**CAMPUS SAFETY COMMITTEE MEETING**  
May 8th, 2019 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
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</thead>
<tbody>
<tr>
<td>Todd Bauch</td>
<td>✓</td>
<td>Carey Gibbar, Chair</td>
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<tr>
<td>Associate Director Campus Rec, Student Affairs</td>
<td></td>
<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<tr>
<td>Shaun Kohn</td>
<td>✓</td>
<td>Martha Ketcham</td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>Student Activities and Leadership, Office Coordinator</td>
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<tr>
<td>Sarah Kenney</td>
<td>✓</td>
<td>Kale Clauson</td>
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<tr>
<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
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<td>Environnemental Science &amp; Management</td>
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<tr>
<td>Karen Kraus</td>
<td></td>
<td>Tom Bennett</td>
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<tr>
<td>Human Resources, Leave Administrator</td>
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<td>Civil and Environmental Engineering, Developmental Engineer</td>
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<td>Jeffrey Rook</td>
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<td>Peter Dusicka</td>
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<tr>
<td>Director, Environmental Health and Safety</td>
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<td>Civil and Environmental Engineering, Associate Professor</td>
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<td>Craig Whitten</td>
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<td>Erica Hunsberger</td>
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<tr>
<td>Lieutenant, CPSO</td>
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<td>Environmental Health and Safety</td>
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<tr>
<td>Leslie Walters</td>
<td>✓</td>
<td>Jeffrey Smith</td>
<td>✓</td>
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<td>Facilities Property Management, Landscape Supervisor</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<td><strong>Employee Representatives</strong></td>
<td><strong>Present?</strong></td>
<td><strong>Employee Representatives</strong></td>
<td><strong>Present?</strong></td>
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<tr>
<td>Aaron Landreth</td>
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<td>OIT, Data Center Specialist</td>
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<tr>
<td>Jack Dorkey,</td>
<td>✓</td>
<td>Karin Waller</td>
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<tr>
<td>Accessibility and Leaves Administrator, Human Resources</td>
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<td>International Affairs, Executive Assistant</td>
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<td>Lorenzo Guzman,</td>
<td>✓</td>
<td>Jenna Wilson</td>
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<tr>
<td>Student Information Systems Analyst, Office of the Registrar</td>
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<td>Auxiliary Services, Viking Pavilion General Manager</td>
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<td>Carith Wiseman</td>
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<tr>
<td>Development Administration, College of Education</td>
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**Ad hoc Attendees:**

Diandra Diamond,  
Student, Environmental Health and Safety
Roll Call and Minutes Review
Narrative:
- Roll was taken

Personnel Involved:
- All of Safety Committee

Update on Old Action Items
Narrative:
- Ongoing: No updates to old action items were made, sharps box replacements have been resolved.

Accident Review
Narrative:

April
Reportable
- One lifting related injury, did not result in medical attention
- Concentrated sanitizer droplet spattered into eye

May
Reportable
- None to report

Non-reportable
- Mild injury during stretch and flex exercise.
- Injury caused by tripping over a chair.
- Employee picked up a dropped tool, stood up and hit head on overhanging brick

PSU Employee Identification – Randy Mishler
- Brought up the issue of non-student staff member visibility within SMSU.
- Proposed identification badges or nametags.
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- Could discourage visitors with “non-positive” intentions if staff members are more apparent within the building.
- Could establish a visible impression of safety to those who use SMSU.
- Would be voluntary.
- If successful, could be a model for other buildings across campus.

SAFETY COMMITTEE WEBSITE – Erica

- The safety committee now has an updated website through Google Sites.
- Reorganization of tabs and descriptions
- Includes contacts to CPSO, EHS, and other resources.

Safety Committee Inspection:

Next Inspection: Viking Pavilion and Peter W. Stott Center, May 24th 9am
Members in need of training:

Rounds: New Safety Concerns/Announcements:

Leslie: Would love to potentially see CPSO report as a part of monthly meetings to get a better view of safety concerns from month to month. Also mentioned concern about transients and outdoor employees as weather gets warmer and increase in incidents.

Erica: Safety concerns with transient activity and camp along Montgomery and 12th area.

Todd: Nothing to report.

Tom: Engineering building concerns with transient activity, considering contacting FAB committee.

Lorenzo: East Hall vandalism, sharps container broken into, computer theft, concerns about older door’s durability and ADA disfunction.

Jack: Nothing to report.

Diandra: Nothing to report… except being bad at meeting minutes.

Jeff Smith: Nothing to report.

Sarah: Nothing to report.
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Karith: Smith 1st floor Mezzanine is now card access only.

Shaun: New metal sharps containers installed in SMSU.

Carey: Nothing to report.

Summary of Meeting Action Items

Narrative:

- Erica: adding a “report a safety problem” button on new safety website, SHAC as a useful link, tab for useful resources and contacts, other mild changes to increase effectiveness of new site.
- Look into ID badges, get feedback, remove last names?
- Look into East Hall door for issues, slamming, resistance.

Personnel Involved:

- All of Safety Committee

Meeting Adjourned at 2:05 p.m.

Next Meeting: June 12th, 1:00 p.m.