CAMPUS SAFETY COMMITTEE MEETING  
June 13th, 2018 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
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</thead>
<tbody>
<tr>
<td><strong>Todd Bauch, Chair</strong></td>
<td>✓</td>
<td><strong>Tom Bennett</strong></td>
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<tr>
<td>Associate Director Campus Rec, Student Affairs</td>
<td></td>
<td>Civil and Environmental Engineering, Developmental Engineer</td>
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<tr>
<td><strong>Vacant</strong></td>
<td></td>
<td><strong>Martha Ketcham</strong></td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>International Affairs, Program Assistant</td>
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<td><strong>Sarah Kenney</strong></td>
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<td><strong>Kale Clauson</strong></td>
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<tr>
<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
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<td>Environmental Science &amp; Management</td>
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<tr>
<td><strong>Karen Kraus</strong></td>
<td>✓</td>
<td><strong>Carey Gibbar</strong></td>
<td>✓</td>
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<td>Human Resources, Leave Administrator</td>
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<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<tr>
<td><strong>Vacant Position,</strong></td>
<td></td>
<td><strong>Peter Dusicka</strong></td>
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<tr>
<td>Director, Environmental Health and Safety</td>
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<td>Civil and Environmental Engineering, Associate Professor</td>
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<td><strong>Craig Whitten</strong></td>
<td>✓</td>
<td><strong>Erica Hunsberger</strong></td>
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<td>CPSO</td>
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<td>Environmental Health and Safety</td>
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<td><strong>Leslie Walters</strong></td>
<td>✓</td>
<td><strong>Jeffrey Smith</strong></td>
<td>✓</td>
</tr>
<tr>
<td>Facilities Property Management, Landscape Supervisor</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<tr>
<td><strong>Aaron Landreth</strong></td>
<td>✓</td>
<td><strong>Karin Waller</strong></td>
<td>✓</td>
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<tr>
<td>OIT, Data Center Specialist</td>
<td></td>
<td>International Affairs, Executive Assistant</td>
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**Ad hoc Attendees:**

**Gabrielle Cooper,**  
Environmental Health and Safety, Student

**Carith Wiseman,**  
Graduate School of Education, Development Administrator

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**Roll Call and Minutes Review**

**Narrative:**

- Roll was taken
  - Karin Waller has joined the committee
  - Eric wants specialized first aid training for art students – Discuss with Erica
    - To what extent does the shop orientation cover working safely
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Personnel Involved:
- All of Safety Committee

Update on Old Action Items
Narrative:

Ongoing:
- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – On Hold
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – Send out Power Point by email to committee members – Done
- Todd/Erica – Discuss best type of training for Art Studio staff in regards to recent injuries – Pending
  - To what extent does the shop orientation cover working safely
- Karen K. – Follow up with SAIF on medical care that was provided to the victims of the crosswalk assault – Done
- Todd – Look into campaigning for non-smoking on campus – Pending
- Todd, Eric, Erica – Discussion: Should Art Studio staff have CPR training or special first aid because staff are there off hours at times when SHAC is closed. Not practical when emergency services are a few minutes away. – Pending

Personnel Involved:
- All of Safety Committee

Accident Review
Narrative:

March: Student worker strained wrist while moving stage decks at Viking Pavillion

April: Worker in HGCDC strained back while lifting a child

May:
- Employee tripped while crossing max tracks, fell scraped their knee and injured their hand
- Employee fell down some stairs in KMC and fractured their ankle
- Load shifted while employee was loading the truck. Employee tried to catch it, but caught the edge of the lift gate and fell backwards into the fence. The load of drywall fell into employee, striking employee on the left jaw.
- Employee cut finger on bottom of ice cream machine on the USB loading dock
- Safety officer escorting a male out of parking garage when a car barrier hit his head as it was activated by a car leaving the garage.
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June:
- Employee was shocked while replacing a fluorescent tube in a light fixture. Power going into ballast is 120V, but power after the ballast, such as in the tombstone, can be up to 600V.
- Employee at HGCDC felt a pop in their shoulder as they picked up a tire out in the yard

**Personnel Involved:**
- Karen Kraus and all of Safety Committee

**Search for chairperson:**
Election will be held next meeting

**Safety Committee Inspection:**
Stratford: Erica, Carey, Jeffrey, and Gabrielle
Update next meeting July 11th

**Rounds: New Safety Concerns/Announcements:**

**Craig** – Nothing to report

**Todd** – Resiliency workshop for hit and run incident, campus public safety committee recruiting membership, faculty, staff, and student applications welcome (goals: access control, police performance) Send out link for info.

**Karen K.** – Renovation in urban plaza over summer for bricks, leaking fountains, 3 phases, impact campus, be on alert.

**Karin W.** – Installing a glass wall in KMC where benches are currently above the stair way.

**Carith W.** – Breaking ground (Jan 1st, 2019) on new building: sidewalk will be closed off on 4th ave, the entire block won’t have any side walk and it’s next to the street car stop. Concerned for pedestrians who will have to navigate around construction.

**Carey** – Attending the meeting for pre-groundbreaking of new building, please bring any issues to attention and report back.

**Tom** – Appreciated the work of ARSC employees who were first on the scene in hit and run incident.
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Martha – Sabrina Vuscan set up a go fund me spurred by the hit and run incident on the PSU campus (https://www.gofundme.com/SabrinaSurviorFund)

Gabrielle – Nothing to report

Jeffery – Nothing to report

Peter – Nothing to report

Personnel Involved:
• All of Safety Committee

Summary of Meeting Action Items:
• Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – On Hold
• Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
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• Todd/Erica – Discuss best type of training for Art Studio staff in regards to recent injuries – Pending
  o To what extent does the shop orientation cover working safely
• Karen K. – Follow up with SAIF on medical care that was provided to the victims of the crosswalk assault – Done
• Todd – Look into campaigning for non-smoking on campus – Pending
• Todd, Eric, Erica – Discussion: Should Art Studio staff have CPR training or special first aid because staff are there off hours at times when SHAC is closed. Not practical when emergency services are a few minutes away. – Pending
• Todd – Send out link for info in regaurds to the new Resliancy Workshop on campus

Meeting Adjourned at 2:32 p.m.

Next Meeting: July 11th, 1:00 p.m.