CAMPUS SAFETY COMMITTEE MEETING  
September 12th, 2018 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
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</thead>
<tbody>
<tr>
<td>Todd Bauch, Chair</td>
<td>✓</td>
<td>Tom Bennett</td>
<td>✓</td>
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<tr>
<td>Associate Director Campus Rec, Student Affairs</td>
<td></td>
<td>Civil and Environmental Engineering, Developmental Engineer</td>
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<tr>
<td>Vacant</td>
<td></td>
<td>Martha Ketcham</td>
<td>✓</td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>Student Activities and Leadership, Office Coordinator</td>
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<td>Sarah Kenney</td>
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<td>Kale Clauson</td>
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<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
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<td>Environmental Science &amp; Management</td>
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<tr>
<td>Karen Kraus</td>
<td>✓</td>
<td>Carey Gibbar</td>
<td>✓</td>
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<td>Human Resources, Leave Administrator</td>
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<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<tr>
<td>Jeffery Rook</td>
<td>✓</td>
<td>Peter Dusicka</td>
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<td>Director, Environmental Health and Safety</td>
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<td>Civil and Environmental Engineering, Associate Professor</td>
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<tr>
<td>Craig Whitten</td>
<td>✓</td>
<td>Erica Hunsberger</td>
<td>✓</td>
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<td>CPSO</td>
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<td>Environmental Health and Safety</td>
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<td>Leslie Walters</td>
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<td>Jeffrey Smith</td>
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<td>Facilities Property Management, Landscape Supervisor</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<td>Aaron Landreth</td>
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<td>OIT, Data Center Specialist</td>
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<tr>
<td>Karin Waller</td>
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<td>International Affairs, Executive Assistant</td>
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<tr>
<td>Jenna Wilson</td>
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<td>Auxiliary Services, Viking Pavilion General Manager</td>
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<tr>
<td>Carith Wiseman</td>
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<tr>
<td>Development Administration, Gradate School of Education</td>
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Ad hoc Attendees:

- Gabrielle Cooper, Environmental Health and Safety, Student

**Roll Call and Minutes Review**

**Narrative:**

- Roll was taken
- August minutes reviewed with minor changes
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- Announcements: Emma looking for temporary staff to fill in for the fire prevention manager position

Personnel Involved:
- All of Safety Committee

Update on Old Action Items
Narrative:

Ongoing:
- Karen B. – Funding for seismic bracing for Stratford – Done
  o Coming from Neuberger renovation fund
- Karen B./Erica – Get back to Leslie regarding DEQ guidelines for downtown air quality
- Karin – Get in touch with Lucius Shields, Space Analyst (lucius@pdx.edu) – Done
- Erica – Send out a training invite to train all new safety committee members – Done

Personnel Involved:
- All of Safety Committee

Accident Review
Narrative:

July
Non-Reportable
- While removing old chain link fence, top rail under tension pinched left hand between the post and the rail.
- While moving a large oval coffee table on its side, it rolled over the top middle part of right foot.

August
Non-Reportable
- Yoga Teacher: Tripped over base of construction fence. Fell and smacked the right side of face, skinned the palms of hands. Later, was unable to fully extend and flex the right arm at the elbow.
- Walking and rolled ankle.
- Sliced left forearm on corner of air conditioning ducting in workspace while adjusting louvers to direct airflow.
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- Sprained right hip trying to get into a high chair at the counter.
- Leaned over to pick up bucket and had shooting pain in lower back.

September

Non-Reportable

- Worker: Stepped wrong while blowing leaves and heard a loud pop from right ankle. Initially felt ok but was stiff next day. Ankle was swollen and was difficult to walk.

Personnel Involved:

- Karen Kraus and all of Safety Committee

Safety Committee Inspection:

Upcoming: Trailer Pods

- Carey find more inspection members from the facilities committee

Erica: New member training – Carith, Jenna

Rounds: New Safety Concerns/Announcements:

Todd – Directing concerned and agitated students from CPSO incidents to SHAC

Martha – MCB Handicapped ADA door opener is missing?
Jeff R.: An ADA door can meet code requirements without an opener

Carey – Community Garden was leveled, and has an uncertain future. In KMC furniture is being dragged across the marking lines of the fire curtains

Jenna – Viking pavilion active shooter training on hold

Gabrielle – Nothing to report

Erica – Nothing to report

Jeffery – Safety push in his office, noticed there are no fire alarm pull stations in the office
Jeff R.: Pull stations are not required on every floor

Tom – Is there going to be any more campus first aid training?
Erica: There is no first aid training planned for the near future through EHS
Jeff – Fire escapes being removed from most buildings in the next few month’s, exceptions: East Hall which has no fire sprinkler system and Stratford which is being torn down. Fire Escape testing is more trouble than it’s worth when we don’t need them.

Carith – A resource web page from the Office of the President regarding the officer involved shooting: https://www.pdx.edu/president/officer-involved-shooting-information-and-resources

Craig – Officer shooting training is done at the Clackamas County Public Safety Training Center but will soon be switching to a new training center by the airport.

Karin – Citywide problem of blowing leaves in bike lanes, write to city Blocked off fountain area due to construction – Write an email to Jeff with concerns

Other comments:

- Leaves are falling, Slips, Trips, and Falls season is here. Any campus outreach? Portland state of mind paper.

**Summary of Meeting Action Items**

**Narrative:**

Karin – Send any concerns about construction around the fountain in an email to Jeff

Jeff/Carey – Look into the furniture that is being dragged across the marking lines of the fire curtains in KMC

**Personnel Involved:**

- All of Safety Committee

Meeting Adjourned at 2:14 p.m.

Next Meeting: October 10th, 1:00 p.m.