CAMPUS SAFETY COMMITTEE MEETING

June 10, 2015 at 1:00 pm

Employer Representatives:

- Mark Russell – Operations Manager, SMSU
- Heather Randol - Environmental Health and Safety Director
- Todd Bauch – Student Development – Student Affairs
- Melissa Young – Human Resources

Employee Representatives:

- Tom Bennett – Civil and Environmental Engineering
- David Fetter – OIT
- Carey Gibbar – Trades Maintenance Coordinator

Ad hoc Attendees:

- Keri Bishop - EH&S support member
- Miguel Bautista – Fire and Life Safety Officer

Absent Members:

- Nick Weltch – CPSO
- Eric Jensen - Fine Arts
- Olivia Preston – ASPSU
- Justin Heath – ASPSU
- Jill Jones – Construction Safety Officer
- Lindsay Henderson – Biology
- Krystal Tanner – Transportation and Parking Services
- Peter Dusicka – Civil and Environmental Engineering
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Issues Discussed:

May Minutes
Narrative:

• Roll was taken
• Everyone introduced themselves to the new Fire and Life Safety Officer, Miguel Bautista
• The May Minutes were approved.

Personnel Involved:
• All of Safety Committee.

Accident Review
Narrative:

• March 2015 – there was one incident reported this month
  o An HGDC employee has missed work due to abdominal pain after standing up on the streetcar.
• Results of the Student Accident Analysis
  o No specific work group had a majority of injuries
  o There was no specific injury type.
  o Of the 12 student that sustained injuries last year there were 4 slip, trips, and falls mostly due to weather.

Personnel Involved:
• Melissa Young and Heather Randol

Building Inspections – Lincoln Hall
Narrative:

• Overall the scene shop was very clean, however that may have had more to do with the shop wrapping up for the year.
• The shop was very dusty, but had no portable dust collection system. The committee may recommend some options for the shop.
• A sprinkler head had been painted over and there was a missing exit sign as well.
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- Upcoming Inspection Options
  - OMSI Shop
  - Ondine Machine Shop
  - Kitchen in SMSU or Ondine

Personnel Involved:
- All of Safety Committee

Annual Report
Narrative:

- Mark submitted the annual report for the committee to review.
- The goals for FY 2015, other accomplishments for FY 2015, and recommendations for FY 2016 sections were updated.
- Mark will update the report and submit it to the committee for final review in July.

Personnel Involved:
- All of Safety Committee

CPR Training
Narrative:

- The next CPR training will be on 6/18.
- This is a small 6 person training from 9:00am – 3:00pm.
- Future trainings will be scheduled further in advance and announced in the Currently.

Personnel Involved:
- Heather Randol

Other Items
Narrative:

- The FPM Safety Meeting was pushed back due to Jill's absence. There will be a FPM Safety committee update for June and July at the next meeting.
- Nick was absent so the CPSO update will be moved to the July agenda.
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- Melissa will be leaving PSU. Kerry will once again hold her place on the committee until a replacement is found.

**Personnel Involved:**
- All of Safety Committee

**Action Items:**

- EHS will revisit Lincoln Hall scene shop during the school year to assess dust and consider recommending a portable dust collection system.
- Mark will update the report and submit it to the committee for final review in July.
- Jill and Carey will provide the safety committee with a June and July FPM update at the meeting in July.
- Add a CPSO update to the July agenda.
- Kerry Gilbreth needs to be invited to the July Safety Committee meeting.