Safety Committee Meeting – November 13, 2013

Attendees:

Employer Representatives:
• Todd Bauch – Campus Recreation
• Heather Randol – Environmental Health and Safety
• Jill Jones – Environmental Health and Safety
• Kristin Barber – Human Resources
• Nicholas Weltch (in for Bryant Haley) – Campus Public Safety
• Mark Russell – SMSU

Employee Representatives:
• Tom Bennett – Civil and Environmental Engineering
• David Fetter – Information Technology Services
• Lindsay Henderson - Biology

Ad – hoc Attendees:
• Raychel O’Hare – Environmental Health & Safety
• Chris Monsere – Civil and Environmental Engineering, Guest Speaker
• Jason Franklin – Campus Planning, Guest Speaker

Absent Members:
• Lorne Isabelle – Civil and Environmental Engineering, Chemistry
• Eric Franklin - Fine Arts

Issues Discussed:

Introductions and October Minutes Approved

Narrative:
• Roll was taken
• Everyone introduced themselves to guest speakers, Chris Monsere and Jason Franklin, who were in attendance to assist with the on-going discussion regarding crosswalk safety around campus.
• There was a motion to remove Don Johansen from the list of attendees due to prolonged absence from work and committee. The motion was approved.
• There was a motion to remove Heather Randol from the Accident Review section of the October Minutes. The motion was approved.
• The October Minutes were approved with the revisions.

Personnel Involved:
• All of Safety Committee.
Market Street Building Crosswalk Concern Update

Narrative:

- Intersection crosswalks and roadways of concern (Heather’s list): 4th and Mill (MCB), Broadway and Harrison, 6th and Montgomery, College Street at Broadway (no signage to indicate two-way in a predominately one-way traffic area)
- Jason Franklin, Campus Planning, and Chris Monsere, Civil and Environmental Engineering Transportation Specialist, were invited to speak with the committee to discuss the ways they work with the city and transportation, and what some possible actions are for the areas of concern.
- Jason explained that it is his job to work with the city on projects around campus, and gave the following information on transportation planning with the city:
  - The city is undergoing the major process of re-vamping its plans regarding transportation infrastructure.
  - PSU is particularly interested in prioritizing projects involving bike safety and transportation to CLSB.
  - PSU would also like to see the city do a Circulation Survey to look at pedestrian, bicycle, car, and delivery traffic around campus. There is currently a survey scheduled to begin next summer, funded by the city and PSU. See the handout for areas that have been identified as concerns. Jason can come back next year when the study is in progress to discuss issues and update the group.
  - Campus Planning also documents accidents, complaints, etc. so that they may be heard by the city. Nick, Campus Public Safety, and Bob, Environmental Health and Safety, said they would forward their transportation incident reports/data to Jason for his records.
  - PSU tries to get money from the city for development – there is ~$6 million set aside for pedestrian and bike development. There is also a System Development Charge that goes towards transportation, sewer systems, storm water, etc. In the south waterfront ‘innovation quadrant’ most of that money went to the light rail development. In the future, PSU will be a part of a new Education Renewal District, which will hopefully make more funds available.
  - Regarding recent topics of crosswalk and bike safety – some intersections don’t have enough traffic to qualify for a stoplight (like 4th), next summer the city will be double-tracking 4th and Montgomery with rail which will make it more unsafe for bicycles.
- Chris Monsere works with ODOT and students to analyze infrastructure like bike boxes and other urban transportation issues.
  - He teaches classes in the engineering department every fall and every other winter that involve student projects. If there are ideas/concerns regarding transportation issues, he could have a student group look into it – It would be preferable if there was a ‘client’ (i.e. The person interested in the issue) to give the students background on the situation and tell students what they would like to see happen.
  - Regarding the areas of concern, there are often various treatment options and sometimes a crosswalk is more dangerous than the absence of one due to perceived safety.
  - Speeds on 4th and 6th are too high – dangerous. The green turn arrow at the same time as the pedestrian walk signal at 6th and Montgomery should not be happening. Chris knows someone who may be able to look into this.
Anyone can call 503-823-SAFE to report a concern to the city. Report campus concerns and bicycle incidents to Campus Safety.

OHSU has records of collisions and mapping and Nick can help Chris gain access to these.

**Personnel Involved:**
- Chris Monsere, Jason Franklin, and All of Safety Committee.

**Accident Review: September - October**

**Narrative:**
- Incidents 29-44 reviewed.
- Most did not require time away from work.
- Summary of incidents:
  - Vehicle Accident – 3
  - Trauma (cord snapped/softball in face, pricked in leg with needle, head to pole) – 4
  - Slips/Trips/Falls – 5
  - Muscle Strains – 3
  - Other (shortness of breath/dizzy) - 1

**Personnel Involved:**
- Kristin Barber and All of Safety Committee.

**Future Inspection – Facilities Carpentry Shop**

**Narrative:**
- Scheduled for Thursday, November 21
- Participants: Eric, Bryant, Heather, Jill, Tom, and Gail (Facilities)

**Personnel Involved:**
- Heather Randol and All of Safety Committee.

**Update on Committees**

**Narrative:**
- Facilities – Jill reported the following:
  - The first Facilities Safety Committee Meeting was Tuesday, November 12.
  - There was low turnout, but it was the day after a holiday.
  - The role of the committee was discussed, and Heather is hoping members will attend the SAIF training with Gordon this winter.
- Campus Rec – Todd is looking at forming a Safety Committee, mainly to talk about issues regarding member safety, the Rec Center is on the list of “Top Five Places to Get Hurt at Work.”
- There are 5-6 committees around campus and members of this committee would like to see improved communication between them.
- Why would this committee be the central unit?
  - Jill: We have the central management and their resources.
  - Mark: We receive OSHA support and could distribute information and gather concerns.
- Heather suggested setting up a meeting with the chairs of the various committees to establish contact. Known committees are: SHAC, SHAC Dental, and Housing.
- Jill would like to help investigate/be a resource for accident safety with other committees.
Personnel Involved:
• Todd Bauch, Jill Jones, Heather Randol and All of Safety Committee.

Campus-wide CPR/First Aid Update
Narrative:
• December 10, 12, 18 will be the next CPR/First Aid classes.
• Final details and advertising to come.
• The current budget of $7/person allowed for a freebie. A mini backpack with mask, gloves, and alcohol wipe for a cost of $5 each was suggested and approved by the committee.
• Kristin noted that the fund that is paying for the class is a one-time use fund, not currently something that can be replenished.

Personnel Involved:
• Heather Randol, Kristin Barber and All of Safety Committee.

SAIF Training
Narrative:
• Scheduled for 1-4pm February 12, 2014 with Gordon. Note, this will occur in place of and during this Safety Committee’s normal meeting time.
• There is space for 20 people.

Personnel Involved:
• Heather Randol and All of Safety Committee.

Other/Old Business
Narrative:
• The Campus Rec OSHA complaint has been resolved.
• IT was discovered during the investigation that there had not been a raft repaired in two years, but a chemical was used to remove sap from tents.
• Chuck and Tim (EHS) performed exposure tests, and, although there was a bad smell, the levels were far below OHSA standards. It was recommended to place a fan behind the person working, in order to blow the fumes away from them. The vapors near the loading dock door were actually worse than farther inside due to thermal currents.
• Heather mentioned the need to do better with hazardous chemical training for non-lab and office personnel (like those involved with pool chemicals, etc.). She would like to get the written program available online.

Personnel Involved:
• Todd Bauch and All of Safety Committee.

Meeting Adjourned.