Employer Representatives | Present? | Employee Representatives | Present?
--- | --- | --- | ---
Mark Russell  
Operations Manager, SMSU | ✓ | Krystal Tanner, Chair  
Transportation and Parking Services | ✓
Karen Barnack  
Facilities & Construction Safety Manager, Environmental Health & Safety | ✓ | Jim Stapleton/David Fetter  
Office of Information Technology |  
Karen Kraus  
Human Resources | ✓ | Kale Clauson  
Environmental Science & Management | ✓
Heather Randol  
Director, Environmental Health and Safety | ✓ | Carey Gibbar  
Trades Maintenance Coordinator | ✓
Craig Whitten  
CPSO |  
Peter Dusicka  
Civil and Environmental Engineering | ✓
Todd Bauch  
Student Development, Student Affairs |  
Tom Bennett  
Civil and Environmental Engineering | ✓

Ad hoc Attendees:

AGENDA

Roll Call and Minutes Review

Narrative:

- Roll was taken
- Members not certain if Felita Singleton was attending as a guest last month or if she is interested in joining as a member. Krystal will check.
- November minutes were reviewed as there was not a quorum at December’s meeting. Minutes were approved with minor changes.
- December minutes were reviewed and approved with minor changes.

Personnel Involved:

- All of Safety Committee
CAMPUS SAFETY COMMITTEE MEETING
January 18, 2017 at 1:00 PM

Accident Review
Narrative:
- Graduate assistant hurt their foot while moving furniture at the Port of Portland
- Electrician slipped on a dowel on the floor in the Stores department in University Services Building; Karen B. has investigated this incident and followed up with injured employee
- An employee hurt their wrist while packing up their office; no 801 form has been received yet
- A maintenance worker slipped in front of Stratford Hall while laying ice melt during inclement weather in December; Karen B. has investigated this incident and followed up with injured employee
- SHAC employee pulled a muscle while climbing the stairs
- TAPS employee bruised their arm when helping to catch a Portland Police motorcycle that was tipping over.
- A report for all of 2016 incidents was requested for the next Committee meeting.

Personnel Involved:
- Karen Kraus and all of Safety Committee

Facilities Safety Committee Update
Narrative:
- A new employee, Edward Reed from Materials Management, has joined the committee
- They are working on a new layout for the large dumpsters located in the landscape yard as there have been a couple of injuries there.
- CPSO will be training a number of Facilities staff on interacting with the transient population on campus; TAPS is interested and there has been some outreach from Facilities to TAPS regarding the training.
- The Committee discussed personal protective equipment needed for inclement weather response

Personnel Involved:
- Karen Barnack

Update on Old Action Items
Narrative:
- Ondine inspection results were emailed to Aramark supervisor, and Karen B. is waiting to hear back. Jon and Karen will follow up with Aramark supervisor if there is no response.
CAMPUS SAFETY COMMITTEE MEETING
January 18, 2017 at 1:00 PM

Personnel Involved:
• Karen Barnack

New Business/Other Items
Narrative:
• Committee discussed recent inclement weather events, including who makes the call regarding campus closures. Questions and suggestions included:
  o The campus should consider mirroring Portland Public Schools decisions
  o Accessibility concerns, e.g., for those using mobility devices, should be considered
  o PSU Alert system could be used to warn individuals to avoid dangerous areas of campus, such as where trees are down
  o On the academic side, field trips could be hazardous and graduate students may not have the appropriate judgement or feel empowered to cancel if campus is open
  o Safety Committee could draft a memo to campus Emergency Manager
• Discussed downtown rallies and student walkout planned for Friday, January 20th.

Personnel Involved:
• All of Safety Committee

Action Items
• Krystal will check with Felita Singleton to see if she would like to become a member of the committee. If so, we will add her to the email group, website member list, and meeting invitation.
• Karen Barnack and Jon Davis will follow up with Aramark supervisor on their safety committee inspection results
• Karen Kraus will provide Karen Barnack and Heather Randol a list of all 2016 incidents, preferably in advance of the next meeting so that some preliminary analysis can be done and presented at the February meeting.
• Safety Committee - draft a memo to Campus Emergency Manager regarding inclement weather suggestions

Meeting Adjourned at 2:00 p.m.