

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [] Joshewa Fulton (JF), Global Diversity & Inclusion
- [] Lorenzo Guzman (LG), Office of the Registrar, Chair
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [] Aaron Landreth (AL), Office of Information Technology
- [] Nate Parsons (NP), Graduate Employee Union
- [P] Joe Potter (JP), Facilities & Property Management
- [] Clare Quinn (CQ), College of Liberal Arts & Sciences
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [] Susan Tardif (ST), College of Urban & Public Affairs
- [P] Karin Waller (KW), International Affairs

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation

- [P] Erin Burns (EB), Helen Gordon Child Development Center
- [] Abby Chroman (AC), School of Business
- [P] Tyler Hartman (TH), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate, Vice Chair
- [P] Mike McNerney (MM), Campus Public Safety Office
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Gaby Sysyn (GS), Center for Student Health & Counseling
- [P] Leslie Walters (LW), Facilities & Property Management

Alternate:

Ad Hoc:

- [P] Alyssa Thompson (AT), EHS Student Employee

Meeting Call to Order

Date: 01/12/2022

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

Minutes approved as is	<input checked="" type="checkbox"/>
Minutes approved with minor corrections	<input type="checkbox"/>
Minutes not approved – corrections required	<input type="checkbox"/>
Minutes not approved – quorum not met	<input type="checkbox"/>

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- Sarah Kenney will be leaving PSU (2/10/22) and Vice Chair will be open for someone to be nominated

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- JR- IMT update
 - Testing option for employees
 - SHAC will no longer be offering employee testing
 - PSU is currently working on possibly bringing a contractor to have on campus for employee testing
 - SK- Is SHAC still doing contact tracing for employees and notification if exposure has happened
 - JR- SHAC is not currently doing contact tracing due to volume. Positive employees should email their supervisor and the department supervisor to send out a standard exposure email to other department employees
 - EB- Are we supposed to be letting SHAC know about positive children?
 - JR- Yes, PSU wants SHAC to be the point of contact for reporting positive cases
 - [COVID-19 Reporting Form](#)
 - TBa- How do we determine level of exposure for department employees?
 - SK- Are we allowed to ask if employees are boosted when determining guidelines for isolation & quarantine?
 - JR- We are unable to directly ask, and at the moment having the booster is recommended not required. Explain the guidelines as two options for boosted and fully vaccinated.
 - [SHAC updated COVID-19 Isolation & Quarantine Recommendations](#)
 - [CDC COVID-19 Quarantine & Isolation Guidelines](#)



Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- No reportable incidents for the month of December

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 12/15/21 KMC CPC electrician was drilling into concrete and debris got into eye
 - HEPA vac was connected and employee was wearing safety goggles
 - corrective action: make sure employees wear goggles that cover sides of eyes as well for debris producing activities
 - employee did go to SHAC for eye flushing
 - no follow up was requested and no SAIF claim made at this time

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: TBD

Quarter of inspection: TBD

- Due to the recent increase in COVID cases on campus, inspections are on hold.
- Oregon OSHA still has an allowance in place for safety committee inspections, as long as the employer has systems in place for employees to report hazards and a mechanism to evaluate and follow-up on those reports. Please continue to reach out to EHS-group@pdx.edu or your supervisor if you have any safety concerns.

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- JR- Follow up on KMC building; Different items found blocking the fire curtains (4th & 5th floor)
 - email sent and should be resolved, the issue that arises is the items are flexible furniture so items get moved there regularly

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- DB- safety issues outside of buildings
 - One morning all the cars along the street had their windows broken. Contacted CSPO
 - Urban camping outside of SHAC and concern of people feeling safe to go into the building
- EB- staffing issues but trying to keep everything running smoothly
- MM- staffing issues
 - If staffing issues persist may only be able to staff for the phones and will have to defer calls to Portland Police
 - CSPO received invitation to a downtown Portland problem solving meeting which will cover crime and challenges around urban camping
 - If there is a challenge on campus that is a city concern please email with information to take to the meeting
- JP- nothing to report but is 50% down on staffing
- KW- ordering masks
 - How many people can order or who should be ordering?
 - JR- We are asking the department to use best judgment and there is a limited supply of resources, please request the actual need. Masks are not meant to stockpile.
 - [COVID Supplies Request- Masks](#) masks come in 1 box containing 50
 - JS- What if we received a surplus?
 - JR- email materials management and revise request
 - Who needs and when is a N95 necessary? How often can N95 be reused?
 - JR- N95 highest possible filtration and are meant for employees in healthcare settings or with symptomatic people directly or responding to areas that symptomatic people are. Use of N95 requires medical clearance and training. KN95 next step down does not require medical clearance to use. These masks are available for department employees to use. Surgical masks can also be requested, they can be doubled up and/or with cloth masks. These masks are available around building entrances. There are special masks available for people who need certain accessibility considerations.
 - [Policies & procedures related to COVID cleaning supplies and PPE](#)
 - Masks can be reused. Use your own discretion and throw away if dirty and soiled or around symptomatic individuals.

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)



- JR- Follow up with SHAC and Emma Stocker to address communication for supervisors and departments regarding contact tracing and exposure risk of individuals
- Nomination for Vice Chair

Meeting Adjourned

Time: 1:43 pm

Next Meeting

Date: February 9 , 2022

Location: Zoom