

Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [] Tom Bennett (TBe), Civil & Environmental Engineering
- [] Peter Dusicka (PD), Civil & Environmental Engineering
- [P] Carey Gibbar (CG), Facilities & Property Management, Chair
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Martha Ketchum (MK), Student Activities and Leadership
- [] Aaron Landreth (AL), Office of Information Technology
- [] Phillip Lafrenz (PL), Transportation & Parking Services
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Karin Waller (KW), International Affairs
- [P] Carith Wiseman (CW), College of Education

Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation

- [] Jack Dorkey (JD), Human Resources
- [] Sarah Kenney (SKe), Construction & Real Estate
- [P] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Leslie Walters (LW), Facilities & Property Management
- [] Craig Whitten (CWh), Campus Public Safety Office
- [P] Jenna Wilson (JW), Viking Pavilion

Alternate:

Ad Hoc:

- [] Karen Kraus (KK), Human Resources
- [P] Joshua Barber (JB), Student, Environmental Health & Safety

Meeting Call to Order

Date: 03/13/2019

Time: 1:00 pm

Quorum Met: Yes

Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections []
- Minutes not approved – corrections required []
- Minutes not approved – quorum not met []

Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

EHS Update - Jeff Rook

- Top tier in categorizing a safe campus regarding injury reporting. Moving in the right direction for less days lost.
- Issues with people pulling off sharps bin containers, started in SMSU and is now campus wide.
 - Individuals trying to take needles.
 - Working on stronger, more secure bins; timeframe on new bins is being looked at by Laurel.

Accident / Injury Report (provided by Human Resources)

- JD- Working on online injury reporting and form directions for the type of data need when filling out forms

Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 3/13/19 · One lifting related injury, did not result in medical attention

Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Art Building

Quarter of inspection:

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 2/13/19 EH- suggestion to add stickers to the sharps containers for who to call or contact when a box is full

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- TBa- Nothing to report
- SKo- 1st floor Mezzanine constantly has needles taken out in SMSU. Talks of installing card readers for bathrooms and lowering heights of stalls. Jeff R. – Looking at thicker gauged metal containers for sharps bins to appear more robust. Locking down more private areas on campus.
- JR- Nothing to report
- LW- Picking up needles often (stuck in trees, bushes, etc.), dozen per day.
- LG- Nothing to report
- CG- CPSO showed up at night on Friday to the 1st floor restroom of SMSU and taped off the entrance to await sharps container pickup. Pickup was scheduled for Monday since it was the weekend. Further discussion on framework regarding collection of sharps containers.
- MK- Nothing to report
- JS- Nothing to report
- KW- Nothing to report
- JW- Nothing to report
- CWi- Nothing to report

New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

Meeting Adjourned

Time: 1:49 pm

Next Meeting

Date: April 10, 2019

Location: ASRC 210a