contractor.
 - What is a safe and effective way to clean feces in landscaped areas? Is there additional guidance for landscaping staff for infection control?
- Aaron- Question about oil spill response when cleaning up spills of 5-6 quarts of oil in parking structures.
- Mitchell
 - Housing has put together response kits for COVID rooms with all the appropriate PPE. This may be an idea for other departments.
 - Houseless people have been lighting dumpsters on fire, and this is an ongoing issue. Trees and bushes near buildings and dumpsters are being trimmed to mitigate fire risk. Be aware and note if you see any overhanging branches, and put in a work order.
- Doug- Nothing to report
- Erica- Nothing to report
- Karen- Nothing to report

Announcements

- Ladder Safety Month is next month

Action Items and Safety Concerns

- Pending/Tracking - Concerns about high wind events and branches falling in the Park Blocks. Requested possible campus alert from IMT/Emergency Management during these events.
- Pending/Tracking - CPSO and EHS to meet and discuss response protocols regarding small scale oil spills.
- Karen- Talk to Jeff Rook, Heather Randol, and Loni Johnson about security/safety concerns brought up at today's meeting and also possible discussion at the Campus Safety Committee meeting.
- Karen- Research any additional guidance for Landscaping staff for cleaning feces in landscaped areas.
- Pending/Tracking - Karen to continue follow up with the project manager regarding the contractor near miss at the landscape yard.
- Karen- Follow up with Tim O'Brien and Tim Wright about oil spill response when cleaning up spills of 5-6 quarts of oil in parking structures.

Meeting Adjourned

Time: 11:10 am

Next Meeting

Date: March 8, 2022

Time: 10:00 am

Location: Google Meet (remote)