04/10/2013 Attendees:

**Employer Representatives:**
- Heather Randol - Environmental Health and Safety Manager
- Todd Bauch – Student Development – Student Affairs
- Mark Russell – Operations Manager, SMSU
- Kristen Smith – Human Resources

**Employee Representatives:**
- Tom Bennett – Civil and Environmental Engineering
- Lorne Isabel – Engineering and Computer Science
- Robert Grondin - Facilities & Property Management
- Eric Franklin - Fine Arts

**Ad –hoc Attendees:**
- Keri Bishop - EH&S support member
- John Burnham - EH&S support member

**Absent Members:**
- David Fetter - Information Technology Services
- Bryant Haley - Emergency Management Unit
- Lindsay Henderson - Biology
- Don Johansen - Risk Management

**Issues Discussed:**

**Introductions and Minutes Approved**

**Narrative:**
- Roll was taken
- The March Minutes were approved.

**Personnel Involved:**
- All of Safety Committee.

**Accident Review**

**Narrative:**
• **February – April 2013** – 5 Incidents Reported
  - 3 involving CPSO officers experiencing minor injuries during training.
  - One slip and fall involving the chair at an employee’s desk
  - One involving a minor dog bite on the PSC field.

**Personnel Involved:**
- Kristen Smith and All of Safety Committee

**Guest Speakers**

**Narrative:**
- Brian Roy, the new risk manager, will be speaking to the safety committee next month.
- The guest speaker list formulated at last month’s meeting was reviewed. Todd will schedule the next speaker after the risk manager.
- It was brought up that it may be best to schedule the CLSB tour in the summer.
- Heather will email the Safety committee with the link to SAIF’s training courses.

**Personnel Involved:**
- Todd Bauch and All of Safety Committee

**Other Items**

**Narrative:**
- Discussion of the new chemical hygiene plan will be put on the agenda for the May Safety Committee meeting
- Orange safety stickers are being placed on electrical panels around campus. These stickers let the community know the degree of electrical hazard
- The Helen Gordon Safety Inspection will take place tomorrow at 9am. The next Safety Inspection will be schedule in May.
- Tom Bennet invited everyone to the commissioning of the barometer.

**Personnel Involved:**
- Heather Randol, Robert Grondin, Tom Bennet, and All of Safety Committee