12/12/2012 Attendees:

Employer Representatives:
- Todd Bauch, Chair – Student Development – Student Affairs
- Erin Inskeep – (proxy for Don Johansen) – Property and Risk Management
- Mark Russell – Operations Manager, SMSU
- Kristin Smith – Human Resources
- Heather Randol – Environmental Health and Safety Manager
- John Burnham – ad hoc member, Environmental Health and Safety

Employee Representatives:
- Jason Mitchell – EH&S
- Lorne Isabel - College of Engineering
- Tom Bennett – Civil and Environmental Engineering
- Robert Grondin – Facilities and Property Management

Guest Speaker:
- Will Laubernds

Issues Discussed:

Minutes Approved

Narrative:
- The Committee approved the November Meeting Minutes

Personnel Involved:
- All of Safety Committee.

Clean Air Corridor Presentation
- Will Laubernds discussed the Clean Air Corridor at PSU launching on 1/1/2013
- This pollution free zone from approx. Lincoln Hall to Shattuck Hall will protect health and promote sustainability by prohibiting smoking and vehicle idling in this area, along with switching from gasoline powered equipment to electric equipment when possible (e.g., leaf blowers)
- Brings PSU closer in line with other universities in Oregon and throughout the country, although our urban location limits our ability to become completely smoke free
- SHAC will be promoting smoking cessation in conjunction with this program
- The smoking shelter is being converted to bike parking and the cob oven will revert to its original purpose
- This effort is in addition to the existing smoking policy, does not replace it.
• No quantitative before and after air quality data will be collected due to challenges in data collection
• Volunteer opportunities are available by contacting cleanair@pdx.edu, comments and questions are also welcome

**Accident Review**

**Narrative:**
• Two incidents involving child care workers were reviewed, Kristin noted the child care facilities on campus would be good places for safety inspections
• A researcher slipped on a trail at the beach and hurt their leg
• Two injuries involving maintenance workers
• Kristin will provide a copy of the 2012 totals and report, likely ready in time for our February committee meeting

**Personnel Involved:**
• All of Safety Committee

**Follow up on Safety Site Inspection Meeting with Data Center**

**Narrative:**
• Data center manager was in the process of following up on several items. Her feedback was that it would be helpful to clarify what is recommended vs. what is required
• Since it can be difficult to make a definitive assessment of some requirements, we will try “urgent” and “recommended” as categories on the next inspection.

**Personnel Involved:**
• All of Safety Committee

**Meeting with Don Forsythe**

**Narrative:**
• Mark Russell and Todd Bauch met with Don Forsythe (who is working on putting together a Risk Management department, and is currently Heather Randol’s supervisor) to discuss Safety Committee
• Mark and Todd felt that Don is interested in elevating the status/profile of the Safety Committee, enhancing safety inspections on campus in some way, and thinks that the Committee will ultimately be working closely with the Risk Manager.
• They discussed that past recommendations seem to go into a “black hole.”
• Don asked for a line item budget to support the request for funding included in the Safety Committee’s annual report; Jason is working on getting cost estimate for ice indicator strips for sky bridges
• Heather talked to Don after this meeting and provided him with a copy of the inspection checklist and confirmed for Don that the Safety Committee is in the Faculty Governance Guide.
• We may need to present to the Faculty Senate about what the Safety Committee does in order to generate more interest.
• Todd will get more information from Don on inspections before we work on creating an itinerary of inspection locations, as Don discussed several varying ideas regarding the frequency of campus inspections and responsible parties for inspections with Mark, Todd and Heather.

Personnel Involved:
• All of Safety Committee

Other Items
Narrative:
• Todd emailed the committee to see if anyone is interested in participating in Risk Manager selection committee. No one responded, however Heather is on the selection committee and the group is meeting Friday to review the candidate pool.
• There will be power outages in many buildings on campus during the winter break; Facilities has been sending out information to occupants in affected buildings.
• Robert Grondin shared the Minor Event Response document developed for the electricians, covers events that happen during the normal work day. Heather has talked to Robyn about developing procedures for all of Facilities.

Personnel Involved
• All of Safety Committee