03/13/2013 Attendees:

**Employer Representatives:**

- Heather Randol – Environmental Health and Safety Manager
- Todd Bauch – Student Development – Student Affairs
- Mark Russell – Operations Manager, SMSU

**Employee Representatives:**

- Tom Bennett – Civil and Environmental Engineering
- Lorne Isabel – Engineering and Computer Science
- Eric Franklin – Fine Arts

**Ad-hoc Attendees:**

- Keri Bishop - EH&S support member

**Absent Members:**

- David Fetter - Information Technology Services
- Bryant Haley - Emergency Management Unit
- Lindsay Henderson - Biology
- Kirstin Smith - Human Resources
- Robert Grondin - Facilities & Property Management
- Don Johansen - Risk Management

**Issues Discussed:**

**Introductions and Minutes Approved:**

*Narrative:*

- Roll was taken
- The February minutes were approved
- Lorne Isabel brought it to the attention of the committee that the Safety Committee email link on the website does not work.

**Personnel Involved:**

- All of Safety Committee.

**Accident Review:**

*Narrative:*

- There was no Accident Review due to Kristen Smith’s Absence
- The next Accident Review will be at the April meeting on 04/10/13
• The next Accident Review will cover both March and April.

**Personnel Involved:**

• All of Safety Committee

**Fine Arts Safety Inspection Follow Up:**

**Narrative:**

• Dust levels were found to be high enough that action is required.
• The dust levels are considered a fire safety hazard by the new campus insurance company
• Several filtration ideas have been proposed and their practicality is being discussed.

**Personnel Involved:**

• All of Safety Committee

**List of Possible Guest Speakers:**

**Narrative:**

• Todd suggested that in order to change up meeting protocol; it would be advantageous if the committee formulated a list of possible guest speakers
• Suggested Speakers:
  o A SAIF representative
  o Access
  o A Safety Committee member from another OUS school
  o CPSO representative
  o Brian Roy - new Risk Manager
  o Either a tour of or representative from CLSB
  o A representative from PSU’s new insurance company
  o A representative from the other safety committees on campus

**Personnel Involved:**

• All of Safety Committee

**Future Inspections:**

**Narrative:**

• Helen Gordan
• ASRC
• USB
• iStar Lab
• All of these inspections still need to be scheduled.

**Personnel Involved:**

• Todd Bauch, Heather Randol, and All of Safety Committee
**Other Items:**

**Narrative:**

- The Fire and Life Safety position has been posted.
- The *Construction Safety* position has been posted. This person will most likely takeover Jason Mitchell's position on the Safety Committee.
- The Safety Committee would be interested in a CPR/AED/First Aid Training.

**Personnel Involved:**

- All of Safety Committee