Roll Call and Minutes Review

Narrative:

- Roll was taken
- Review January and February minutes approved with minor changes
- Karin Waller to take over Martha Ketcham committee member position in the coming months
CAMPUS SAFETY COMMITTEE MEETING
March 14th, 2018 at 1:00 PM

Personnel Involved:
- All of Safety Committee

Update on Old Action Items
Narrative:

Ongoing:
- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – SB1- 3rd floor lab turning over, mention to EHS staff Lindsay Henderson
  - Developing lab protocol for lab turnovers due to labs left unattended with unknown chemicals

Personnel Involved:
- All of Safety Committee

Accident Review for February/March
Narrative:

Recordable Injuries for February:
- Library technician while pushing loaded book cart on ramp, lost control of cart as it fell off ramp. Over corrected to steady the cart, resulting in strain/sprain.
- Student employee walking normally when their ankle became painful and unable to walk, left work early.
- Employee while using 3” hole saw on an installation guide for installation. The saw suddenly stuck but the drill kept rotating, stressing their wrist.

Non-Recordable Injuries for February/March:
- Accountant tripped on loose log on flowerbed near hotel. Fell on right knee and scrapped left palm.
- Student Worker using a hole punch at desk. Put pressure on hole puncher to get through a pile of paper and the handle broke. Right hand cut on the blunt edge of the punch.
- Employee pulled lower back muscles while lifting debris, pick axing

Personnel Involved:
- Karen Kraus and all of Safety Committee

Rounds: New Safety Concerns/Announcements:

Craig – Nothing to report
CAMPUS SAFETY COMMITTEE MEETING
March 14th, 2018 at 1:00 PM

**Tom** – Non-member of student/staff/faculty trying to open doors on the third floor.

Announcement: A Van Port flood presentation June 1st at Hoffman hall for any interested parties

**Carey** – Impact Notice Emails are very valuable, options to choose which buildings you get notifications for, for example: East hall will not have water over spring break.

Hair curler left in trashcan started a smoldering fire

**Sarah** – Near miss: Someone almost fell over the benches in KMC.

Snow ice removal map/route review did not take into account the temporary walkways between buildings, maps have been updated.

**Martha** – More work on KMC stairwell impact list

**Peter** – Nothing to report

**Karen** – Nothing to report

**Erica** – Nothing to report

**Aaron** – Previous sprinkler issue has been resolved

**Kale** – Under OSHA we are not required to oversee the safety of students, only employees and student employees.

- Should Chemical Hygiene committee student accidents be reported on at the Campus Safety Committee?
- Chemical Hygiene Committee currently looking into addressing student injuries.
- Safety charter only mentions/covers safety of employees on campus, not students.
- Student trainings would have to be put on D2L.

**Gabrielle** – Nothing to report

**Safety Committee Inspection:**

- **Next Inspection:** Lower Level FAB building, Scheduled March 21st
  - Aaron, Carey, Gabrielle, Jeffery

Training Feedback

- Handouts such as charter
- Focus more on Hazardous Identification
- Summery document for members who missed training, Erica send out Power Point

**Personnel Involved:**

- All of Safety Committee

**Summary of January/February Meeting Action Items:**
CAMPUS SAFETY COMMITTEE MEETING
March 14th, 2018 at 1:00 PM

Ongoing:

- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – SB1- 3rd floor lab turning over, mention to EHS staff Lindsay Henderson
- Erica – Send out Power Point by email to committee members

Meeting Adjourned at 1:54 p.m.

Next Meeting: April 11th, 1:00 p.m.