



## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today’s meeting)

#### Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [ ] Joshewa Fulton (JF), Global Diversity & Inclusion
- [P] Lorenzo Guzman (LG), Office of the Registrar, Chair
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [ ] Aaron Landreth (AL), Office of Information Technology
- [ ] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [P] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Elena Sokol (ES), College of Urban & Public Affairs
- [P] Karin Waller (KW), Global Engagement & Innovation

#### Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation
- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Abby Chroman (AC), School of Business
- [P] Tyler Hartman (TH), Human Resources
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [ ] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management

#### Alternate:

#### Ad Hoc:

- [P] Alyssa Thompson (AT), Environmental Health & Safety

### Meeting Call to Order

Date: 02/09/2022

Time: 1:00 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

## Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- New members
  - Chad Robertson, SMSU will be replacing Shaun Kohn
  - Elena Sokol, CUPA will be replacing Susan Tardif

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- LG - Nominations for Vice Chairperson
  - Clare Quinn, self-nominated
  - Member majority vote yes
- JR- EHS Air Quality Response in Cramer Hall
  - EHS is able to deploy an Air Advice Monitor unit
  - The monitor tracks particulate matter (PM 10), Total Volatile Organic Compounds (TVOCs), Carbon Dioxide (CO<sub>2</sub>), Carbon Monoxide (CO), and temperature
  - Acceptable averages
    - PM - Averages under 25µg/m<sup>3</sup> are considered acceptable
    - VOCs - Averages under 3,000µg/m<sup>3</sup> are considered acceptable
    - CO<sub>2</sub> - Averages under 1,200 ppm are considered acceptable
    - CO - Averages under 9 ppm are considered acceptable
    - Temperature - Ranges 68° to 74° during occupied times are considered acceptable
  - If there is any concern regarding air quality, file a work order through FPM
- JR- IMT updates
  - Vouchers for COVID testing are still available for employees if needed
    - PSU is still looking into contracting a company for onsite testing
  - OHA guidance on mask wearing has updated to end restrictions on March 31st
    - [Updated Guidance for Masks use](#)
  - KW- What information should we tell people about social distancing?
    - All up to date information can be found on [PSU COVID-19 Mask Webpage](#) and [PSU Mask Policy](#)



## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 1/24/2022, Outside University Honors building
  - Temporary employee was unloading branches and pulled muscle in right arm
    - Reported a total of 5 hours of lost work and are currently back to work now with work restrictions
- 1/19/2022, Temporary contract worker (not PSU employee) fell in stairwell around the dining hall
  - Worker file a SAIF claim with the contract employer

### Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 1/12/2022, Engineering Building
  - Employee was using a dolly which got stuck at the door and caused a sharp jerking motion in employees neck
- 2/07/2022, Karl Miller Center
  - Employee hit forehead on the corner of a cabinet while in the kitchen

### Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: TBD

Quarter of inspection: TBD

- Due to the recent increase in COVID cases on campus, inspections are on hold.
- Oregon OSHA still has an allowance in place for safety committee inspections, as long as the employer has systems in place for employees to report hazards and a mechanism to evaluate and follow-up on those reports. Please continue to reach out to EHS-group@pdx.edu or your supervisor if you have any safety concerns.

### Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

### Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- JR- Follow up with SHAC and Emma Stocker to address communication for supervisors and departments regarding contact tracing and exposure risk of individuals
  - [HR COVID-19 Related Materials](#)
  - [COVID-19 Reporting Form](#)
  - [COVID-19 Notifications and Quarantine](#)

### Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- JR-
  - March is National Ladder Safety month
    - [EHS Ladder Safety Webpage](#)
    - Reach out to EHS if your department uses ladders at work
  - Annual Oregon State hazardous materials survey with the Portland fire marshal office
- EB- How do you let your departments know that you can bring safety concerns to the committee?
  - LG- google form that can be filled out anonymously
  - EH- possibly bring up safety concerns at a staff meeting and make the discussion an agenda item

### New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- No new action items

### Meeting Adjourned

Time: 2:00 pm

### Next Meeting

Date: March 9 , 2022

Location: Zoom