# CAMPUS SAFETY COMMITTEE MEETING
October 9th, 2019 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
</tr>
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<tbody>
<tr>
<td>Todd Bauch</td>
<td></td>
<td>Carey Gibbar, Chair</td>
<td>✓</td>
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<tr>
<td>Associate Director Campus Rec, Student Affairs</td>
<td></td>
<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<tr>
<td>Shaun Kohn</td>
<td>✓</td>
<td>Martha Ketcham</td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>Student Activities and Leadership, Office Coordinator</td>
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<td>Sarah Kenney</td>
<td></td>
<td>Tom Bennett</td>
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<tr>
<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
<td></td>
<td>Civil and Environmental Engineering, Developmental Engineer</td>
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<tr>
<td>Jeffrey Rook</td>
<td></td>
<td>Peter Dusicka</td>
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<tr>
<td>Director, Environmental Health and Safety</td>
<td></td>
<td>Civil and Environmental Engineering, Associate Professor</td>
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<tr>
<td>Craig Whitten</td>
<td>✓</td>
<td>Erica Hunsberger</td>
<td>✓</td>
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<tr>
<td>Lieutenant, CPSO</td>
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<td>Environmental Health and Safety</td>
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<tr>
<td>Leslie Walters</td>
<td></td>
<td>Jeffrey Smith</td>
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<tr>
<td>Facilities Property Management, Landscape Supervisor</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<tr>
<td>Aaron Landreth</td>
<td></td>
<td>OIT, Data Center Specialist</td>
<td>✓</td>
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<tr>
<td>Jack Dorkey,</td>
<td></td>
<td>Karin Waller</td>
<td>✓</td>
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<tr>
<td>Accessibility and Leaves Administrator, Human Resources</td>
<td></td>
<td>International Affairs, Executive Assistant</td>
<td></td>
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<tr>
<td>Lorenzo Guzman,</td>
<td>✓</td>
<td>Jenna Wilson</td>
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<tr>
<td>Student Information Systems Analyst, Office of the Registrar</td>
<td></td>
<td>Auxiliary Services, Viking Pavilion General Manager</td>
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<tr>
<td>Phillip Lafrenz</td>
<td>✓</td>
<td>Carith Wiseman</td>
<td>✓</td>
</tr>
<tr>
<td>Data &amp; Operations Coordinator, Transportation and Parking Services</td>
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<td>Development Administration, College of Education</td>
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**Ad hoc Attendees:**
Karen Kraus, Senior Leaves Administrator, Human Resources
Adam McCary, Student, Environmental Health and Safety

**Roll Call and Minutes Review**

**Narrative:**
- Roll was taken
- June meeting minutes approved with minor changes

**Personnel Involved:**
CAMPUS SAFETY COMMITTEE MEETING
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- All of Safety Committee

**Update on Old Action Items**

**Narrative:**

**Ongoing:**

- Carey: Continue to monitor for emails from the Graduate Student Union regarding committee presence: resolved?

**Accident Review**

**Narrative:**

**September**

Reportable

- Employee was replacing several faucets and incurred a stress injury in their back, causing them to miss work
- Employee stubbed their toe on the door leading into the FPM office

Non-reportable

- An employee lifting material strained their back

**October**

Reportable

- Individual walked into the glass pane between the doors on the park blocks’ side of FMH
- In RLSB a student researcher pricked their finger while conducting an experiment on a mouse requiring an injection

Non-reportable

- Employee spilled hot food on themselves, incurring minor burns
- PSO tripped over a rock at Hoffman Hall and twisted their ankle

**Inspection Locations**

- Cramer?
  - When completed
- FMH?
  - Shortly after completion
- Millar Library will be the location for the next inspection

**Badge Access Changes**

- ID credentials for Helen Gordon? Non-staff/student access?
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• SMSU working on changes for new card access doors

Benefits Fair:

• The benefits fair is on October 10th from 10 am – 2 pm
  o EHS can provide some supplies
  o Tabling schedule worked out

Rounds: New Safety Concerns/Announcements:

• Karen K: Lost access to share drive
  o Erica: Add Karen to Google group
• Carey G: How do we obtain budgeting for Safety Committee?
  o Erica: Follow up with Jeff to discuss budget

Summary of Meeting Action Items
Narrative:

• Erica: Follow-up with how to address seismic bracing in campus moves
• Erica: Follow-up with Jeff R. to discuss possible sources of budgeting for committee

Personnel Involved:

• All of Safety Committee

Meeting Adjourned at 1:47 p.m.

Next Meeting: November 13th, 1:00 p.m.