Attendees:

Employer Representatives:
- Todd Bauch – Student Development – Student Affairs
- Heather Randol - Environmental Health and Safety Director
- Mark Russell – Operations Manager, SMSU
- Kristin Barber – Human Resources
- Jill Jones – Facilities and Construction Safety Officer
- Nick Weltch (as proxy for Bryant Haley) – Campus Public Safety

Employee Representatives:
- Tom Bennett – Civil and Environmental Engineering
- Eric Franklin - Fine Arts
- Lindsay Henderson – Biology
- David Fetter – OIT

Student Representative:
- Luis Perez – ASPSU Senator

Ad hoc Attendees:
- Keri Bishop - EH&S support member
- Bob Happel – Fire and Life Safety officer

Absent Members:
- Nikki Kress – Transportation and Parking Services

Issues Discussed:

Introductions and November Minutes Approved

Narrative:
- Roll was taken
- The January and February Minutes were approved.

Personnel Involved:
- All of Safety Committee.
Accident Review

Narrative:

- Kristin will bring the 2013 Accident and Injury Annual Report Summary and totals to the meeting in April.
- Impact of Accident Investigation Training
  - Safety committee members learned how to better compile root causes of accidents
  - Improved communication between supervisors, HR, and EH&S concerning accidents and injuries
  - Facilities has established a Near Miss Report Form. This is a pilot project and if it goes well it could be used campus-wide.
- January and February 2014 – 6 Incidents Reported
  - Four slip and falls; three involving snow and ice and one involving a bench press slipping during maintenance.
  - One thumb prick with a needle while searching a suspect
  - One arm strain while performing vehicle maintenance

Personnel Involved:
- Kristen Barber

Peter Stott Center Inspection Review

- Overall the Peter Stott Center had pretty good housekeeping, although IAQ remains a small issue simply because of how the building is designed.
- There was an electrical panel and a sprinkler found that were being blocked
- There was possibly some asbestos found in the pipes of the physical therapy rooms. It later found to not contain asbestos.

Personnel Involved:
Heather Randol and Jill Jones

Future Safety Committee Inspections

Narrative:

- Based on January’s List of possible inspection locations the Safety Committee has narrowed it down to the following options:
  - SMSU
  - Lincoln Hall Scene Shop
  - Art Building
  - Science and Education Center
  - Shattuck – entire building not just CPSO
  - SRTC or SBI – between Fire, Radiation, and Laboratory inspections these buildings are thoroughly inspected
The Art Building is the most feasible location for the Safety Committee to inspect early next term.
Eric, David, Jill, and Bob will attend this inspection.

Personnel Involved:
- All of Safety Committee

CPR Update

Narrative:
- There were 3 CPR sessions offered in this term.
- The sessions were more spaced out than they were in December and each session was well attended.
- Three more sessions will be offered next term. The budget was for 10 sessions and 6 of them have been completed.
- Feedback from participants suggest that maybe the number of CPR classes offered will slow down since demand has decreased slightly.
- Heather will follow up with SHAC about possibly doing another cluster of CPR sessions in the summer, possibly after the beginning of the new fiscal year.

Personnel Involved
- Heather Randol and Kristin Barber

New Members – Robert, Bryant, Lorne

Narrative:
- Due to the loss of some Safety Committee members replacements are needed.
- Robert and Lorne were represented members and Bryant was unrepresented.
- Safety Committee members are encouraged to recruit new members. Recommendations should be sent to either Heather or Todd.
- After the strike an add will be placed in the Currently newsletter in hopes of recruiting a faculty member.
- It would be a good idea if someone from Facilities was in on the committee to replace Robert Grondin
- Bob Happel or Nick Weltch from CPSO are some possibilities for Bryant’s replacement.

Personnel Involved
- All of Safety Committee

Facilities Safety Committee Debrief
Campus Safety Committee Meeting  
March 12, 2014 at 1pm ASRC 210

Narrative:

- CPSO came and spoke with the FAP Safety Committee members and addressed issues and questions that members had about various PSU policies.
- In April the committee will inspect the housing area.
- Safety Break for Oregon as well as the new Near Miss report forms were also discussed.
- Facilities will be implementing a new Head Phone and Ear Bud policy. Jill got input from the committee on how this new policy should be presented to Facilities personnel.

Personnel Involved
- Jill Jones

Other Items

Narrative:

- Safety Break for Oregon is May 15th. Facilities and Planning will have enjoy a lunch and presentation. If this event is successful then next year EH&S will try to involve all of campus.
- Bob had a meeting with City Parking and Transportation about the crosswalk in front of Helen Gordon. City Engineers decided that the dip in the sidewalk cannot be moved because if moved vehicles will not be able to see around the corner to turn. Instead the city is thinking of installing a jog-in sidewalk.
- Recently there was a near miss in the Broadway bike lane while someone was exiting their vehicle and almost clipped a cyclist.
- Bob is currently working on setting up building evacuation plans. Drills will begin in MCB over spring break. SMSU is the next building that Bob will work on recruiting Floor Wardens and setting up an evacuation plan.
- OIT will be testing their hot site to ensure their core services can still run in case of an emergency. The test will be from 10pm-12am on 03/27 and could possibly affect the Lannel and CrimeStar systems.

Personnel Involved:
- Bob Happel, David Fetter, and All of Safety Committee