PSU Safety Committee Meeting - 10/09/2013

Attendees:

Employer Representatives:

- Todd Bauch – Campus Recreation – Student Affairs
- Mark Russell – Operations Manager, SMSU
- Bryant Haley - Emergency Management Unit
- Heather Randol - Environmental Health and Safety Manager

Employee Representatives:

- Tom Bennett – Civil and Environmental Engineering
- Lindsay Henderson - Biology
- Eric Franklin - Fine Arts

Ad–hoc Attendees:

- Raychel O’Hare - EH&S support member
- Bob Happel - Fire and Life Safety Officer

Absent Members:

- Don Johansen - Risk Management
- Robert Grondin - Facilities & Property Management
- Kristin Barber – Human Resources (end of meeting arrival)
- David Fetter – Office of Information Technology
- Lorne Isabelle – Civil and Environmental Engineering, Chemistry
- Jill Jones – Facilities and Construction Safety Officer

Issues Discussed:

Introductions and Minutes Approved

Narrative:

- Roll was taken
- The September Minutes were approved.

Personnel Involved:

- All of Safety Committee.
**Accident Review**

**Narrative:**
- No accident review due to Kristi’s absence.
- She arrived during the meeting wrap-up, and said she will e-mail out this month’s incidents.

**Personnel Involved:**
- Heather Randol and All of Safety Committee

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**Future Inspections**

**Narrative:**
- Eric was recommended as a member of the next walk-through committee, as the group will be going through the Facilities’ shops.
- Heather spoke with Gail in carpentry and they will coordinate a walk-through time.
- Those going on the walk-through include: Tom, Jill, Eric and Bryant
- The walk-through will not be scheduled on a Friday, due to scheduling conflicts and so that the group may witness the shops in action.

**Personnel Involved:**
- Todd Bauch and All of Safety Committee

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**CPR/ First Aid Update**

**Narrative:**
- The process to planning CPR/First Aid trainings continues, as Heather and Todd meet with SHAC to determine when and how often trainings might be held.
- Currently, it seems that holding more trainings during SHAC’s slow periods (i.e. at the end of the quarter) might work better than monthly trainings.
- The proposal that was submitted to Human Resources will need to be revised to reflect the frequency of the trainings. As well, Human Resources will not cover snacks, but Heather said that EH&S will cover light refreshments.
- There was a question regarding the use of the SAIF funds ($10,000) pertaining to building the training program. However, it is unknown how long it has taken to build these funds, and subsequently, how long it will take to use them. Additionally, there are many other EH&S issues on campus that also need attention.

**Personnel Involved:**
- Heather Randol, Todd Bauch and All of Safety Committee

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**Market Street Crosswalk Concern**
Narrative:
- Chris Monsere, professor who specializes in traffic safety (Civil Engineering), would be good to contact as a guest speaker. Perhaps his class could look into the crosswalk.
- It may also be possible to get some Capstone students involved, as a second option to Chris’ class.
- The section of College St. between 5th and 6th is also a concern.
- It was suggested that Jason Franklin, from Campus Planning, be invited to hear concerns.

Personnel Involved:
- Heather Randol, Tom Bennett and All of Safety Committee

ASPSU Student Representative/Campus Safety

Narrative:
- There is currently no student representative.
- Todd spoke with the ASPSU, but they were interested in campus safety, not workplace safety. They said they would look for a student to join the committee, but have not gotten back to Todd with any information.
- There was a question regarding the existence of a student safety committee. Bryant said a campus safety taskforce is in the works, and he will update the group if there is any news.
- This led to a short discussion on safety and campus access. As an FYI, if anyone needs a room unlocked, Stacey and Steve Coup in CPSO are the people who schedule this. It is hoped a more centralized system will be developed.

Personnel Involved:
- Todd Bauch and All of Safety Committee

Accident Investigation Training

Narrative:
- Last year Hazard Identification was held.
- This year, Accident Investigation Training will be held, possibly around January-February, with Gordon from SAIF.
- This training is usually about Root Cause Analysis, and may cover topics such as: tools, training, PPE, communications, and management.
- Often this committee reviews accidents that have already happened, and it is hoped the training will introduce ways to be more effective earlier in the process.
- Kristin would be a good resource for this.
- Heather will contact Gordon about getting more frequent copies of injury reports/statistics for review.

Personnel Involved:
- Heather Randol and All of Safety Committee
Climbing Wall Update

Narrative:
• Todd, the Outdoor Program, Ruben, and Greg from OSHA met to try to categorize the work being done at the climbing wall.
• Some areas of adjustment were anchoring the ladders directly to a connection point on the wall, and shutting down drop zones while work is being completed.
• Discussion will continue on procedures by comparing industry standards and peer institution, as there is not a defined set of standards within OSHA for climbing walls.

Personnel Involved:
• Todd Bauch, Heather Randol and All of Safety Committee

OSHA Complaint

Narrative:
• Heather received a letter from OSHA regarding an employee complaint at the Outdoor Program. A staff member reported that hazardous materials were used during raft repair and they were concerned about exposure.
• EHS is bringing in an exposure monitoring specialist to evaluate the concern.
• Heather has already responded to OSHA and requested an extension date of October 25 (beyond the usual 10 days).
• As a reminder, whenever possible, let people know that EHS exists and is available to meet with them to discuss concerns.

Personnel Involved:
• Heather Randol and All of Safety Committee

Old Business/Other Business

Narrative:
• Tom mentioned the discovery of the Sandy Glacier Ice Caves on Mt. Hood. There was a special on OPB recently, any interested parties can find more information here: http://www.opb.org/glaciercaves/

Personnel Involved:
• All of Safety Committee

Meeting Adjourned