CAMPUS SAFETY COMMITTEE MEETING

September 9, 2015 at 1:00 pm

**Employer Representatives:**

- Mark Russell – Operations Manager, SMSU
- Todd Bauch – Student Development, Student Affairs
- Heather Randol – Director, Environmental Health and Safety
- Kerry Gilbreth – Director of Benefits, Human Resources
- Karen Krause – Human Resources

**Employee Representatives:**

- Peter Dusicka – Civil and Environmental Engineering
- Jim Stapleton – OIT (in for David Fetter)

**Ad–hoc Attendees:**

- Raychel O’Hare - Environmental Health and Safety support member
- Gabrielle Cooper - Environmental Health and Safety support member

**Absent Members:**

- Eric Jensen - Fine Arts
- Miguel Bautista – Fire and Life Safety Officer, Environmental Health and Safety
- Tom Bennett – Civil and Environmental Engineering
- David Fetter – OIT
- Carey Gibbar – Trades Maintenance Coordinator
- Krystal Tanner – Transportation and Parking Services
- Lindsay Henderson – Biology
- Nick Weltch – CPSO

**Issues Discussed:**

**August Minutes**

**Narrative:**

- Roll was taken
- Change: The August accident report was from Kerry Gilbreth
- Change: The Ondine Shop was up for inspection this month, and the OMSI Shop will be inspected next quarter once the Orange Max Line opens.
The July Minutes were approved.

Personnel Involved:
- Mark Russell and All of Safety Committee

Accident Review for June/July
Narrative:
- 7 injuries reported on the OSHA Log between 7/27 and 8/19
  - CPSO – 2 injuries, both were sustained apprehending perpetrators
  - Facilities – 2 injuries, one of which the person was grinding and injured himself on tool
  - Heather is supposed to hear about facilities injuries, so she can follow up. Is there a way to get more information? (See Action Items)
- These are the things that go on the OSHA log:
  - If medical treatment was sought or there was time off
- Rec Center injury not on report – via Todd, twisted ankle on sidewalk on UO fieldtrip
  - This would be on OSHA log because person went to the doctor

Personnel Involved:
- Kerry Gilbreth and All of Safety Committee

Quarterly Building Inspection Schedule
Narrative:
- Heather went this morning with Chuck Cooper (not on the committee) as other Safety Committee members were unavailable
- Inspection location was the Ondine Engineering Material Testing Lab, which investigates material behavior at different temps, etc.
  - The PI is an expert at national level and is also involved in the OMSI shop
- Clean and well organized space
- Lots of big machinery
- Lots of potential for electrical hazards but they dropped outlets from ceilings so no extension cords are needed
- Clear aisle ways
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- Potential Issue: Couldn’t see the exit signs from some areas
  - Heather to check with Miguel about requirements
- Good guarding, power shut off switches, etc.
- Overall went well

Personnel Involved:
- Heather Randol and All of Safety Committee

Committee Training

Narrative:

- Training was originally going to happen today, but many people are missing
- Training will happen in October - please try to be here
- The state requires training on hazard recognition and incident review for safety committees

Personnel Involved:
- Mark Russell and All of Safety Committee

CPR Training: Dates for August

Narrative:

- Heather sent out an email with class dates for CPR this month
  - See her email for details on how to sign up

Personnel Involved
- Mark Russell and All of Safety Committee

Smoke-Free Campus Initiative

Narrative:

- Tobacco free – smoke, vape, chew, etc.
- Search policy library for smoke free campus for details
- Big push and outreach will be starting this fall to educate people
- Employees handing out information at the beginning of Fall Quarter
  - HR could use extra materials for new employee briefing
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Personnel Involved

• Heather Randol and All of Safety Committee

SBA Construction

Narrative:

• Student employees will be helping to direct pedestrian traffic at the beginning of the quarter
• There were some concerns about catcalling and Skanska has talked to their employees
• Look for a number on the hard hat of individuals if you notice inappropriate behavior and need to report
• Project will last a couple years

Facilities Safety Committee Update

Narrative:

• Carey is on vacation, Heather reporting
• Good article in Oregonian on work place deaths – ask if you would like a copy
  o Overall, downward trend
• Inspection in August of SMSU Sub-Basement
  o 3-5 people from FPM safety committee
  o Lots of things stored, miscellaneous items
  o Poor lighting in some areas
  o Exposed junction boxes
  o James has action items to take care of and Mark will have another couple dumpsters to get rid of things
  o Things are looking better from past walk-throughs

Personnel Involved

• Heather Randol and All of Safety Committee
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**Action Items**

- Karen will follow up with Heather regarding Facilities’ injuries information
- Heather to check with Miguel about requirements for exit signs in Ondine Shop

**Meeting Adjourned at 1:33 pm**