<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Todd Bauch</td>
<td>✓</td>
<td>Carey Gibbar, Chair</td>
<td>✓</td>
</tr>
<tr>
<td>Associate Director Campus Rec, Student Affairs</td>
<td></td>
<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<tr>
<td>Shaun Kohn</td>
<td></td>
<td>Martha Ketcham</td>
<td>✓</td>
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<tr>
<td>Operations Manager, SMSU</td>
<td></td>
<td>Student Activities and Leadership, Office Coordinator</td>
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<tr>
<td>Sarah Kenney</td>
<td>✓</td>
<td>Kale Clauson</td>
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<tr>
<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
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<td>Environnemental Science &amp; Management</td>
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<tr>
<td>Karen Kraus</td>
<td></td>
<td>Tom Bennett</td>
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<tr>
<td>Human Resources, Leave Administrator</td>
<td></td>
<td>Civil and Environmental Engineering, Developmental Engineer</td>
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<tr>
<td>Jeffrey Rook</td>
<td>✓</td>
<td>Peter Dusicka</td>
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<tr>
<td>Director, Environmental Health and Safety</td>
<td></td>
<td>Civil and Environmental Engineering, Associate Professor</td>
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<tr>
<td>Craig Whitten</td>
<td></td>
<td>Erica Hunsberger</td>
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<tr>
<td>Lieutenant, CPSO</td>
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<td>Environmental Health and Safety</td>
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<tr>
<td>Leslie Walters</td>
<td>✓</td>
<td>Jeffrey Smith</td>
<td>✓</td>
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<tr>
<td>Facilities Property Management, Landscape Supervisor</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<tr>
<td>Employee Representatives</td>
<td>Present?</td>
<td>Aaron Landreth</td>
<td>✓</td>
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<td></td>
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<td>OIT, Data Center Specialist</td>
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<tr>
<td>Jack Dorkey,</td>
<td>✓</td>
<td>Karin Waller</td>
<td>✓</td>
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<tr>
<td>Accessibility and Leaves Administrator, Human</td>
<td></td>
<td>International Affairs, Executive Assistant</td>
<td></td>
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<tr>
<td>Lorenzo Guzman,</td>
<td>✓</td>
<td>Jenna Wilson</td>
<td></td>
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<tr>
<td>Student Information Systems Analyst, Office of the Registrar</td>
<td></td>
<td>Auxiliary Services, Viking Pavilion General Manager</td>
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<tr>
<td>Ad hoc Attendees:</td>
<td></td>
<td>Carith Wiseman</td>
<td></td>
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<tr>
<td>Gabrielle Cooper,</td>
<td></td>
<td>Development Administration, College of Education</td>
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<tr>
<td>Student, Environmental Health and Safety</td>
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CAMPUS SAFETY COMMITTEE MEETING
February 13th, 2019 at 1:00 PM

Roll Call and Minutes Review
Narrative:

- Roll was taken

Personnel Involved:

- All of Safety Committee

Update on Old Action Items
Narrative:

Ongoing:

- Erica – Suggestion to add stickers to the needle boxes for who to call or contact when a box is full
- Carey – Reach out to Sarah Kenney in regards to impact and safety of light show set up
- All – Send Comments and questions to Taylor regarding the New Emergency Procedures flier
- Jenna/Leslie – Log in work order for removing a bar/fence at PSC so as to deny access to the roof by transients

Personnel Involved:

- All of Safety Committee

Accident Review
Narrative:

January
Reportable

- Employee was cutting a branch off of a tree when they place their finger too close to the blade of the mini saw and cut their finger above the knuckle of the right index finger
  o Leslie follow up on incident
- Employee was squatting while assisting a student in toileting when they briefly lost balance, caught themselves but felt a minor pain in their back. Employee finished shift but sought care afterward
CAMPUS SAFETY COMMITTEE MEETING
February 13th, 2019 at 1:00 PM

- Employee was stepping out on to sidewalk when a Taylor Dunn Vehicle struck the employee pushing him backward. Vehicle stopped 1 to 1.5 lengths after collision.
- Employee was looking for an oil leak when they touched a copper pipe that had come in contact with an exposed wire. The employee received an electric shock down their left hand and arm.
- Employee felt heart rate escalate. They stopped work and sat on the floor. Employees ICD (implantable cardioverter defibrillator) shocked her and she lost consciousness.

Non-Reportable

- Employee was cutting pears and the knife slipped and making a small laceration in their left middle finger. EE does not fault self, the knife, or cutting board. Blames pear which did not survive to comment.
- Opening a box of supplies cut side finger with left hand. Applied Band-Aid
- Employee was conducting a walkthrough of the Old Neuberger hall when they tripped over a broken concrete step while ascending from the basement. Employee fell to their knee and twisted their left ankle/foot.
- Employee visited construction site when exposed to dust of unknown origin.
  - Update: Lead/Asbestos test came back negative

February

Reportable

- Employee stepped into a laundry basket in the ground and it slid on the linoleum floor. The stepped backward to catch their balance but kept falling until they hit their head on the edge of a table.
- Employee was walking from Parking Garage to their office when they slipped on a patch of ice in the stairwell and fell landing on their right side, scraping knee, bruising hip and straining back.
- Employee was walking down the stairs in Shattuck Hall when they slipped on a step and landed on their tailbone. The employee was trying to be careful knowing the stairs were wet from the rain but slipped regardless.

Personnel Involved:

- Jack Dorkey and all of Safety Committee
- Notes: Moving toward online injury reporting in the next few months

Safety Committee Inspection:
CAMPUS SAFETY COMMITTEE MEETING
February 13th, 2019 at 1:00 PM

Next Inspection: Art Building: Carey, Leslie, Jeff R., Jenna, Jeffrey S.
Members in need of training: Jenna, Carith, Jack - Complete

**EHS Update from Jeff:**

- OSHA’s work-related injury report form will be available in the EHS office
  - Implement on online PSU websites
  - Jack D. PSU has a low injury rate for amount of employees on campus
- Harrison project going well, installing elevators, finished 3-4 floor moving on to the lower and basement, not physical able to walk onsite are asked to wait for a walkthrough. Tower crane going up end of this week.
- St. Helens: Contractor cut through fire door no asbestos but did contain a small amount of lead from paint. 3rd incident with contractor was fired.
- SMSU needle incident: 2 weeks ago, student child playing around in the side cracks of the building and was stuck by a hypodermic needle. Cleaned out side corners and furniture. Collection bins are located in all bathrooms.
  - Basement needle box is open to stick your hand in: Sarah to put in work order.
  - Needles are found in many odd places around campus. – Sarah getting more money for sharps containers so recommendations for bathrooms that don’t yet have a needle box.

**Rounds: New Safety Concerns/Announcements:**

Carey – Street car derailment? Jeff- Occurred in Nov. on the weekend, PSU was notified small damage done in the plaza.

Erica – Nothing to report

Karin – How was Light Festival? Jeff - will be a debrief meeting, weather was not the best, setups went slightly awry, no major issues or concerns. KMC north south side building middle stairs, employee sign split in half.

Jack – Nothing to report

Jeff – Nothing to report

Tom – Nothing to report

Leslie – Facilities weather crew was prepared for an ice storm, now prepared for next year. Light festival no safety issues seen.

Martha – Man camped 3x the same week quite prayer room, CPSO escorted him out
CAMPUS SAFETY COMMITTEE MEETING
February 13th, 2019 at 1:00 PM

Todd – Nothing to report

Aaron – Repainting north stairwells at UTS, it has been two weeks since closure but the stairwell is hazardous with left over painting supplies, notify Angie T. - Sarah

Lorenzo – What can we do about needles being found on campus?

Shaun – revisit sharps issues, look at other universities Uni or WA, Leslie: we good handle of a major issue, not much we can do about who wanders through campus. Jeff adding more sharps containers in bathrooms.

Sarah – Plaza renovations, construction fencing was removed, and white picket fencing is being put up temporarily for safety measures before plants go in the spring. 6th and Montgomery will be closed in May to test a community garden space on the road, if successful it will be permanent. Painted road, events every week.

Summary of Meeting Action Items

Narrative:

Personnel Involved:
- All of Safety Committee

Meeting Adjourned at 1:50 p.m.

Next Meeting: March 13th, 1:00 p.m.