

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [] Peter Dusicka (PD), Civil & Environmental Engineering
- [P] Carey Gibbar (CG), Facilities & Property Management, Chair
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Martha Ketchum (MK), Student Activities and Leadership
- [P] Aaron Landreth (AL), Office of Information Technology
- [] Phillip Lafrenz (PL), Transportation & Parking Services
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Karin Waller (KW), International Affairs
- [P] Carith Wiseman (CW), College of Education

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation

- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Leslie Walters (LW), Facilities & Property Management
- [] Craig Whitten (CWh), Campus Public Safety Office
- [] Jenna Wilson (JW), Viking Pavilion

Alternate:

Ad Hoc:

- [P] Diandra Diamond (DD), Student, Environmental Health & Safety

Meeting Call to Order

Date: 05/08/2019

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

PSU Employee Identification - Randy Mishler

- Brought up the issue of non-student staff member visibility within SMSU.
- Proposed identification badges or name tags.
- Could discourage visitors with “non-positive” intentions if staff members are more apparent within the building.
- Could establish a visible impression of safety to those who use SMSU.
- Would be voluntary.
- If successful, could be a model for other buildings across campus

Safety Committee Website - Erica Hunsberger

- The safety committee now has an updated website through Google Sites.
- Reorganization of tabs and descriptions
- Includes contacts to CPSO, EHS, and other resources.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 5/8/19 none to report

Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 5/8/19 Mild injury during stretch and flex exercise.
- 5/8/19 Injury caused by tripping over a chair.
- 5/8/19 Employee picked up a dropped tool, stood up and hit head on overhanging brick

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Viking Pavilion & Peter W. Scott

Quarter of inspection: May 24, 2019 9:00am

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- No updates to April action items
- Sharps box replacements have been resolved

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- LW- Would love to potentially see the CPSO report as a part of monthly meetings to get a better view of safety concerns from month to month. Also mentioned concern about transients and outdoor employees as weather gets warmer and increases in incidents.
- EH- Safety concerns with transient activity and camp along Montgomery and 12th area.
- TBa- Nothing to report.
- TBe- Engineering building concerns with transient activity, considering contacting FAB committee.
- LG- East Hall vandalism, sharps container broken into, computer theft, concerns about older door's durability and ADA dysfunction.
- JD- Nothing to report.
- DD- Nothing to report
- JS- Nothing to report.
- SKe- Nothing to report.
- KW- Smith 1st floor Mezzanine is now card access only.
- SKo- New metal sharps containers installed in SMSU.
- CG- Nothing to report.

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

- EH- adding a "report a safety problem" button on the new safety website, SHAC as a useful link, tab for useful resources and contacts, and other mild changes to increase effectiveness of the new site.
- Look into ID badges, get feedback, remove last names?



- Look into the East Hall door for issues, slamming, resistance.

Meeting Adjourned

Time: 2:05 pm

Next Meeting

Date: June 12, 2019

Location: ASRC 210a