CAMPUS SAFETY COMMITTEE MEETING

February 11, 2015 at 1:00 pm

Employer Representatives:

- Heather Randol - Environmental Health and Safety Director
- Todd Bauch – Student Development – Student Affairs
- Nick Weltch – CPSO

Employee Representatives:

- Lindsay Henderson – Biology
- Jill Jones – Construction Safety Officer
- Carey Gibbar – Trades Maintenance Coordinator
- David Fetter – OIT

Ad-hoc Attendees:

- Keri Bishop - EH&S support member

Absent Members:

- Eric Jensen - Fine Arts
- Olivia Preston – ASPSU
- Justin Heath – ASPSU
- Mark Russell – Operations Manager, SMSU
- Melissa Young – Human Resources
- Tom Bennett – Civil and Environmental Engineering
- Krystal Tanner – Transportation and Parking Services
- Peter Dusicka – Civil and Environmental Engineering

Issues Discussed:

January Minutes Approved

Narrative:

- Roll was taken
- Mark, Heather, and Todd will contact Eric Jenson concerning attendance and work on finding out if the ASPSU representatives are official or ad-hoc members by the March meeting.
- The January Minutes were approved.
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Personnel Involved:
• All of Safety Committee.

Accident Review
Narrative:

• Melissa was absent at this month’s meeting, but provided Heather with this month’s accident review.
• January 2015 – there were 3 incidents reported this month all involving cuts
  o A SHAC employee cut themselves on a slow speed bur.
  o While cutting potatoes in the new Café in SMSU, a student employee cut themselves.
  o An FPM employee cut themselves with a utility knife which resulted in stiches.
• Nick Weltch brought up another January accident were a vehicle ran a red light and collided with a CPSO vehicle while an officer was inside.
• Melissa sent Heather the information for the 2014 Annual Accident Review to present to the committee.
  o There were 43 accidents in 2014.
  o Student employees reported 35% of last year’s accidents.
  o SHAC employees reported 12% of last year’s accidents.
  o As part of an ongoing project, EHS is looking on how to improve training and access to training for these and other groups of employees on campus.

Personnel Involved:
• Heather Randol and Nick Weltch

Review of Parking Structure Cleaning Protocols
Narrative:

• Krystal Tanner was unable to update the committee this month on the Parking Structure cleaning protocols.
• Aaron Shear, from Zone Maintenance, will be contacted by Jill Jones, and the committee will have an update of the Parking Structure’s cleaning schedules at the March meeting.

Personnel Involved:
• Heather Randol
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CPR Classes
Narrative:

- CPR classes for this term are scheduled for 3/3 and 3/17.
- Heather will make sure the classes are announced in the Currently.
- Heather will inform the committee when the CPR class sign up is available on the HR website.
- If anyone is interested in a special CPR session for their group or department; contact Heather or HR.

Personnel Involved:
Heather Randol

Facilities Safety Committee Update
Narrative:

- New Members have been added to the committee, including a representative from PHC; PSU’s contracted janitorial staff.
- The “Viking Safety Crew” recognition program that began on January 5th is off to a slow start.
- Safety Break for Oregon this year is on May 13.
- The committee also discussed the issue of skateboarders on the park blocks, and what can and cannot be done in those situations, including reviewing the contract CPSO has with the city concerning this area of campus.
- There are ongoing updates to campus roofs and the confined space program.
- Questions concerning the sidewalk in front of PS3 were once again brought up; Jill will discuss this with Krystal at the meeting in March.

Personnel Involved
- Jill Jones and Carey Gibbar
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**CLSB Inspection**

**Narrative:**

- Heather will schedule the next CLSB inspection by the end of March.
- Fridays from 9-2 work well for Lindsay.
- The week of finals or spring break may be an ideal time to schedule an inspection.
- Nick will invite the CPSO officers to the building inspection.
- Lindsay will invite CBRE to the inspection as well.

**Personnel Involved**

- Heather Randol

**Other Items**

**Narrative:**

- The motor to the UP elevator caught on fire earlier this week with 12 people inside.
- CPSO learned that the elevator emergency phones only go to the UP front desk instead of to dispatch.
- Overall the response time to address this situation was less than ideal and Bob is working on addressing this situation.
- Nick asked the committee for ideas on how to get funding for PSU Alert periodicals.
- The committee suggested sending out target emails, recycling old periodicals, or advertising in the Currently.
- The committee will table this topic for further discussion at a later date.
- A chemical from a photo lab leaked into room 104 of Neuberger Hall, this resulted in the employees in the room being rather upset with EHS and Facilities response time.
- EHS and Facilities have both looked into the leak and will strive to do better next time.
- The committee should know by the spring if Neuberger Hall will be remodeled or not.

**Personnel Involved:**

- Nick Weltch, Heather Randol and Carey Gibbar
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**Action Items:**

- Heather will schedule the next CLSB inspection by the end of March.
- Nick will invite the CPSO officers to the building inspection.
- Lindsay will invite CBRE to the inspection as well.
- Jill will discuss the sidewalk situation in front of PS3 with Krystal at the meeting in March.
- Heather will inform the committee when the CPR class sign up is available on the HR website.
- If anyone is interested in a special CPR session for their group or department; contact Heather or HR.
- Jill will contact Aaron Shear about the Parking Structure cleaning protocols.
- Mark, Heather, and Todd will contact Eric Jenson concerning attendance and work on finding out if the ASPSU representatives are official or ad-hoc members by the March meeting.