CAMPUS SAFETY COMMITTEE MEETING
April 12, 2017 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
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<tbody>
<tr>
<td>Mark Russell</td>
<td></td>
<td>Krystal Tanner, Chair</td>
<td>✓</td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>Transportation and Parking Services</td>
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<tr>
<td>Karen Barnack</td>
<td>✓</td>
<td>Jim Stapleton/David Fetter</td>
<td>✓</td>
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<td>Facilities &amp; Construction Safety Manager, Environmental Health &amp; Safety</td>
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<td>Office of Information Technology</td>
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<tr>
<td>Karen Kraus</td>
<td>✓</td>
<td>Kale Clauson</td>
<td>✓</td>
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<tr>
<td>Human Resources</td>
<td></td>
<td>Environmental Science &amp; Management</td>
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<tr>
<td>Heather Randol</td>
<td></td>
<td>Carey Gibbar</td>
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<td>Director, Environmental Health and Safety</td>
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<td>Trades Maintenance Coordinator</td>
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<td>Craig Whitten</td>
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<td>Peter Dusicka</td>
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<td>CPSO</td>
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<td>Civil and Environmental Engineering</td>
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<tr>
<td>Todd Bauch</td>
<td>✓</td>
<td>Tom Bennett</td>
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<tr>
<td>Student Development, Student Affairs</td>
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<td>Civil and Environmental Engineering</td>
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Ad hoc Attendees:
Felita Singleton (add to employer representatives), Jon Davis, and Adam McCary

AGENDA

Roll Call and Minutes Review
Narrative:

- Roll was taken
- February minutes were reviewed and approved with minor changes.
- There was no meeting in March due to lack of quorum

Personnel Involved:

- All of Safety Committee
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**Accident Review for February and March**

**Narrative:**

- One reportable injury from March - an adjunct faculty member was teaching and a projection screen fell onto their arm, causing a bruise. The screen has been repaired and remounted. Karen Barnack to follow-up with AV services.
- A Student Landscaper slipped on a tree root and while regaining their balance, their shoulder popped.
- Two Trades/Maintenance workers and two Carpenters submitted injury reports for potential exposure to asbestos after finding asbestos containing debris in a room that had received clearance following asbestos abatement by a contractor.
- While moving a chair cart, a ladder fell onto an employee’s back. Karen Barnack to follow-up.

**Personnel Involved:**

- Karen Kraus and all of Safety Committee

**Facilities Safety Committee Update**

**Narrative:**

- Facilities and Construction safety committee inspection of EHS work areas completed. Toured spaces: SRTC waste lab, EHS waste area at the West Heating Plant, universal waste storage area at USB.
- Kale suggested that better access may be needed for the waste collection area at SB1. He will follow-up with Scott Jaqua.
- Discussed holding workshops for staff/students for understanding Environmental Health and Safety procedures (This goes under the Shattuck Hall inspection discussion) The Chemical Hygiene Committee is working to create more, policies and SOPs regarding hazardous materials (This goes under the Shattuck Hall inspection discussion) 2016 injury summary (first aid only and recordable injuries) for Facilities and Construction: 14% slips, trips, falls; 67% soft tissue injuries; 41% student worker injuries

**Personnel Involved:**

- Karen Barnack and all of Safety Committee
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Final Discussion on inclement weather

- Letter was sent to Risk Management from the Safety Committee.
- Emma Stocker, Assistant Director of Emergency Management, will be attending our next meeting

Personnel Involved:

- Krystal Tanner and all of Safety Committee

Slips, Trips & Falls info from recent GOSH safety conference

- Karen Barnack shared that 43% of the participants at the GOSH presentation she attended, said that during their new employee orientation they discuss slips trips and falls.
- 32% of PSU’s 2016 injuries were STFs, our most common injury type
- Discussed possibility of the Safety Committee getting a booth at the annual Wellness Benefit Fair in co-ordination with SAIF. Karen Kraus will let Gina Turner know. (add to action items)
- EHS website has “tools” that are in place now that we could add to cover “ST&F” (action item? Add to action items)
- Reach out to Events Staff for STF awareness when setting up events, particularly for events in the Parks Blocks (action item? Add to action items)

Personnel Involved:

- Karen Barnack and all of Safety Committee

Shattuck Hall Inspection Results

Narrative:

- Dust collection system in Shattuck needed better routine maintenance; exhaust system in the metal shop; labels for the different piping; training for students; pressure reduction nozzles for compressed air

Personnel Involved:

- All of Safety Committee
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Chair Nomination

Narrative:
- Felita Singleton was nominated for the cabinet position; all attendees unanimously agreed to elect Felita Singleton as the new Chair.

Personnel Involved:
- All of Safety Committee

Update on Old Action Items

Narrative:
- Finalize a date for the next inspection- Done
- Check with Felita about being a member, send charter; Krystal-Done
- Heather Randol drafted a memo to Campus Emergency Manager regarding inclement weather suggestions
- Campus Emergency Manager regarding inclement weather suggestions
- Karen Barnack and Jon Davis to follow up with Aramark contact at Ondine.

Action Items

- Karen Barnack will reach out to AV Services to review changes/repair of the projector screen.
- Karen Kraus will check into employee orientation training involving Slips, Trips, and Falls.
- (Add more from minutes above, as noted)

Meeting Adjourned at 2:30 p.m.