AGENDA

Roll Call and Minutes Review
Narrative:

- Edits:
  - Add Kale Clauson, Environmental Science & Management, to employee representatives.
  - Separate two reportable injuries into separate bullet points
  - Clarify wording under fall protection program, old action items
- September minutes voted on and approved with changes
- Krystal will see if there are any students in TAPS that might be able to do minutes this quarter.
Personnel Involved:

- All of Safety Committee

**Accident Review**

**Narrative:**

- **Reportable**
  - **Trip**
    - Individual tripped over metal supports outside construction fence at KMC, corner of Harrison and Broadway, falling on face, resulting in swelling and abrasion.
    - Karen B. followed up with Skanska and KMC project manager
  - **Trip**
    - Individual tripped on uneven sidewalk outside parking structure 2, injuring hands, knees, back, neck and shoulders.
    - Heather put in a work order to have the uneven sidewalk addressed.
  - **Strain/sprain**
    - Student worker strained/sprained left calf while pushing a cart with a heavy load up the USB loading dock ramp.
    - Karen followed up with employee and supervisor. Recommended improved communication regarding where material was to be taken. Also, contractor should have removed slab of concrete as part of the scope of work.
  - **Injured shoulder/arm**
    - Individual tripped and fell in MCB parking garage when returning from lunch, fracturing and bruising their left shoulder/arm.
    - Heather put in a work order to have the uneven pavement addressed.
  - **Fractured toe**
    - Student worker at Little Vikings Daycare accidentally kicked a chair while walking past it, fracturing littlest left toe.
    - Karen Barnack/EHS to follow-up to assess type of footwear worn by staff.
  - **Slip**
    - Teacher/mentor slipped on wet floor in Portland Public School while visiting student teacher, fracturing knee.
Foot/ankle injury
- Individual was trying to avoid a group of students that were congregated at the large step stairway in Urban Plaza when individual didn't quite make the stair and fell, injuring foot/ankle.
- Karen Barnack/EHS to review report.

Nonreportable
- Yellow jacket stings
  - Individual got too close to a yellow jacket nest to check on removal and was stung three times.

Peter suggested that we try to go paperless with the accident review from Karen. Karen agreed and she will send it to Krystal to put on the screen. Fewer copies of the agenda and minutes will be printed for the meeting as well.

Personnel Involved:
- Karen Kraus and All of Safety Committee

Facilities Safety Committee Update
Narrative:
- Ten people participated in the safety committee inspection of the Montgomery Housing Shop allowing for a very thorough inspection. Findings included: flammable materials and propane tanks improperly stored, hazardous materials improperly labeled, piping improperly stored on top of fire sprinkler pipes, shelving needing to be secured by doorways and egress routes. Also, additional items were noted in the janitorial space since the SAIF inspection.
- Injuries/near misses reviewed at meeting yesterday covered last two months. Of particular note was that six were for student workers. Committee discussed ensuring student workers have proper training and are given clear instructions for tasks. Also stressed that student workers need to receive training on reporting injuries and near misses when they occur.

Personnel Involved:
- Karen Barnack and All of Safety Committee
September Neuberger Hall Inspection Findings
Narrative:

- Karen, Jon and Carey conducted an inspection of most of the Art Department spaces in Neuberger Hall.
- Inspection findings included the following: improper storage of flammable materials, insufficient labeling of hazardous materials in spray bottles and of hazardous waste containers, fire and life safety issues.

Personnel Involved:

- Karen Barnack and All of Safety Committee

December Inspection Location
Narrative:

- The committee discussed potential areas to inspect in December and they were added to the google spreadsheet.
- Suggestions to inspect SB1 and also SRTC, specifically the faculty research labs on the two basement levels.
- ISTAR inspection was suggested; Peter is not able to make it in December, but does want to be part of that inspection.
- Karen B. to check with Scott Jaqua regarding recommendation for December inspection area.
- Committee to vote on inspection area at next meeting.

Personnel Involved:

- All of Safety Committee

Portland Safety Committee Conference
Narrative:

- Krystal passed out a flyer about an upcoming conference in Clackamas and offered a carpool to the training.
- Heather sent out an e-mail to the safety committee to see who might be interested in attending this conference on October 27th.
Personnel Involved:

- Krystal and All of Safety Committee

Update on Old Action Items

Narrative:

- Heather - driving policy, talk to Brian Roy about review and rollout.
  - Karen reported Risk Management is still working on final revisions
- Karen B. - Keep the committee in the loop on future dumpster and glass safety discussions and training.
  - Identified another crew, Materials Management, to discuss dumpster safety concerns. Spoke with supervisor this morning. PPE recommended for dumpster area: safety glasses and rubber coated gloves.
  - Continuing work on job hazard analysis and procedures for handling broken glass. Good discussion at housing crew meeting about implementing new procedures.
  - Suggestion from Kale to remind individuals in science buildings about proper glass disposal for the safety of individuals dumpster diving.
- Karen - Reach out to Emma about including specific emergency issue in emergency operations plan.
  - Karen will contact Emma about including information about someone falling off roof and hanging from fall protection gear.
- Karen – Update on CPSO training for how to interact and handle difficult situations with non-PSU individuals
  - Matthew Coleman with FPM will be coordinating this training with Peter Stuart Ward and the various crews. Multiple sessions will take place in November.

Personnel Involved:

- All of Safety Committee

Other Items/New Business/Announcements

- Jon Davis reported that the Fire Marshall will be conducting their monthly walk on 10/26. Specific areas of SB1 and SRTC will be included.
- Jon Davis announced that Sparky the Fire Dog will be visiting the campus childcare facilities this week as part of Fire Prevention Week.
CAMPUS SAFETY COMMITTEE MEETING
October 12, 2016 at 1:00 PM

Personnel Involved:

- All of Safety Committee

Action Items

- Krystal - see if there are any students in TAPS that might be able to do minutes this quarter.
- Karen B./EHS - follow-up on Little Vikings Daycare fractured toe injury.
- Karen B./EHS - review foot/ankle injury in Urban Plaza.
- Karen B. - check with Scott Jaqua regarding recommendation for December safety committee inspection area.
- Heather - driving policy, update on rollout.
- Suggestion from Kale to remind individuals in science buildings about proper glass disposal for the safety of individuals dumpster diving.
- Karen B. - Reach out to Emma Stocker about including specific emergency issue, falling off roof and hanging from fall protection gear, in emergency operations plan.

Meeting Adjourned at 2:00 p.m.