

## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

[P] Tom Bennett (TBe), Civil & Environmental Engineering  
[ ] Peter Dusicka (PD), Civil & Environmental Engineering  
[P] Carey Gibbar (CG), Facilities & Property Management, Chair  
[P] Lorenzo Guzman (LG), Office of the Registrar  
[P] Erica Hunsberger (EH), Environmental Health & Safety  
[ ] Martha Ketchum (MK), Student Activities and Leadership  
[ ] Aaron Landreth (AL), Office of Information Technology  
[ ] Phillip Lafrenz (PL), Transportation & Parking Services  
[P] Jeffrey Smith (JS), Diversity & Multicultural Student Services  
[ ] Karin Waller (KW), International Affairs  
[P] Carith Wiseman (CW), College of Education

#### Employer Represented:

[P] Todd Bauch (TBa), Campus Recreation

[P] Jack Dorkey (JD), Human Resources  
[P] Sarah Kenney (SKe), Construction & Real Estate  
[P] Shaun Kohn (SKo), Smith Memorial Student Union  
[P] Jeffrey Rook (JR), Environmental Health & Safety  
[ ] Leslie Walters (LW), Facilities & Property Management  
[P] Craig Whitten (CWh), Campus Public Safety Office  
[P] Jenna Wilson (JW), Viking Pavilion

#### Alternate:

#### Ad Hoc:

[ ] Karen Kraus (KK), Human Resources  
[P] Diandra Diamond (DD), Student, Environmental Health & Safety

### Meeting Call to Order

Date: 04/10/2019

Time: 1:00 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

Minutes approved as is	[x]
Minutes approved with minor corrections	[ ]
Minutes not approved – corrections required	[ ]
Minutes not approved – quorum not met	[ ]

## Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

- Sharps- Placing stickers on the sharps containers have been resolved, new metal sharps containers to be installed in high theft areas.

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

## Facilities & Construction Safety Committee Update

- Sound exposure limits breached at building construction site, bus stop across street by US Bank significantly affected
- ADA doors difficult to access by non-able-bodied individuals
- Electric shock in construction site
- During resurfacing of University Place Hotel parking lot, electrical lines were nicked due to improper installation depth. Solar lights being considered for replacement.

## EHS Update - Jeff Rook

- AED placements are in the process of being reviewed across campus.
  - Re-allocation to buildings with high traffic and or no current AED coverage.
  - Key removals in RMNC, upper ASRC floors, and USC floors due to redundancy.
  - NASCC is a likely candidate for AED due to frequent gatherings.

## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 4/10/19 Mt. Hood Meadows – Employee fell and hurt back during a snowboarding trip working with Japanese exchange students.
- 4/10/19 Cramer Hall 122 - Employee strained lower back while moving desk in Cramer 122
- 4//10/19 Helen Gordon – Employee slipped while rushing to assist a crying child during nap time, aggravating a previous back injury.
- 4/10/19 Helen Gordon – While reconfiguring a play structure, an employee got distracted and fell through the play structure after walking over the now unstable surface.

### Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 4/10/19 CPC student worker pinched finger while trying to open gate
- 4/10/19 HGCD Employee was slicing cantaloupe when the knife slipped off of the fruit and cut her finger.
- 4/10/10 Montgomery – Employee discovered a blister on their foot after walking around campus, it subsequently did not heal.

### Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Viking Pavilion & Peter W. Stott

Quarter of inspection:

### Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

### Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

### Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- CWi- Nothing to report
- EH- Nothing to report
- TBa- ASRC considering changing access hours, raised concerns of transient ghosting and access for members not affiliated with the university.
- JD- Nothing to report
- TBe- North and South greenhouse break-ins, concern of breaching of structural support.
- LG- Nothing to report, but raised questions about allergen and dust testing.
- TW- Nothing to report, shared new Emergency Procedures Flyer.
- JR- Safety Break – all safety committees welcome May 15<sup>th</sup> SMSU Ballroom.
- JW- Nothing to report
- SKo- Nothing to report
- CWh- Nothing to report
- SKE- Concern over maintaining clear paths for accessibility during Montgomery St. closure throughout May.
- CG- Stairwells of UCB covered in urine, transient trash and debris, camps, safety concerns. Garage door suggested by Craig.

### New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)



- JR – Overhaul to AED program with reallocations and removals.
- ADA Door Access/buttons

### Meeting Adjourned

Time: 1:55 pm

### Next Meeting

Date: May 8, 2019

Location: ASRC 210a