AGENDA

Roll Call and Minutes Review
Narrative:

- Introductions were made and roll was taken.
- Felita Singleton joined to ask questions and discuss with the committee.
- Several members were absent, Heather Randol made it in late.
- Not enough members were present for a quorum. Meeting minute approval on hold until next meeting.
Personnel Involved:

- All of Safety Committee

Accident Review
Narrative:

- Karen Kraus was absent. No report was available for the past month’s injuries.
- Karen Barnack had information on the following reportable incidents:
  - USB Store Room:
    - Student worker slipped on a wooden dowel, fell backwards and hit their upper back, neck and head. Resulted in lost time. Area was inspected, and aside from the dowel there were no other slip hazards. Dowels are not in stock at the storeroom.
  - MCB Parking Garage:
    - As reported previously, an employee slipped and fractured their shoulder. During a follow up on the level two basement, it was found that the painted concrete surface is slick, but there was no water or visible oil spill.

Personnel Involved:

- Karen Barnack

Facilities Safety Committee Update
Narrative:

- Karen – The committee updated both the Engineering Building penthouse and the Ondine Housing Shop.
- Jon – Since March there has been a substantial improvement in the Ondine Storage area, however there are still several fire and life safety hazards in the area where they store their mattresses. This will have to be addressed with them.

Personnel Involved:

- Karen Barnack and Jon Davis

Campus Safety Committee Inspection Update
Narrative:

- Karen
Had people split into two groups, inspected Ondine kitchen area and janitor spaces downstairs, and inspected the second floor classrooms and offices.

- Jon – Second Floor
  - a protected spring around a ceiling fire head was missing, other than that there were minor things.

- Todd - Kitchen
  - There was a metal flexible conduit that was unspiralizing and wires were exposed.
  - There was a panel that was obstructed and could not be reached.
  - It was found that two circuit breakers were taped up – Karen was going to follow up with the electrician about that.

Need to schedule an appointment with the Aramark manager, go through everything, tell them what was found and why they can’t have things in those conditions.

### Personnel Involved:
- All of Safety Committee

### EHS Staffing Update

### Narrative:

- Vacant EHS Professional II Position:
  - Ruben Torres will not be returning to work, so that position will be open soon.
  - Position description will be slightly different, using the opportunity to shift duties around and adjust the position description.

### Personnel Involved:
- Karen Barnack

### Update on Building Evacuation:

### Narrative:

- Evacuations at CPSO and SMSU were successful
- MCB
  - Waiting on Brian Roy’s review of procedures.
  - Considering to do three different drills back to back, or on three different days.
- Still need doing Harrison Street Building, won’t be done for a while because they need to install a detection system.
- Will be offering quarterly trainings for wardens that are already trained.
- Discussion on potential January 20th protests.

### Personnel Involved:
- Jon Davis
Update on Campus Library Accident
Narrative:

- An individual with a mental health condition made a gun threat during a dispute with another student at Miller Library. 911 was called and Portland Police responded with multiple units but by that time the individual had left. A search was conducted and the building was evacuated. No gun was reportedly witnessed.
- Discussion on conceal & carry at PSU

Personnel Involved:
- Officer Whitten

Update on Old Action Items
Narrative:

- Arrange Ondine Inspection – Done.
- Send out link to Safe Driving Policy – Done.
- Follow up on reminding science buildings about proper glass disposal – Scott followed up.
- Double check on the HVAC incident in SRTC – Heather
  - Heather will ask Scott to follow up with Kale about the incident
- Follow up on parking garage air quality
  - Tim has looked into it and collected air quality samples. Krystal will send him an e-mail.

Personnel Involved:
- All of Safety Committee

New Action/Other Items
Narrative:

- Ondine Inspection
  - Need to schedule an appointment with the manager, go through everything, tell them what was found and why they can’t have things in those conditions.

Meeting Adjourned at 1:53 p.m.