

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Aaron Britton, FPM Zone Maintenance
[] Quinn Soifer, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[] Gail Hamilton, FPM In-House Construction Manager
[P] Dustin Boomer, FPM Building Maintenance
[] Jones Barton, FPM In-House Construction

[] Mark Thomas, FPM Electrical
[P] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Alyssa Thompson, EHS Student Worker

Meeting Call to Order

Date: 1/11/2022

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of Previous Minutes

- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. This is an on-going action item reminder.
 - Last Friday, [Isolation and Quarantine Covid guidelines](#) sent out by SHAC were posted on the bulletin boards.
- Karen - Discuss with Jeff/IMT about high wind events and branches falling in the Park Blocks.

- Pending: Karen forwarded the request on to Jeff Rook. No response yet.
- Karen - Check in with Greg Hoole to see what he covers during lift training for high winds and use of boom and scissor lifts.
 - MEWPs (mobile elevating work platforms - aerial lifts, scissor lift, boom lift) have decals that state not to use the machines in over 28 mph winds.
 - It is recommended to be observant during winds around 15 mph, as it is hard to predict a gust of wind coming over or around buildings that could increase wind speed.
 - ANSI has updated the ANSI A92 standards, and a portion of this addresses wind hazards. Most manufacturers are now building lifts that are designed for indoor usage or outdoor usage. The indoor machines are not allowed to be used in any kind of wind, and the decals will reflect a “0” windspeed notice.
 - Forklift manufacturers have not stated a specific wind speed restriction for their machines. They usually state to not operate in high winds, which is a very subjective statement. Therefore, during training, it is recommended to follow the same guidance and to be careful and observant when operating in 15 mph winds.
 - Karen to provide information to Cary Morris to include in the Inclement Weather Plan.
 - If an employee has any concerns about weather conditions and if it is safe to operate a piece of equipment, they should be checking in with their supervisor and EHS first.
- Karen - Talk to Jeff about an updated IMT winter quarter message for COVID-19 precautions, including clarification and communication regarding eating and drinking in office areas.
 - Winter quarter communication went out to the campus community on 12/22/21 from President Percy. It included the following information:
 - The safety measures that will be in place for the winter term include [mask requirements](#) and [limited access](#) for university buildings; enhanced [cleaning protocols](#); upgrades to [ventilation systems](#); and our requirement that all students, faculty and staff are [vaccinated against COVID-19](#).
- Karen - Follow up on oil spill with Tim Wright, EHS, and Kevin Modica, CPSO, regarding the process for responding to this type of incident.
 - Pending: CPSO and EHS still need to meet to discuss response protocols regarding small scale oil spills.
- Karen - Make suggested safety committee revisions to the extension ladder JHA
 - Edits were made and reviewed with the committee. No further comments from committee members. Karen to check in with Gail and Jones on the final JHA.
 - [JHA Using an Extension Ladder](#)
- Pending/Tracking: Safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on the one-way street to get to the loading dock. Change in scope for the loading dock safety painting, to include refreshing the stop line, “STOP” language, and left hand turn arrow from the driveway onto Mill.
 - Weather permitting, the painting work will be completed soon.

Incidents / Injuries

- Contractor near miss at landscape yard
 - Update: The lessons learned meeting has not yet been scheduled.
- Debris in the eye from drilling overhead.
 - Karen to meet and discuss with the employee, and will report findings at the next meeting.

- Incident with Ondine compost corral. A used cooking oil barrel was left without a lid. During heavy rainfall, the barrel overflowed resulting in a large oil spill in the parking area. Tim O'Brien in EHS assisted with arranging the clean-up.
- Today, an employee was bit by a dog on campus grounds, but was not injured/had no skin breaks. The committee discussed protocol for response and reporting. The department will reach out to CPSO to make a report since the dog was off leash and is believed to belong to a houseless person. All work-related injuries should be reported via the [Human Resource injury reporting portal](#) so that tracking can occur.

Campus Safety Committee Update

- Erica- none to discuss, meeting for this month is scheduled for tomorrow

Safety Committee Inspection

- Due to the recent increase in COVID cases on campus, we will be pushing our inspection to next month. Karen will send out an update to committee members.
- Oregon OSHA still has this allowance in place for safety committee inspections, as long as the employer has systems in place for employees to report hazards and a mechanism to evaluate and follow-up on those reports. Please continue to reach out to EHS-group@pdx.edu or your supervisor if you have any safety concerns.

COVID-19 Exposure Prevention

- Remember to notify your supervisor of any concerns and you can also email the coronavirusresponse@pdx.edu.
- Make sure you review the information that came out in the 1/7/22 email regarding the COVID-19 Incident Management team updates.
- Use the [COVID-19 Reporting Form](#) to notify the Center for Student Health & Counseling if you test positive for COVID-19. To discuss a potential exposure, please contact the Center for Student Health and Counseling (SHAC) at (503) 725-2800.
- PSU is working on another option for employees to receive free rapid COVID-19 antigen testing. Watch your email for information this week.
- PSU's [vaccination policy](#) will change soon to require booster shots for those who are eligible. PSU is working on the timeline for implementing this requirement and hoping to host a booster clinic on campus. In the meantime, individuals are strongly encouraged to get their boosters when they are eligible. COVID-19 boosters are offered for free at many locations in the community, and PSU is working hard to offer a booster clinic on campus before the requirement goes into effect.
 - [Find a COVID-19 Vaccine in Oregon](#)
 - [Find a COVID-19 Vaccine in Washington](#)
- [PSU policy](#) continues to require masks to be worn at all times. PSU is now offering KN95 respirators to employees through a department request to Materials Management. Departments can request masks for employees by filling out the online [COVID-19 Supplies Form](#).
- The Centers for Disease Control & Prevention has published a [guide to masks](#), and we recommend you read through it to learn more about various mask types and what will fit you best.
- Some concerns have been expressed through the PSU coronavirus response email about individuals not wearing face coverings in FMH and KMC. Karen recently walked through these buildings to check on face coverings. Generally, people were complying with the requirement. It was observed that several of the table tent notices regarding face coverings have been removed. Karen reached out to Building Maintenance. Dustin provided an update that they were in the process of replacing them throughout the

two buildings.

- Mitchell - Can departments obtain KN95s and N95s through Stores?
 - Karen - KN95s can be requested by supervisors. N95s for FPM Housing staff, to use when responding to emergency maintenance in resident's rooms, can also be requested through Stores, with approval from EHS.
- Todd - What is the process for accessing resident rooms to do work in campus housing?
 - Mitchell - 24 hr notice will be given to the student. Reach out to Lindsey Gibson (UHRL) (ilindsey@pdx.edu) and Mitchell for coordination and to ensure that rooms are available to access.

Rounds / New Safety Concerns

- Dirk - nothing to report
- Todd - See COVID access question above
- Dustin - nothing to report
- Kevin - nothing to report
- Andrew - Employee received a bite from a dog (see discussion above under Incidents). What is the policy for response and reporting?
- Aaron - January 1st sewage spill in basement of Ondine that backed up into lab space. Angel and Nevin responded for clean-up.
 - Suspected cause was grease traps that have not been getting cleared out.
 - The building main sewer line is compromised and will need assessment to have our lateral repaired or replaced.
 - Mitchell will send Nevin's after action report to EHS/Karen.
- Mitchell - nothing further to report
- Doug - nothing to report
- Erica - nothing to report
- Karen - nothing further to report

Announcements

- None to report

New Action Items and Safety Concerns

- Karen - Discuss with Jeff/IMT about high wind events and branches falling in the Park Blocks.
 - Pending: Karen forwarded the request on to Jeff Rook.
- Pending/Tracking - CPSO and EHS to meet and discuss response protocols regarding small scale oil spills.
- Karen - Discuss injury from debris falling into employee's eye while overhead drilling.
- Karen - Check in with Landscaping about dog bite (1/11/22) and protocols that are in place for reporting.
- Karen - Follow up on January 1st Ondine sewage spill, as needed.

Meeting Adjourned

Time: 10:50 am

Next Meeting

Date: February 8, 2022

Time: 10:00 am

Location: Google Meet (remote)