CAMPUS SAFETY COMMITTEE MEETING
August 10, 2016 at 1:00 PM

Employer Representatives | Present? | Employee Representatives | Present?
----------------------------|----------|---------------------------|----------
Mark Russell
Operations Manager, SMSU | ✓        | Krystal Tanner, Chair    | ✓        |
|                       |          | Transportation and Parking Services |        |
Karen Barnack
Facilities & Construction Safety Manager, Environmental Health & Safety | ✓        | Jim Stapleton/David Fetter | ✓        |
|                       |          | Office of Information Technology |        |
Karen Kraus
Human Resources | ✓        | Eric Jensen | ✓        |
|                       |          | Fine Arts |        |
Heather Randol
Director, Environmental Health and Safety | ✓        | Carey Gibbar | ✓        |
|                       |          | Trades Maintenance Coordinator |        |
Craig Whitten
CPSO | ✓        | Lindsay Henderson |        |
|                       |          | Biology |        |
Todd Bauch
Student Development, Student Affairs | ✓        | Peter Dusicka |        |
|                       |          | Civil and Environmental Engineering |        |
|                       |          | Tom Bennett | ✓        |
|                       |          | Civil and Environmental Engineering |        |

Ad hoc Attendees:

Raychel O’Hare
Student Worker, Environmental Health & Safety

AGENDA

Roll Call and Minutes Review
Narrative:
- Edits:
  - Change Krystal to employee not employer representative
  - Add Heather to last meeting
  - Connex trailer not convex
- July minutes voted on and approved

Personnel Involved:
- All of Safety Committee
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**Accident Review**

**Narrative:**

- **Lifting**
  - An HGCDC worker injured their back while lifting a child to access a drinking fountain.
- **Sprained Thumb**
  - A student worker caught their thumb in the hollow handle of the mail cart.
- **Foot Injury**
  - A student worker had telecom equipment (~40lb) fall onto their foot while resting it temporarily to transfer keys to another student.
- **Glass Cut**
  - While searching for light bulb, a worker cut their bicep on a piece of glass sticking out of a hidden garbage bin.
- **Lifting Injury**
  - An HGCDC teacher twisted their back while carrying a child and squatting to retrieve a tissue.
- **Laceration**
  - A dentist cut their gloved hand while applying pressure on a composite band during a procedure.
- **Not on report**
  - SMSU child center – a worker bent down for a child and hit their head on a file cabinet.
  - HGCDC – a worker was cleaning and when they moved a table back into place it dropped on their foot.

**Personnel Involved:**

- Karen Kraus and All of Safety Committee

**Facilities Safety Committee Update**

**Narrative:**

- There was a discussion about recent injuries.
  - Discussion about the person who cut their arm on glass (mentioned above).
  - Discussion about a near miss that resulted in property damage – driving policy to be released soon, safe driving rules for all vehicles, preventative training discussion
    - The Driving Policy has been in development with Risk Management for the past year and a half and is nearing completion. It will have guidelines for carts, large passenger vehicles, trucks, etc.
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- It is not meant to override departments that are already doing something, but to supplement and help those that aren’t doing anything.
- Todd thinks that the outdoor program and clubs might want to review the policy since they do training for Campus Rec.
- Heather will ask if the policy will be sent out for review before rollout.

- More discussion about dumpster and glass safety.
  - Krystal would also be interested in information as TAPS cleans up a fair amount of glass from break-ins.
  - Todd mentioned that Campus Rec has a cardboard glass box they use to dispose of glass (lab box).
  - Karen will keep the committee in the loop on future dumpster and glass discussions.
- 6-month injury by department (pie chart)
  - 13 total injuries, including non-reportable and contractors

Personnel Involved:

- Karen Barnack and All of Safety Committee

Inspection Location
Narrative:

- The shared location excel file has potential and previously inspected locations.
- Neuberger Hall – focus on classroom spaces
  - 2nd floor – the east side of the floor has offices and classrooms
  - Interested parties – Carey, Karen B, Jon, Tom
    - EHS will coordinate the inspection (Xavier Overlander may be a good contact for these spaces (Heather and Karen)).

Personnel Involved:

- All of Safety Committee

New Member Search
Narrative:

- Krystal has not been able to reach Kayla, the woman in charge of the performing arts area.
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Personnel Involved:

- Krystal Tanner

Water Testing Update
Narrative:

- EHS has been conducting water testing – this began before PPS and Flint.
- Previous testing results have been good with very few hits above maximums.
- This summer testing is focusing on the residence halls.
  - Some results have come back with nothing; others came back with a few hits.
  - The Emergency Taskforce has been activated and made the decision to test all residence hall faucets. An outside firm will be testing all faucets in residence halls and may be shipping samples to California due to local back up.
  - Historical data from previous years will be used for comparison.
  - Any sample that comes back high will have the faucet replaced and resampled.
  - Multiple samples can be taken and usually samples show drastic reduction after the first result. This shows that it is usually the faucet and the risk is minimal after a morning flush.
  - Sampling is estimated at $150,000 and housing faucet replacement at around $50,000.
  - Please refer people to the EHS page for results: http://www.pdx.edu/environmental-health-safety/drinking-water
- EHS has sampled around campus and is happy to come sample areas if people are concerned.
- Heather has received few questions, but Housing is also listed as a resource

Personnel Involved:

- Heather Randol and All of Safety Committee

Emergency Operations Plan
Narrative:

- Heather was at a recent meeting where Emma Stocker was discussing her emergency operations outline and plan and wanted to share with the group.
- Plan was posted for the committee to review and discuss. It identified operations, hazards, and outlined functions.
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- Karen will reach out to Emma about specific issue, like someone hanging from fall protection.
- There is not a timeline provided, but priority items have been identified within each major area. The taskforce asked for the earthquake (hazard annex) to be moved up to priority level.
- Heather will ask about who the audience will be for this information and if there will be packets for departments to use.
  - CPSO hands out flip charts – something like that would be nice.
- EHS has evacuation maps for building posted online as well as resources for vulnerable populations (http://www.pdx.edu/environmental-health-safety/fire-and-life-safety)

Personnel Involved:

- Heather Randol and All of Safety Committee

Update on Old Action Items
Narrative:

- There has not been follow up on Annual Report goals yet.
  - SMSU childcare did report an incident, which means they are reporting as needed.
- Eye poke – Scott talked to the PI. The person was pipetting water and the lab doesn’t use eye protection because chemicals aren’t used much - Scott had a discussion about using PPE.
- Karen and Scott also followed up with the Honors lab, and are trying to find space in the science buildings to do work.
- Karen has been on vacation and will follow-up with Peter.
- Heather discussed emergency plan at this meeting.
- Krystal tried to get a hold of Kayla
  - Carey will also try to talk to Kayla.
- Karen and Heather still working with SAIF about HGCDC.

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Action Items

- Heather - ask if the driving policy will be sent out for review before rollout (Todd interested).
- Karen - keep the committee in the loop on future dumpster and glass safety discussions and training.
  Interested parties – Carey, Karen B, Jon, Tom
- Karen - reach out to Emma about specific emergency issue, like someone hanging from fall protection.
- Heather - ask about who the audience will be for emergency operations information and if there will be packets for departments to use (like CPSO flip charts).
- Karen - follow up with Peter Ward/CPSO about scheduling a training for Landscaping Yard and interactions with people camping near and entering Landscaping Yard.
- Krystal and Carey - try to get a hold of Kayla
- Karen and Heather – updates on working with SAIF and HGCDC.

Meeting Adjourned at 2:00 p.m.