# Roll Call and Minutes Review

**Narrative:**

- Roll was taken
  - Kim Doty-Harris, Sarah Bartlett and Chad Robertson have left the committee
  - Follow up with Karen Waller in regards to Kim Dotty-Harris’ committee position
- Review March and April minutes next meeting
  - Eric wants specialized first aid training for art students – Discuss with Erica
    - To what extent does the shop orientation cover working safely

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## Employer Representatives

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<thead>
<tr>
<th>Employer Representative</th>
<th>Present?</th>
<th>Employee Representative</th>
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<tbody>
<tr>
<td>Todd Bauch, Chair</td>
<td>✓</td>
<td>Tom Bennett</td>
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<td></td>
<td></td>
<td>Civil and Environmental Engineering</td>
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<td>Vacant</td>
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<td>Martha Ketcham</td>
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<td>International Affairs, Program Assistant</td>
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<td>Sarah Kenney</td>
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<td>Kale Clauson</td>
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<td>Environmental Science &amp; Management</td>
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<td>Karen Kraus</td>
<td>✓</td>
<td>Carey Gibbar</td>
<td>✓</td>
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<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<td>Vacant Position, Director, Environmental Health and Safety</td>
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<td>Peter Dusicka</td>
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<td>Civil and Environmental Engineering, Professor</td>
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<tr>
<td>Craig Whitten</td>
<td>✓</td>
<td>Erica Hunsberger</td>
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<td>Environmental Health and Safety</td>
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<tr>
<td>Leslie Walters</td>
<td>✓</td>
<td>Charissa Ringo</td>
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<td>TRIO Student Support Services, Office Manager/Program Director</td>
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## Employee Representatives

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<tbody>
<tr>
<td>Aaron Landreth</td>
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<td>OIT, Data Center Specialist</td>
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<tr>
<td>Jeffrey Smith</td>
<td>✓</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<tr>
<td>Karin Waller</td>
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<tr>
<td>International Affairs, Executive Assistant</td>
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## Ad hoc Attendees:

- Gabrielle Cooper,
  Environmental Health and Safety, Student
CAMPUS SAFETY COMMITTEE MEETING
May 9th, 2018 at 1:00 PM

Personnel Involved:

- All of Safety Committee

Update on Old Action Items

Narrative:

Ongoing:

- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings

Personnel Involved:

- All of Safety Committee

Accident Review

Narrative:

- Recordable Injuries for April/May:
  - Smashed hand while closing service elevator
  - Lost balance while trying to stop elevator doors from closing and fell, landing on tailbone.
  - While carrying garbage bag, was stuck by needle in left leg. Possible bloodborne pathogens exposure.
  - Elbow aggravation due to previous injury and shoulder surgery.
  - Fell descending MCB stairwell, large cut under chin, bruises on legs.
  - Assault on crosswalk on 4th and Montgomery: Details next meeting.
    - Karen follow up with SAIF on medical care that was provided to the victims.
- Non-Recordable Injuries for March/April/May:
  - While sweeping up dirt underneath the metal plant benches in the research greenhouse, part of the metal bench cut left hand deeply.
  - Carrying sandwich board sign from Smith to ASRC, when left arm and wrist became strained due to aggravation of carpal tunnel
    - Follow-up: Use carts for materials or at least two people
  - Trying to break up two children about to hit each other with objects. One child became angry and hit worker across the nose. Iced nose and took ibuprofen for the remaining pain.
  - While exiting the accounting department, the spring-loaded doors slipped from their hand. The knob hit their back hard, causing pain below rib cage on the left side of their back.
CAMPUS SAFETY COMMITTEE MEETING
May 9th, 2018 at 1:00 PM

Notes:
- SMSU freight elevator is closed from June 18th to Sept 21st
- Should Art Studio staff have CPR training or special first aid because staff are there off hours at times when SHAC is closed. Not practical when emergency services are a few minutes away.
  - Todd, Eric, Erica to discuss

Personnel Involved:
- Karen Kraus and all of Safety Committee

Search for chairperson: Todd will oversee the next meeting, but new vote for chairperson should take place in June

Next Inspection:
Stratford or Harder House: Carey, Leslie, Jeffrey, Aaron, and Gabrielle

Rounds: New Safety Concerns/Announcements:
Craig – Recent assault; neither party were affiliates of PSU
Todd – Student Care Committee meets weekly, supports discussions of student safety on campus
Karen K. – Nothing to report
Aaron – Nothing to report
Carey – Nothing to report
Gabrielle – AED was stolen from SB1
Jeffery – Nothing to report

Erica – Facilities member switch out. New silica regulation on July 1st; reaching out for tasks to comply with the standard
Leslie – Two landscape mulch fires this year, more enforcement on the non-smoking policy, sidewalks are not campus property, bringing back ash trays won’t solve the problem, hard to enforce:
  - Todd find out about campaigning for non smoking on campus
  - New Fire Prevention Manager position in progress
  - Changing types of mulch for less flammability
CAMPUS SAFETY COMMITTEE MEETING
May 9th, 2018 at 1:00 PM

- Grounds has funding for small projects under 25,000 for safety issues, potential support for smoking related problem areas around campus

**Safety Committee Inspection:**

- Lower level FAB building inspection findings:
  - Fire doors propped open
  - Blocked fire extinguisher
  - Missing electrical box caps
  - Unanchored shelving
  - Leaking water pipe into bucket

**Personnel Involved:**

- All of Safety Committee

**Summary of Meeting Action Items:**

- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – Send out Power Point by email to committee members
- Todd/Erica – Discuss best type of training for Art Studio staff in regards to recent injuries
  - To what extent does the shop orientation cover working safely
- Karen K. – Follow up with SAIF on medical care that was provided to the victims of the crosswalk assault
- Todd – Look into campaigning for non-smoking on campus
- Todd, Eric, Erica – Discussion: Should Art Studio staff have CPR training or special first aid because staff are there off hours at times when SHAC is closed. Not practical when emergency services are a few minutes away.

Meeting Adjourned at 2:24 p.m.

Next Meeting: June 13th, 1:00 p.m.