CAMPUS SAFETY COMMITTEE MEETING

April 8, 2015 at 1:00 pm

**Employer Representatives:**

- Heather Randol - Environmental Health and Safety Director
- Todd Bauch – Student Development – Student Affairs

**Employee Representatives:**

- Lindsay Henderson – Biology
- Krystal Tanner – Transportation and Parking Services
- Peter Dusicka – Civil and Environmental Engineering
- Tom Bennett – Civil and Environmental Engineering
- David Fetter – OIT

**Ad-hoc Attendees:**

- Keri Bishop - EH&S support member

**Absent Members:**

- Nick Weltch – CPSO
- Eric Jensen - Fine Arts
- Olivia Preston – ASPSU
- Justin Heath – ASPSU
- Melissa Young – Human Resources
- Mark Russell – Operations Manager, SMSU
- Jill Jones – Construction Safety Officer
- Carey Gibbar – Trades Maintenance Coordinator
Issues Discussed:

March Minutes
Narrative:

• Roll was taken
• The March Minutes were approved.

Personnel Involved:
• All of Safety Committee.

Accident Review
Narrative:

• March 2015 – there were 3 incidents reported this month.
  o One bruised elbow resulting from a chair collapsing beneath an employee.
  o One knee injury resulting from a CPSO officer apprehending a suspect.
  o One ergonomic issue involving back, neck, and arms.

Personnel Involved:
• Heather Randol

Building Inspections
Narrative:

• Last month the committee inspected the Biology labs in CLSB.
• The committee noticed the lack of wall space in the labs, which results in the trash cans and broken glass containers obstructing the shower and eyewash stations.
• Some of the chemical labeling could have been better.
• Spring term the committee will inspect the Scene Shop in Lincoln Hall.
• Heather will coordinate with the Lincoln Hall Scene Shop and the committee to schedule the inspection.

Personnel Involved:
• All of Safety Committee
CAMPUS SAFETY COMMITTEE MEETING

April 8, 2015 at 1:00 pm

Other Items

Narrative:

• TAPS informed the committee that the floors in Parking Structures 1 and 3 are swept once a month and every other parking garage is swept at the end of each term.
• Heather informed the committee that the Fire and Life Safety position has been posted.
• There was a small lab fire inside a fume hood on Monday. There was no damage, but EHS responded to make sure everything was ok and see if the lab needed any extra assistance.
• David introduced himself to the new members of the committee.
• Jill and Carey will provide a Facilities Safety Committee update in May.

Personnel Involved:
• All of Safety Committee

Action Items:

• Nick Weltch will update the committee in May concerning the communications issues with the downed tree in the park blocks.
• Jill will talk to Linda Clark about the contract the food trucks have with the city.
• Melissa will check with Pam on how much money is left for the committee to use for CPR and motion classes.
• Jill and Heather will update the committee on their 2014 student accident review findings in May.
• Heather will coordinate with the Lincoln Hall Scene Shop and the committee to schedule the next campus inspection.