

## Campus Safety Committee Meeting Minutes

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

- [P] Tom Bennett (TBe), Civil & Environmental Engineering
- [ ] Peter Dusicka (PD), Civil & Environmental Engineering
- [P] Carey Gibbar (CG), Facilities & Property Management, Chair
- [P] Lorenzo Guzman (LG), Office of the Registrar
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Martha Ketchum (MK), Student Activities and Leadership
- [P] Aaron Landreth (AL), Office of Information Technology
- [ ] Phillip Lafrenz (PL), Transportation & Parking Services
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services
- [P] Karin Waller (KW), International Affairs
- [ ] Carith Wiseman (CW), College of Education

#### Employer Represented:

- [P] Todd Bauch (TBa), Campus Recreation

- [P] Jack Dorkey (JD), Human Resources
- [P] Sarah Kenney (SKe), Construction & Real Estate
- [ ] Shaun Kohn (SKo), Smith Memorial Student Union
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [P] Leslie Walters (LW), Facilities & Property Management
- [ ] Craig Whitten (CWh), Campus Public Safety Office
- [ ] Jenna Wilson (JW), Viking Pavilion

#### Alternate:

#### Ad Hoc:

- [P] Gabrielle Cooper (GC), Student, Environmental Health & Safety

### Meeting Call to Order

Date: 02/13/2019

Time: 1:00 pm

Quorum Met: Yes

### Approval of Meeting Minutes from Previous Meeting (Vote)

([x] indicates members vote)

- Minutes approved as is [x]
- Minutes approved with minor corrections [ ]
- Minutes not approved – corrections required [ ]
- Minutes not approved – quorum not met [ ]

## Announcements

(Whom provided by, description of announcement, date of event or impact, if applicable)

## Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

### EHS Update - Jeff Rook

- OSHA's work-related injury report form will be available in the EHS office
  - Implement on online PSU websites
  - JD- PSU has a low injury rate for amount of employees on campus
- Harrison project going well, installing elevators, finished 3-4 floor moving on to the lower and basement, not physically able to walk onsite are asked to wait for a walkthrough. Tower crane going up at the end of this week.
- St. Helens: Contractor cut through fire door no asbestos but did contain a small amount of lead from paint. The 3rd incident with the contractor was fired.
- SMSU needle incident: 2 weeks ago, a student child playing around in the side cracks of the building and was struck by a hypodermic needle. Cleaned outside corners and furniture. Collection bins are located in all bathrooms.
  - Basement needle box is open to stick your hand in: Sarah to put in work order.
  - Needles are found in many odd places around campus. – Sarah getting more money for sharps containers so recommendations for bathrooms that don't yet have a needle box.

## Accident / Injury Report (provided by Human Resources)

### Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 2/13/19 Employee stepped into a laundry basket on the ground and it slid on the linoleum floor. The stepped backward to catch their balance but kept falling until they hit their head on the edge of a table
- 2/13/19 Employee was walking from Parking Garage to their office when they slipped on a patch of ice in the stairwell and fell landing on their right side, scraping knee, bruising hip and straining back
- 2/13/19 Employee was walking down the stairs in Shattuck Hall when they slipped on a step and landed on their tailbone. The employee was trying to be careful knowing the stairs were wet from the rain but slipped regardless

## Non-Reportable Incidents

(Date of incident, description of incident, location, committee recommendations)

- 1/9/19 Employee was cutting pears and the knife slipped and made a small laceration in their left middle finger. EE does not fault self, the knife, or cutting board. Blames pear which did not survive to comment.
- 1/9/19 Opening a box of supplies, cutting the side finger with the left hand. Applied Band-Aid
- 1/9/19 Employee was conducting a walk-through of the Old Neuberger hall when they tripped over a broken concrete step while ascending from the basement. Employee fell to their knee and twisted their left ankle/foot
- 1/9/19 Employee visited a construction site when exposed to dust of unknown origin.
  - Update: Lead/Asbestos test came back negative

## Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Art Building

Quarter of inspection:

## Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

## Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow up, date investigated/resolved)

- 1/9/19 CG- Reach out to Sarah Kenney in regards to impact and safety of light show set up
- 1/9/19 All – Send Comments and questions to Taylor regarding the New Emergency Procedures flier
- 1/9/19 JW/LW- Log in work order for removing a bar/fence at PSC so as to deny access to the roof by transients
- 1/9/19 EH- suggestion to add stickers to sharps containers for who to call or contact when a container is full

## Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow up is required as an action item)

- CG- Streetcar derailment?
  - JR- Occurred in Nov. on the weekend, PSU was notified of a small amount of damage done in the plaza.
- EH- Nothing to report
- KW- How was the Light Festival?
  - JR- will be a debrief meeting, weather was not the best, setups went slightly awry, no major issues or concerns.
  - KMC north south side building middle stairs, employee sign split in half.

- JD- Nothing to report
- JR- Nothing to report
- TBe- Nothing to report
- LW- Facilities weather crew was prepared for an ice storm, now prepared for next year. Light festival no safety issues seen.
- MK- Man camped 3x the same week quite prayer room, CPSO escorted him out
- TBa- Nothing to report
- AL- Repainting north stairwells at UTS, it has been two weeks since closure but the stairwell is hazardous with leftover painting supplies, notify Angie T. - Sarah
- LG- What can we do about needles being found on campus?
- SKo- revisit sharps issues, look at other universities, Uni or WA, Leslie: we are good at handling a major issue, not much we can do about who wanders through campus. Jeff added more sharps containers in bathrooms.
- SKe- Plaza renovations, construction fencing was removed, and white picket fencing is being put up temporarily for safety measures before plants go in the spring. 6<sup>th</sup> and Montgomery will be closed in May to test a community garden space on the road, if successful it will be permanent. Painted road events every week.

### New Actions Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to)

### Meeting Adjourned

Time: 1:50 pm

### Next Meeting

Date: March 13, 2019

Location: ASRC 210a